

# Creech St Michael Parish Council

A Parish to be *Proud of*

Creech St Michael Parish Council

## FINANCIAL TRANSACTIONS REPORT

DATE: 5<sup>th</sup> June 2023

Transactions Completed between 9<sup>th</sup> May 2023 and 26<sup>th</sup> May 2023

### 1. Payments for Consideration

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT

### 2. Payments Completed

#### 2.1 Unity Trust Bank Account

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT
<b>Recreation Park</b>				
J&A Int Ltd	Signage	OT		£31.48
EDF Energy	Electricity Charges	OT		£37.31
Utilita Energy	Gas Supply Charges	OT		£70.27
				<b>£139.06</b>
<b>General Expenditure</b>				

Prepared by Clerk and RFO Andrew Williams



5<sup>th</sup> June 2023

Reported to Council and Authorised for Payment.



Chair


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Creech St Michael Village	Room Hire	OT		£93.50
Character Graphics	Newsletter Printing	OT		£60.00
				<b>£153.50</b>
<b>Coronation Picnic Event</b>				
A Birch	Expenses Related to the Event	OT		£799.39
Barracuda Computer Solutions Ltd	Expenses Related to the Event	OT		£63.54
				<b>£862.93</b>
<b>Salaries</b>				
A Williams	May Salary	OT		£1,574.98
K Hutchings	May Salary	OT		£551.57
F Reading	May Salary	OT		£478.14
				<b>£2,604.69</b>
<b>PiP Event</b>				
A Birch	Purchase of Drinking Glasses	OT		£237.47
				<b>£237.47</b>

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### 2.2 Soldo Debit Card Account

PAYEE	PURPOSE	APPROVAL REF.	AMOUNT
<b>Recreation Park</b>			
Screwfix Limited	Purchase of Screws and Other Consumables		£75.25
S Roberts & Sons	Skip Hire		£307.00
			<b>£382.25</b>
<b>General Expenditure</b>			
Argos Limited	Purchase of USB Hub		£9.99
Amazon EU S.à r.l.	Purchase of Name Holders		£21.84
Amazon EU S.à r.l.	Refund on Purchase of Clothing (Uniform)		+£45.67
			<b>+£13.84</b>

### Income Received

SOURCE	PURPOSE	PAYMENT TYPE/REF.	AMOUNT
<b>General Income</b>			
J Cudlip	Stage Hire Fees	OT	£25.00
Somerset West Lottery	Ticket Sales Income	OT	£4.00
Parker Tree Care	Newsletter Advertising Fees	OT	£10.00
			<b>£39.00</b>
<b>PiP Event</b>			
Eventbrite	Advance Ticket Sales	OT	£2,228.32
Eventbrite	Advance Ticket Sales	OT	£639.72

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Eventbrite	Advance Ticket Sales	OT	£221.92
South West Event	Concession Fee	OT	£50.00
			<b>£3,139.96</b>

## \*Financial Regulations – Payments Authorisation

The Parish Council Financial Regulations provide for the Parish Council or duly authorised committee to agree a list of payments that can be made and reported to the next Parish Council meeting. The list of payments is agreed annually by the Finance Committee (see Finance Committee 25<sup>th</sup> May 2023 item 8). Payments not included on the agreed list or specifically agreed by other means are put to a full PC meeting for authorisation.

Routine payments agreed that can be paid on receipt.

- Utilities.
- Charges for Waste Disposal.
- Salary Payments and Associated Payments to HMRC.
- Pension contributions as per Agreed Contracts.
- Employee Expenses (copies of claims retained and reported to the full Parish Council)
- Cleaning Materials.
- Grounds and Maintenance Minor Repairs and Improvements not exceeding £500.00 (including VAT).
- Consumables Related to the Recreation Park Toilet Facilities.
- Consumables Required Under Health and Safety Regulation.
- Village Hall Hire.
- Fees Connected to the Provision of Audit Services.
- Fees for Maintaining Memberships of Professional Bodies or Trade Associations.
- Replacement Parts for Play Equipment not exceeding £500.00 (including VAT).
- Repairs to Street Furniture, Including Waste Bins, Fencing, Locks and Other Security Features not exceeding £500.00 (including VAT).
- Replacement Parts for Defibrillators and Associated Servicing Costs not exceeding £500.00 (including VAT).
- Security provision for locking and unlocking services at the Recreation Park, as agreed by the Parish Council.
- Charges related to Fire Protection Equipment Purchase and Maintenance.
- Lease Rental Charges Related to the Allotment Site.

**Prepared by Clerk and RFO Andrew Williams**



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## **Creech St Michael Parish Council**

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- Charges for Cleaning of Bus Shelters.

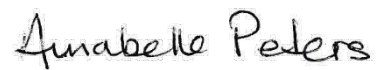
Any specifically payment pre-agreed by the PC

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