

CREECH ST MICHAEL PARISH COUNCIL

Extraordinary Agenda for the Annual Meeting of the Parish for Creech St Michael Parish Council [CSMPC] to be held at Creech St Michael Village Hall on **Wednesday 25th May 2022** at **7:00pm** in the Cartwright Room

1.	Election of Chair for the meeting [V]
2.	To receive any apologies for absence
3.	Declarations of Interests 4.1 Declarations of Individual Members Cllr. Davidson – ongoing confirmation of a conflict of interest - pecuniary interest in the Canal car park. 4.2 Dispensation Request [V]
4.	Finance - ND - Bank Address - old Clerks address is still on correspondence, propose to change to the new Clerk and RFO Andrew Williams - Final Year End A/cs. To receive the final accounts for the year 2021-2022 and bank reconciliation and asset listing (separately circulated) [V] - Internal Audit 21/22. To receive the report of the Internal Auditor and the RFO. - Annual Governance Statement. Cllrs. to review and confirm each responsibility has been undertaken during the year 21/22. - Accounting Statements. Cllrs. to review the Accounting Statements for the year 21/22. [V] - Banking. To consider and agree removal and addition of signatories to the bank account. [V]
5.	Screen in the Cartwright room ND – To agree where best to put the screen [V]

[V] = Where a resolution (vote) is expected

Andrew Williams, CSM PC, Clerk and RFO, 07866771627, Email clerkandrfo@creechstmichael.net

Tamsin Ely, CSM PC, Clerk, 07708680797, Email clerk@creechstmichael.net

The next Creech St Michael (CSM) Parish Council meetings are on:

Monday 6 June 2022	at 7pm in the CSM Village Hall Cartwright Room
Monday 04 July 2022	at 7pm in the CSM Village Hall Cartwright Room
Monday 01 August 2022	at 7pm in the CSM Village Hall Cartwright Room
Monday 05 September 2022	at 7pm in the CSM Village Hall Cartwright Room
Monday 03 October 2022	at 7pm in the CSM Village Hall Cartwright Room
Monday 07 November 2022	at 7pm in the CSM Village Hall Cartwright Room
Monday 05 December 2022	at 7pm in the CSM Village Hall Cartwright Room

Please note that meetings may be recorded by CSM PC. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore, unless you are advised otherwise, by attending the Council Meeting and/or speaking during Public Question Time you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this, please contact the Clerk.