

Agenda for the Meeting of Creech St Michael Parish Council
to be held at Creech St Michael Village Hall on
Monday 5th June 2023 at 7:00pm

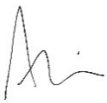
Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk and RFO by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chair aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that the appropriate arrangements can be made.

To all members of **Creech St Michael Parish Council**.

You are summoned to attend the Meeting of Creech St Michael Parish Council to be held in the Cartwright room of Creech St Michael Village Hall, on Monday 5th June 2023 at 7.00pm when the following business will be transacted.

Yours faithfully



Andrew Williams
Clerk and RFO

A PARISH
TO BE
PROUD OF

AGENDA

1. **Chair's Welcome**
2. **Community Question Time**

This provides an opportunity for members of the community (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting the Parish of Creech St Michael. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration at another time.
3. **To receive Somerset Council Councillors' Reports**

Any Somerset Council Councillors who are present, are invited to give short oral or written report on matters affecting the Parish. Members of the public, as well as members of the Council, may ask questions or make comments on matters raised.
4. **To receive and agree any apologies for non attendance**
5. **Declarations of Interests**
 - 5.1. Declarations of Individual Members
 - 5.2. Dispensation Request

6. Minutes

6.1. to Review and Approve the minutes of the meeting held on 15th May 2023. **[P] [M]**

7. Review and Monitor the Actions Outstanding from Past Meetings – from the minutes of 15th May 2023 and any outstanding from past meetings. **[P] [CLERK]**

8. Planning Applications

To consider and make recommendations to be passed to the relevant authority on the following Planning Applications (links to the relevant application are available via the planning reference).

14/23/0022

Construction of balcony on the north first floor level at Husk Farm, St Michael Road, Creech St Michael (retention of works already undertaken) (resubmission of 14/22/0046). **[M]**

14/23/0023

Construction of balcony on the west elevation at first floor level at Husk Farm, St Michael Road, Creech St Michael (retention of works already undertaken) (resubmission of 14/22/0048). **[M]**

14/23/0024/LB

Construction of balcony on the west elevation at first floor level at Husk Farm, St Michael Road, Creech St Michael (retention of works already undertaken) (resubmission of 14/22/0049LB). **[M]**

14/23/0025/LB

Construction of balcony on the north first floor level at Husk Farm, St Michael Road, Creech St Michael (retention of works already undertaken) (resubmission of 14/22/0047LB). **[M]**

14/23/0026

Erection of an oak framed garage with office/ancillary accommodation above at Charlton Manor, Charlton Road, Creech St Michael. **[M]**

Links to the online planning portal for each application are available via the application reference.

Items for Decision

9. August Parish Council Meeting – to approve a proposal that the Parish Council will not meet during the month of August unless an Extraordinary meeting of the Parish Council is called as defined by use of Standing order 6. **[M] [AP]**

10. Recreation Park Security – to consider a number of options to secure the Recreation Park and its facilities and agree a preferred provider. **[P] [M] [CLERK]**

11. Coronation Picnic Expenditure – to review the expenditure for the Coronation Picnic event. **[P] [M] [CLERK]**

12. Health and Safety Policy – to consider and approve the Health and Safety Policy. **[P] [M] [CLERK]**

13. Local Community Networks (LCNs) – to nominate and agree a representative councillor to attend the LCN meetings on behalf of the Parish Council **LINK to ToR** Wednesday 28th June, 7pm at Brittons Ash Community Hall (BACH). **[M] [CLERK]**

14. **Arundells Way Waste Bin** – to approve the location of a new waste bin installation at Arundells Way, Creech St Michael. **[M] [AP]**
15. **Tug-of-War** – to approve the planning of a community event for the Summer of 2024 to include a competitive tug-of-war competition. **[M] [AP]**
16. **Finance Committee Terms of Reference** – to review and approve the revised Finance Committee Terms of Reference. **[M] [P] [CLERK]**
17. **Statement of Internal Controls** – to review and approve the Statement of Internal Controls. **[P] [M] [CLERK]**
18. **Party in the Park Group** - to review and approve the Event Management Plan for the event planned for July 15th 2023. **[M] [P]**
19. **Financial Transactions Report** – to review and approve the Financial Transaction Report for the period between 09.05.2023 and 26.05.2023. **[P] [M] [CLERK]**

Updates from Committees, Panels and Working Groups

20. Finance Committee **[DG]**
 - 20.1. Expenditure against budget year-to-date. **[O] [CLERK]**
[LINK TO DOCUMENT]
21. Planning Committee **[DP]**
 - 21.1. Updating the Neighbourhood Development Plan.
 - 21.2. Walford Cross Development (MH2) meeting with West Monkton Parish Council.

Other Matters

22. **Planning Appeal**
 - 22.1. Application **14/22/0056/CQ**
Prior approval for proposed change of use from agricultural building to 1 No. dwelling house (Class C3) and associated building operations at Brickyard Farm, Bull Street, Creech St Michael.

A link to the online planning portal for each application are available via the application reference.

23. **Correspondence**
 - 23.1. To consider any correspondence received that Councillors wish to raise that has already been circulated. **[CLLRS.]**
 - 23.2. To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish council. **[P] [CLERK]**
 - Correspondence from a resident on the subject of the Virtual Pavement.
24. **New Matters to be Carried Forward**
Councillors may raise an item for consideration by the Chair.
25. **Council to Decide if to Exclude Members of the Public and Press for the Following Item(s)** **[M]**

[M] Vote Required [P] Paper Included [O] Link to Online Material [Initials] Lead Member/Officer

Please note that meetings may be recorded by CSM PC. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore, unless you are advised otherwise, by attending the Council Meeting and/or speaking

during Public Question Time you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this, please contact the Clerk and RFO.

This meeting will be broadcast live via an internet streaming service to allow for wider public participation in the event. By attending the Council Meeting and/or speaking during Public Question Time you are consenting to being broadcast via the Zoom platform. If you have any queries regarding this, please contact the Clerk and RFO.

Andrew Williams, CSM PC, Clerk and RFO, 07708680797, Email clerk@creechstmichael.net

The next Parish Council Meeting is Monday 3rd July 2023.

