

# Creech St Michael Parish Council

A Parish to be *Proud of*

## Creech St Michael Parish Council

### FINANCIAL TRANSACTIONS REPORT

DATE: 05 December 2022

#### 1. Payments for Consideration

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT

#### 2. Payments Completed

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT
A Williams	November Salary	OT	*	£1,596.63
K Hutchings	November Salary	OT	*	£502.67
A Williams	November Expenses	OT	*	£84.32
Creech St Michael Village Hall	Hall Hire	OT	*	£108.00



Prepared by Clerk and RFO

5<sup>th</sup> December 2022



Reported to Council and  
Authorised for Payment  
Chair 5<sup>th</sup> December 2022

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Creech St Michael Village Hall	Hall Hire	OT	*	£42.00 (from May 22)
PKF Littlejohn LLB	External Audit Fees	OT	*	£360.00
Somerset Association of Local Councils	Member Training	OT	*	£100.00
Somerset Playing Fields Association	Annual Membership Fee	OT	*	£15.00
T Trump	Caretaker Annual Leave Cover	OT	*	£84.00
Somerset West & Taunton Council	Grass Cutting	CHQ 300001	*	£1,648.21
Utilita Energy	Gas Supply Charges	OT	*	£23.79
DS Fire Protection Limited	Fire Extinguisher Service	OT	*	£28.50
Bibby Commercial Finance Ltd (Vistar Security)	Rec Park Locking & Unlocking	OT	*	£775.20
WEL Medical Limited	Replacement Defibrillator Batteries	OT	03.10.2022 item 14	£710.34
Somerset West & Taunton Council	Dog Waste Bin Emptying	CHQ 300001	*	£831.17
Reflections	Bus Shelter Cleaning	OT	*	£75.00



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## Income Received

SOURCE	PURPOSE	PAYMENT TYPE/REF.	AMOUNT
Tone Youth FC	Pitch Fees	OT	£260.00



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## \*Financial Regulations – Payments Authorisation

The Parish Council Financial Regulations provide for the Parish Council or duly authorised committee to agree a list Annually of payments that can be made (normally online) and reported to the next PC meeting [see Finance Committee March 22 minute 10]. Payments NOT on the agreed list or specifically agreed are put to a full PC meeting for authorisation. ALL payments are signed off by three signatories.

Routine payments agreed that can be paid on receipt.

Clerks Wages  
Caretakers Wages  
Parish Lengthsman Wages  
HMRC Tax Somerset Pension Fund  
Account  
Clerks routine Expenses (copy sent to Finance Sub monthly)  
Caretakers Cleaning and H&S Mats Exps Caretaker  
Cover (TT)  
Bibby Factors (Vistar Security) - contracted payments  
EDF DD Engine Shed Electricity Supply  
EDF DD Pavilion Electricity Supply  
CSM V Hall Lettings  
K Signs (SW) Ltd (Annual update of banners)  
Nigels Window Cleaning Charges  
B Howe (Int Audit) Fees  
Membership Fees (SALC/NALC/SLCC/ALCC)  
Lloyds A/C charges  
Greg Coles (Termly Septic Tank Empty)  
CPRE (Membership) water2business (Water  
at Rec Park supply) Som Playing Fields Assoc  
(Ann Play Equip Insp)  
Community Youth Project (Contracted and Grant Payments only)  
J Miller Allotments Rent  
Devon and Somerset Fire Protection (pavilion fire ex insp)  
PKF Littlejohn (Ext Audit Fees)  
Somerset Playing Fields Assoc (Membership)

**Prepared by Clerk and RFO Andrew Williams**

**5<sup>th</sup>**

Components/Parts for Play Equip repairs



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**Chair<sup>th</sup> December 2022**

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**December 2022**

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PIP Payments per Agreed Budget

Any specifically payment pre-agreed by the PC

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**December 2022**

**Chair<sup>th</sup> December 2022**

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5<sup>th</sup>

A handwritten signature in black ink, appearing to be the initials 'Mi'.

December 2022

Chair<sup>th</sup> December 2022

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