

## CREECH ST MICHAEL PARISH COUNCIL

**Draft Minutes** for the Meeting of Creech St Michael Parish Council held at Creech St Michael Village Hall on **Monday 04 November 2024 at 7.00pm**

### Councillor Attendance

Cllr. Annabelle Peters – Chair	AP	Present	Cllr. Charlie Cudlip	CC	Present
Cllr. Adrian Birch	AB	Present	Cllr. Stephen Greenhalgh	SG	Present
Cllr. Corinne Giles	CG	Present	Cllr. Barbara Williams	BW	Present
Cllr. David Griffin	DG	Present	Cllr. Kieran Roe MBE	KR	Present
Cllr. Martyn Willis	MW	Present			

**Also Present:** Eight (8) members of the public, Cllr. David Fothergill (Somerset Council) and Andrew Williams, Creech St Michael Parish Clerk and Responsible Financial Officer.

### Meeting started at 7.00pm

1.0	<p><b>Chair's welcome</b> The Chair welcomed everyone to the November meeting of the Parish Council and invited anyone present in the audience to speak if they wished to.</p>
2.0	<p><b>Public Question time</b> - Questions asked by the Public and Press will be noted. A resident raised his concerns regarding the change in the terms of the covenant that applies to land to the rear of Creech St Michael Village Hall and the potential change in use from a play area to a community space. The resident was invited to attend the next meeting of the Village Hall Committee to discuss his concerns as the matter was not the responsibility of the Parish Council.</p> <p>A resident sought an update on issues they had previously raised relating to planning enforcement and a change of route for the public right of way on land at Whiteleaze Lane, Thurloxtton. The Clerk and RFO confirmed that the Rights of Way team at Somerset Council were aware of the issue regarding the public footpath and that the Planning Enforcement department at Somerset Council had given an assurance that a planning application was due to be submitted by the landowner. The Clerk and RFO to confirm the time frame for the planning application and communicate this to the resident.</p>
3.0	<p><b>To receive Somerset Council Councillors' Reports</b></p> <p><b>A358 Dualling:</b> A decision has been made by the Government to shelve the £328 million National Highways upgrade of the A358 between Ilminster and Junction 25 of the M5 at Taunton.</p> <p><b>Winter Fuel Payments:</b> In a move to safeguard vulnerable older residents, Somerset Council overwhelmingly passed a motion to oppose the Government's changes to the Winter Fuel Allowance. The Council also pledged to raise awareness about Pension Credit uptake to ensure all eligible pensioners in Somerset receive the support they are entitled to and to work with Voluntary Charity Faith and Social Enterprise (VCSFE) partners to ensure a substantial portion of the Household Support Fund, is directed toward helping Somerset pensioners struggling with fuel poverty.</p> <p><b>Mendip local plan:</b> Somerset Council has submitted proposals to the Secretary of State for Housing, Communities and Local Government to update the Mendip Local Plan Part II (LPP2) which runs to</p>

	<p>2029. The LPP2 site allocations plan was adopted by the former Mendip District Council in December 2021 but was subject to a successful legal challenge. The Council has now met the Court deadline to submit proposals which identifies 9 sites capable of delivering 569 dwellings by 2028. A new Somerset wide plan is in preparation which will consider future housing sites after 2029.</p> <p><b>Safeguarding adults:</b> A series of recommendations have been made by the Somerset Safeguarding Adults Board (SSAB) following the death of a resident. The recommendations were shared in a report which documents an elderly lady's life leading up to her death from a COVID-19 infection whilst being treated for injuries arising from an accident.</p> <p><b>Wells Christmas Market:</b> 'Christmas in Wells' will take place on Saturday 14th December, 9am-3pm, in Wells Market Place and on the Bishop's Palace Green featuring over 100 stalls.</p> <p><b>Community Heroes:</b> Forty-eight Community heroes and organisations from across Somerset have been recognised for their service with a Somerset Council Chair's Award</p> <p><b>Recycling:</b> Somerset Council has been given the green-light to roll out the collection of plastic bags and wrapping to more than 25,000 households. From October 2024 a further 25,000 residents in and around Wells, Draycott, Frome and Chilcompton will benefit from getting these hard to recycle plastics collected from home.</p> <p><b>Dunball roundabout:</b> Construction on the multi-million pound Dunball Roundabout (J23) scheme begins on the 11th November. The project will see the roundabout improved with signals introduced and the addition of a 'through about' lane which allows traffic to flow through the middle of it for greater capacity.</p> <p><b>Winter Gritting:</b> Highways partner Kier are working to keep roads safe this winter with the gritter fleet ready to head out when freezing temperatures or snow are forecast</p> <p><b>Sale of Disposable Vapes:</b> Under recently published legal guidance the sale of disposable vapes are to be made illegal from 1st June 2025.</p>				
4.0	<p><b>Apologies for absence</b>  <b>4.1 To receive any apologies for absence.</b>  Apologies had been received from Cllr. Paul Tucker and Cllr. Neil Davidson.  <b>4.2 To approve any apologies for absence.</b>  The absences of Cllr. Paul Tucker and Cllr. Neil Davidson were approved.</p>				
	<b>Prop: SG</b>	<b>Sec: CC</b>	<b>In Favour:9</b>	<b>Against:0</b>	<b>Abstain:0</b>
5.0	<p><b>Declarations of Interests</b>  <b>5.1 Declarations of Individual Members</b>  None  <b>5.2 Dispensation Request</b>  None.</p>				
6.0	<p><b>Minutes</b>  To <b>Review and Approve</b> the minutes of the meeting held on [DATE]. [M]</p> <p>The minutes were agreed and approved and signed by the Chair of the meeting.</p>				
	<b>Prop: AP</b>	<b>Sec:SG</b>	<b>In Favour:7</b>	<b>Against:0</b>	<b>Abstain:2</b>
7.0	<p><b>Review and Monitor the Actions Outstanding from Past Meetings</b> – See Appendix A for details of action points and progress toward the completion of each action.</p>				

8.0	<b>Planning Applications</b> – to Consider and Make Recommendations to be passed to the relevant authority on the following Planning Applications (links to the relevant application are available via the planning reference). [M]				
	<p><b>8.1 Application 24/24/0037</b>- Siting of 2 No. mobile homes to accommodate 2 No. full time agricultural workers for a temporary period of 3 No. years at One Tree Farm, Knapp Road, North Curry (retention of works already undertaken) [M]</p> <p>The applicant was invited to speak to this application and they provided a summary of the application and the reason for it.</p> <p>It was agreed that no objection would be raised against this application and that the Clerk and RFO should submit a statement in support of the application.</p>				
	<b>Prop:AP</b>	<b>Sec:SG</b>	<b>In Favour:9</b>	<b>Against:0</b>	<b>Abstain:0</b>
	<p><b>8.2. Application 14/24/0028</b> - Erection of single storey extensions to the side and rear, erection of detached triple garage with formation of associated parking and turning area at The Bungalow, Charlton Road Creech St Michael [M]</p> <p>It was agreed that no objection to this application would be raised.</p>				
	<b>Prop:SG</b>	<b>Sec:CC</b>	<b>In Favour:9</b>	<b>Against:0</b>	<b>Abstain:0</b>
	<b>Items for Decision</b>				
9.0	<b>Replacement of Door Locks</b> – to consider and approve expenditure to fund the replacement of door locks on two buildings at the Recreation Park. [M]				
	<p>The proposal was approved and the Taunton Locksmith Co. were selected to undertake the works. CC asked that careful consideration be given to improving the integrity of the doors to improve overall security.</p>				
	<b>Prop:AB</b>	<b>Sec:AP</b>	<b>In Favour:9</b>	<b>Against:0</b>	<b>Abstain:0</b>
10.0	<b>Annual Pay Award</b> – to approve the adoption of the revised National Local Government Pay Scales for 2024/25. [M]				
	<p>The proposal to adopt the revised pay scales was approved.</p>				
	<b>Prop:AP</b>	<b>Sec:CC</b>	<b>In Favour:9</b>	<b>Against:0</b>	<b>Abstain:0</b>
11.0	<b>New Council Divisions for Somerset Council</b> – to consider and approve a response to the consultation on the reorganisation of Somerset Council boundaries. [M]				
	<p>Concerns were expressed by KR, CC and DG about the implications of any changes to the divisions and how this could affect the Parish in the future. It was agreed that the Clerk and RFO would contact Ruishton, Henlade and Thornfalcon Parish Council to seek their approval to combine the two parishes within one division.</p>				
	<b>Prop:AP</b>	<b>Sec:SG</b>	<b>In Favour:9</b>	<b>Against:0</b>	<b>Abstain:0</b>
12.0	<b>Business Continuity Plan</b> – to consider and approve the Parish Council's draft Business Continuity plan [M]				
	<p>The Business Continuity Plan was approved.</p>				
	<b>Prop:AP</b>	<b>Sec:MW</b>	<b>In Favour:9</b>	<b>Against:0</b>	<b>Abstain:0</b>
13.0	<b>Financial Transactions Report</b> – to review and approve the Financial Transaction Report for the period between 02 October 2024 and 25 October 2024. [M]				
	<p>The Financial Transaction report was approved. See <b>Appendix B</b> for a list of all payments. The Chair signed a copy of the report for the records.</p>				
	<b>Prop:AP</b>	<b>Sec:CC</b>	<b>In Favour:9</b>	<b>Against:0</b>	<b>Abstain:0</b>
	<b>Items for Discussion</b>				

14.0	<p><b>Feedback from the Taunton Town Garden Advisory Board Meeting 01 November 2024.</b> The Clerk and RFO provided a summary of the key items from the meeting, including an overview of the projects involved with the regeneration of Taunton Town Centre.</p>
15.0	<p><b>Somerset Parishes Conference 2024. To be held on Wednesday 13 November 2024 at the Canalside Conference Centre, Marsh Lane, Bridgwater TA6 6LQ.</b> The Clerk and RFO reminded members of the upcoming event.</p>
	<p><b>Updates from Committees, Panels and Working Groups</b></p>
16.0	<p><b>Finance Committee</b> DG summarised the key points from the most recent Finance Committee meeting including the discussions that were held on the plans for the 2025/26 precept and budget and asked that members be aware that a significant increase in the precept may be necessary to replenish reserves and manage the ongoing impact of cuts being implemented by Somerset Council.</p> <p>DG also confirmed that it had been agreed by the Committee that a new internal auditor be sought to provide a fresh perspective on the audit process.</p> <p>16.1 Income and Expenditure Report The Clerk and RFO reported that there were no concerns related to income and expenditure year-to-date and that all cost centres were on profile.</p>
17.0	<p><b>Events</b> <b>17.1 Family Fun Day</b> AP confirmed that there was a meeting coming up and that an update would be available at the next Parish Council meeting.</p>
18.0	<p><b>Footpaths</b> <b>18.1 Footpaths volunteer role</b> To date no one had come forward to fill this volunteer role. The Clerk and RFO suggested that it may be necessary to employ someone to take the role on.</p>
19.0	<p><b>Highways Working Group</b> (added to the agenda with the permission of the Chair) MW reported on the group's priorities for the coming period. This included surveying the gateways around Creech St Michael and identifying where there is a need for additional signage.</p> <p>MW also briefed members on his recent attendance at a Community Speedwatch Coordinators meeting, at which he had raised the issue of the use of average speed cameras. MW reported that although Avon and Somerset Police are supportive of these projects, they are not being used to prosecute motorists.</p>
	<p><b>Other Matters</b></p>
20.0	<p><b>Correspondence</b> <b>20.1 To consider any correspondence received that Councillors wish to raise that has already been circulated.</b> None.</p> <p><b>20.2 To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish Council.</b> None.</p>
21.0	<p><b>New Matters to be Carried Forward</b> None.</p>

The meeting ended at 8.25PM

[V] = Where a resolution (vote) is expected

Andrew Williams, Creech St Michael Parish Council, Clerk and RFO, 07708 680797, email clerk@creechstmichael.net

The next Creech St Michael Parish Council meetings are on:

06 January 2025

at 7pm in the CSM Village Hall



## CREECH ST MICHAEL PARISH COUNCIL

### CREECH ST MICHAEL PARISH COUNCIL ACTION RECORD

Date of Original Meeting Action Raised	Minute Ref.	Action Point	Responsibility & Timeframe	Date Completed	Outcome/Further Actions	Complete
04.11.2024	11.0	Clerk and RFO to contact Ruishton, Henlade and Thurloxtan Parish Council to seek approval to submit feedback on the reorganisation of Somerset Council divisions.	Clerk and RFO 02.12.2024	12.11.2024	13.11.2024 Agreement between two Parish Councils confirmed and feedback submitted. Voting age population as of 2021 census 4,567.	✓
14.10.2024	2.0	Clerk and RFO contact the Rights of Way team to encourage them to progress the issue of the footpath concerns at Whiteleaze Lane, Thurloxtan.	Clerk and RFO 04.11.2024		16.10.2024 Request made to Rights of Way team to review the situation and update on progress.	
14.10.2024	9.0	Contact to be made with landowner of public open space off Derham Close, to determine if a waste bin can be installed.	Clerk and RFO 04.11.2024		18.10.2024 Site is owned and managed by Allison Homes. 22.10.2024 Somerset Council confirmed that the S106 agreement did not make reference to waste bins being installed. 24.10.2024 Allison Homes contacted and request made to install bin. 16.11.2024 Follow up email request made to management company for a response.	

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02.09.2024	8.0	The creation of a secure record of key accounts and passwords to be accessed in an emergency by the Chair and Vice Chair of the Parish Council or Chair of the Finance Committee.	Clerk and RFO 04.11.2024		28.10.2024 See agenda item 12.	
02.09.2024	13.0	To write to the PCC regarding traffic management issues.	Clerk and RFO 01.10.2024	05.09.2024	Response received and date arranged for site visit. Meeting to be rearranged to accommodate availability of councillors.	
01.07.2024	17.0	Proposal to undertake works to trees within the Recreation Park to be provided.	Clerk and RFO 02.09.2024		See agenda item 11 of meeting agenda 02.09.2024. 09.09.2024 contractor appointed and work scheduled for completion in November 2024. <b>11.11.2024 Initial works now complete.</b>	✓
13.05.2024	15.0	Prepare quotations for the installation of CCTV at the Rec. Park.	Clerk and RFO 03.06.2024		25.05.2024 See agenda item 15 03.06.2024. 03.06.2024 Proposal approved and purchase of hardware completed. 31.07.2024 Equipment purchased, delivered and installation commenced.	
08.01.2024	12.0	Clerk and RFO to submit a request to the DHSC for funding for two defibrillators, one to be sited at the Recreation Park and one at or near to Adsborough.	Clerk and RFO 05.02.2024		08.01.2024 Resident at Adsborough contacted and asked to assist in finding a suitable location for the Defib. 25.01.2024 Defibrillators shipped and arrived and now in storage. 16.02.2024 Defibrillator installed at the Recreation Park. Second location under discussion. 17.06.2024 Offer of site for installation made from Adsborough resident. Site being investigated for suitability.	✓

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					18.11.2024 Defibrillator installed and added to the national network.	
06.11.2023	29.2.1	Clerk and RFO to contact West Monkton Parish Council to collaborate on a submission to Somerset Highways to address the issues with large vehicles using Coombe Lane.	Clerk and RFO 04.12.2023		27.11.2023 Contact with West Monkton Parish Council made and details of the issue shared. West Monkton Parish Council to consider and respond. 13.12.2023 Email sent to Somerset Roads requesting that the Lane be designated with a maximum weight of 7.5 tonnes. 15.12.2023 response received and request for more evidence received.	
02.10.2023	9.0	Members to identify risks that are not listed on the draft Risk register and forward these to the Clerk and RFO.	All members 06.11.2023		23.05.2024 See agenda item 14 03.06.2024.	
05.06.2023	2.0	Clerk and RFO to contact the relevant parties to request that the issue of overgrown hedges be dealt with on the lane between Hyde Lane and Leighton Drive.	Clerk and RFO 03.07.2023		20.06.2023 Managing Agent contacted and confirmation received that they are not responsible for Hyde Lane vegetation. Response awaited from David Wilson Homes. 07.11.2023 Letter written to David Wilson Homes requesting that the vegetation be dealt with. 09.11.2023 Holding response received from David Wilson Homes.	



## CREECH ST MICHAEL PARISH COUNCIL

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					<p>22.11.2023 David Wilson Homes confirm that a consultant has been appointed to address the outstanding adoption issues.</p> <p>18.12.2023 Chasing email sent and response received to indicate it had been passed to another team to respond.</p> <p>19.01.2024 Chasing email sent and response received to indicate it had been passed to another team to respond. No progress being made on this issue.</p> <p>27.03.2024 Deadline of 08 April 2024 given for resolution of the matter or legal steps to be taken to resolve the matter.</p> <p>28.03.2024 Response received from David Wilson Homes stating that the delay in resolving the matter sits with Somerset Council.</p> <p>02.04.2024 Request made to Cllr. Fothergill to intervene.</p>	
15.05.2023	15	The Clerk and RFO would confirm the approved sites for the Speed Indicator Devices with Somerset Council Highways.	Clerk and RFO 05.06.2023		<p>23.05.2023 request sent to Somerset Council Highways requesting confirmation of approved sites.</p> <p>05.06.2023 The Clerk and RFO confirmed that the two existing sites were the only that had been fully approved and that a meeting with highways to discuss further sites was being scheduled for late June or early July.</p> <p>04.12.2023 Highways to confirm locations and await the installation of new poles to accommodate solar SIDs. Likely to be delayed until May/June 2024.</p>	

## CREECH ST MICHAEL PARISH COUNCIL

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					21.02.2024 Further contact held with Traffic Engineer to arrange a site meeting. 30.04.2024 Awaiting further meeting with Speedwatch and Traffic Panel to agree sites.	
06.02.2023	12.0	Clerk and RFO to pursue the use of the Money Claim service to seek the recovery of the funds paid to Oakleaf Joinery & Design.	Clerk and RFO 06.03.2023	15.02.2023	15.02.2023 Money Claim online started and evidence submitted. 16.03.2023 A request to issue a County Court Judgement was made via the Money Claim service. 24.03.2023 County Court Judgement issued and received. 15.05.2023 Request to be issued for a Warrant of Control. 12.07.2023 case transferred to Yeovil Crown Court and a warrant issued. 28.10.2024 New information on location of individual passed to the Court.	
09.01.2023	3.0	Update the Neighbourhood Plan in light of the changes being brought about by local government reorganisation.	TBC		15.05.2023 To be considered at the next Planning committee meeting. 05.06.2023 See agenda item 20.1. 27.11.2023 To be discussed by the Planning Committee.	
<b>COMPLETED ACTIONS</b>						
01.07.2024	10.0	Purchase and installation of new signage for the Recreation Park.	Clerk and RFO 02.09.2024	13/09/2024	02.07.2024 Purchase order submitted to Blake Signs. 12.08.2024 Main signs installed. Other signs in the process of being installed. 13.09.2024 All signs installed.	✓

## CREECH ST MICHAEL PARISH COUNCIL

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13.05.2024	15.0	Hold discussions with Ruishton Rhinos Football Club to seek their support for maintaining the grass pitch.	Clerk and RFO 03.06.2024		<p>26.05.2024 Contact made with Chair of Ruishton Rhinos Football Club and meeting to be held to discuss plans for the club to use the Rec. Park as a base.</p> <p>12.05.2024 Meeting held and proposal being progressed to Finance Committee to consider prior to approval by Parish Council.</p> <p>16.08.2024 See agenda item 9 of meeting</p> <p>02.09.2024.</p> <p>29.09.2024 Agreement shared for approval by both parties.</p> <p>07.10.2024 Signed agreement received and purchase of mower initiated.</p>	✓
05.02.2024	8.0	Implementation of budget proposals.	Clerk and RFO 31.03.2024		<p>12.02.2024 Notice given of cessation of service to Walford Security.</p> <p>13.02.2024 Notice given of cessation of funding to the Community Youth Project. Dialogue opened with Community Youth Project and Somerset Youth Alliance to explore external funding opportunities.</p> <p>13.02.2024 Contact made with West Monkton Parish Council to explore viability of sharing use of their mower.</p> <p>26.03.2024 A positive response from West Monkton Parish Council received, subject to insurance and agreement of a schedule and financial contribution.</p> <p>01.10.2024 All matters completed.</p>	✓

## CREECH ST MICHAEL PARISH COUNCIL

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02.09.2024	2.0	Attend to overgrown vegetation at the cut through path at the junction of Ryesland Way and St Michael Road.	Cllr. Willis + other Cllrs.	14/09/2024	Task complete.	✓
05.06.2023	23.2	To request that the markings for the virtual pavement at North end are reinstated to improve visibility.	Clerk and RFO 03.07.2023	17.07.2024	03.07.2023 A recent meeting with the Highways Officer from Somerset Council had confirmed a commitment to reline the Virtual Footpath. 17.07.2024 Lines reinstated by Somerset Council.	✓
09.01.2023	3.0	Clerk and RFO to respond to Cllr. Fothergill's enquiry about a bus shelter for Creech Heathfield.	Clerk and RFO 06.02.2023		27.01.2022 See item 22.2 on the agenda for meeting held on 06.02.2023. 16.03.2023 Awaiting a response from Somerset Council Highways. 25.11.2023 Cllr. Peters in contact with resident about the issue. 11.12.2023 Contact with Roads Records initiated following advice from Somerset Highways. 12.12.2023 Request submitted to First Bus Group for data on bus stop use for the previous 12 months. 12.01.2024 response received from Somerset Road Records received outlining process. Initial costs of £765.00 to cover application, licenses and legal costs. Planning Application may also be necessary. 14.05.2024 Resident informed that this project has been put on hold for a period of 12 months.	✓

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04.12.2023	8.0	Clerk and RFO to contact Somerset Bus Partnership to obtain more information on the scale of funding required.	Clerk and RFO 08.01.2024		05.12.2023 Contact made with Somerset Bus Partnership and request made. Response received and awaiting further information. 31.12.2023 Information shared that 4 decals had been sited within Creech St Michael. 500 decals have been printed to cover Somerset.	✓
05.09.2022	18	Clerk to contact Somerset West and Taunton Council to arrange for the installation of the small combined bin and to enquire of the cost of moving the dog waste bin on the site.	Clerk & RFO 03.10.2022		22.09.2022 Request submitted to Somerset West and Taunton Street Scene team. 23.09.2022 Response received – cost of relocating dog waste bin £100.00 + VAT. 03.10.2022 Plan to be drawn up to locate larger bin and replace dog waste bin. 07.11.2022 Site meeting to be arranged for councillors by the Clerk and RFO. 15.06.2023 Clerk and RFO contacted the Street Scene team at Somerset Council to approve installation.  20.07.2023 Contact with Street Scene Manager made. Awaiting quotation for costs of installation and supply of waste bin.  25.07.2023 Costs confirmed as previously agreed and purchase order issued. Lead time likely 7 to 8 weeks.  30.10.2023 A further update has been requested from the Street Scene team on the likely installation date.	✓

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					06.11.2023 Telephone call with Somerset Council Street Scene team. Installation committed to within 14 days.  11.12.2023 Bin installed.	
06.11.2023	14.0	ND would seek a meeting with the local store manager to discuss the issues with the opening times of the Post Office.	ND 04.12.2023		ND spoke with store staff and received assurances that the issue was being addressed with the addition of more trained staff members.	✓
02.10.2023	14.0	Contact to be made with the Woodland Trust to explore the offer of free trees for planting within the community.	Clerk and RFO 06.11.2023	10.10.2023	90 small hedge plants and 30 small copse trees will be delivered in March 2024.	✓
03.07.2023	20.0	The Clerk and RFO to obtain a quote from Walford Security for a locking and call out service for the car park.	Clerk and RFO 04.09.2023		02.10.2023 No longer required.	✓
04.09.2023	4.0	Clerk and RFO to present a proposal to implement a member attendance policy.	Clerk and RFO 02.10.2023		02.10.2023 See item 7 on the agenda.	✓

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03.07.2023	3.0	Cllr. Cavill asked that the Parish Council write to the owner of the property on the corner of Paddock Close to request that their hedgerow be cut back as it was causing pedestrians to have to walk in to the road.	Clerk and RFO 04.09.2023		07.08.2023 Letter written to the resident. 25.08.2023 No response received and no action taken by the resident. 04.09.2023 vegetation has been reduced and no longer presents an issue.	✓
15.05.2023	14	It was agreed that CC and ND would contact the landowner and arrange to meet and discuss the proposed allotment site lease.	Cllr. Cudlip and Cllr. Davidson 05.06.2023		05.06.2023 Cllr. Davidson confirmed that he had spoken to the landowner and confirmed that he was willing to sign an agreement on the terms proposed.  The Clerk and RFO to send an agreement to the landowner.  13.06.2023 Lease agreement sent to landowner.  20.07.2023 Signed lease agreement received from the landowner.	✓
03.07.2023	8.0	Clerk and RFO to contact Somerset Council to seek a formal arrangement for the disposal of waste from the Recreation Park.	Clerk and RFO 04.09.2023		23.08.2023 No such service available from Somerset Council. Advice from SC is that "All businesses producing any waste should have a trade waste agreement with a registered waste carrier or take their refuse to a site licensed to accept trade waste."	✓

**CREECH ST MICHAEL PARISH COUNCIL**

**CREECH ST MICHAEL PARISH COUNCIL ACTION RECORD**



## **Item 8.**

### **Budget & Precept Request**

#### **1.0 Proposal**

To approve the draft budget for the financial year 2025/26 and approve the precept request for the 2025/26 financial year.

#### **2.0 Introduction**

The draft budget has been prepared using all available current information, but it should be noted that there is still a high level of uncertainty around the financial position of Somerset Council and the ongoing impact of that on local services. The hoped for clarification on the devolution of services from the Unitary Authority has not materialised, due in part to the lack of a funding settlement for Somerset Council from central government at the point this paper was prepared.

The draft budget aims to position the Parish Council to a point whereby it is not relying on reserves to fund day-to-day activity, holding reserves only for specific tasks or projects. In future years, the aim has to be to bolster reserves to strengthen the position of the Parish Council and to allow it to embark on significant projects to support the community.

Two-thirds of the proposed budget is allocated to employment costs and management of the Rec. Park (excluding a sum for play equipment repairs). The budget for the Rec. Park for the 2025/26, when repairs to play equipment are excluded, has been reduced by 9%. The budget for employment costs has increased by 11%, of which more than a quarter is accounted for in the increase in Employers National Insurance Contributions, announced in the recent budget.

**Note:** (1) All figures used in this paper are inclusive of VAT. (2) Funds held for the Party in the Park Group are excluded from this budget process. The funds held currently stand at £11,665.55.

#### **3.0 Reserves**

It is projected that reserves held at the end of the current financial year will be £79,500.00, excluding Community Infrastructure Level funds. At the end of the 2022/23 financial year reserves held were £104,163.00.

The draft budget allocates the reserves in the following way.

- £20,000.00 for operating contingency.
- £15,000.00 for repairs to play equipment.
- £5,000.00 as a fund to provide for legal and professional fees for the Langaller Park application.
- £2,000.00 as a general fund for use for legal and professional fees for planning applications.
- £37,500.00 allocated to general reserves.

#### **4.0 Community Infrastructure Levy (CIL) Funds**

The amount of funds allocated to the Parish Council from Somerset Council under the Community Infrastructure Levy scheme currently stands at £ 44,448.25. These funds need to be spent and accounted for by the end of the 2029/2030 financial year. It is expected that further payments in the region of £100,000.00 will be received within the next 12 to 18 months. These funds are linked to payments made from the Coronation Way development.

A reminder that CIL funds are intended to be used to fund “the provision, improvement, replacement, operation or maintenance of infrastructure; or anything else that is concerned with addressing the demands that [a] development places on the area.”.

## **5.0 The Budget**

### **5.1 Payroll (Cost Centre 1000)**

The budget allocation for payroll is based on the following assumptions.

- That all current posts remain on the same terms and conditions.
- That all employees will be awarded one incremental point increase in salary against the national pay scales.
- That the nationally agreed pay award is no greater than that allocated in the current year at £1,290.00.

The increase in costs from the previous year is £5,925.76 or 11%.

Note: The increase announced by the Government to the Employer’s National Insurance rates account for £1,528.10 of the additional costs.

### **5.2 Recruitment & Training (Cost Centre 2000)**

No change.

### **5.3 Administration (Cost Centre 3000)**

The allocation for this centre has been kept at a steady state with the exception of the following.

- 3005 Memberships & Subscriptions – increased to take account of additional costs related to subscriptions for Parish Online and Civic.ly applications and expected increases in fees for Somerset Association of Local Councils.
- 3003 Internal Audit – increased by £150.00 from £200.00 to £350.00 to account for a change of internal auditor.

Projected VAT repayments are estimated at a lower level than the current year as a consequence of expected lower charges for Rec. Park equipment repairs.

### **5.4 Insurance (Cost Centre 4000)**

The allocation has been increased to take account of a new contract that is to be negotiated. This exposes the Parish Council to a risk of an increase in fees as it has been shielded from market fluctuations as a result of the previous long-term contract with Zurich. An increase of just under 20% has been built in.

### **5.5 Recreation Park (Cost Centre 5000)**

The budget for the Rec. Park has been reduced by 9% as a result of some cost savings and some re-prioritisation. The allocation includes the following items.

- £2,000.00 for additional works to the tree population.
- £15,000.00 from reserves for play equipment repairs or replacement.
- £5,000.00 to support a project to undertake an appraisal of how the park is utilised and what options the space and buildings could present for development and greater utilisation.

#### **5.6 Canal Car Park (Cost Centre 6000)**

A sum of £1,000.00 has been allocated to fund further works to the tree population.

#### **5.7 Allotments (Cost Centre 7000)**

The budget for the allotments is neutral as we pay the rental to the landowner and then the Allotment Society pay us the same amount.

#### **5.8 Phone Boxes & Defibs. (Cost Centre 8000)**

No change.

#### **5.9 Waste Disposal (Cost Centre 9000)**

The dog waste budget is set based on the current commitment to four bins emptied twice per week, assuming there will be a modest rise in charges.

#### **5.10 Burial Ground (Cost Centre 10000)**

Unchanged.

#### **5.11 Bus Stops (Cost Centre 11000)**

Includes an increase in the fees charged for cleaning of the bus shelters.

#### **5.12 Capital Expenditure (Cost Centre 12000)**

No budget allowed.

#### **5.13 Grants (Cost Centre 13000)**

No budget allowed.

#### **5.14 Youth Provision (Cost Centre 14000)**

An allocation of £4,300.00 to provide for services for children and young people, as part of the requested contribution from the LCN for all parishes to set aside a proportion of their precept based on population data. The number of children aged 15 and under within the parish at the latest census date was 534.

The funds will be used to provide a range of services across the Parish and LCN targeted at children and young people (see LCN CYP Working group update attached).

#### **5.15 Events**

A reduction of £200.00 on the previous year. This allocation includes an amount of £300.00 for the Family Fun Day and amounts for the Easter and Christmas Fairs.

#### **5.16 Highways and PRW**

In the current year a sum of £25,000.00 was allocated for highways, including the installation of new Speed Indicator Device sites and a sum for the shared Highways Warden scheme. This year's allocation is significantly reduced as it has become apparent that the Highways Warden scheme has not been taken up within the LCN and individual parishes. A sum of £10,000.00 has been allocated for highways works and expected works to maintain public rights of way. A sum of £2,000.00 has been allocated for new Speed Indicator Device sites.

## 6. Precept Request

The precept request for the 2025/26 financial year is £123,075.00. This represents an increase of 36.4% on the request for the 2024/25 financial year. The average band D property within the Parish will see an increase of £28.15 per year in the precept element for the Parish Council in their Council Tax bill.

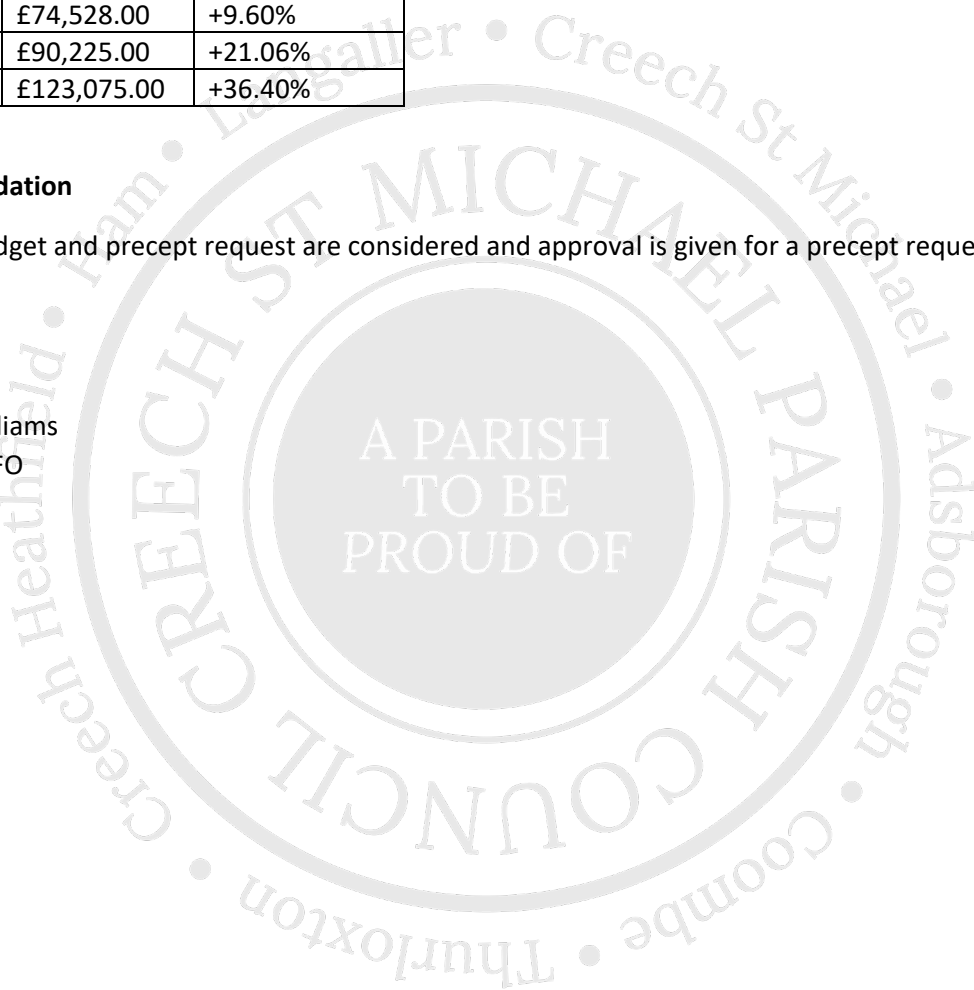
### Five Year Precept

Year	Amount	% Change on Previous Year
2021/22	£57,985.00	-
2022/23	£68,000.00	+17.27%
2023/24	£74,528.00	+9.60%
2024/25	£90,225.00	+21.06%
2025/26	£123,075.00	+36.40%

### Recommendation

That the budget and precept request are considered and approval is given for a precept request.

Andrew Williams  
Clerk and RFO  
21.11.2024



## UPDATE No. 2 : HESTERCOMBE LCN'S CHILDREN & YOUNG PEOPLE (CYP) GROUP

As a result of Hestercombe LCN identifying youth provision as one its top priorities, the CYP Group was formed to look at youth provision across the LCN, and to identify the gaps and the barriers - both to councils to providing provision and to young people participating in that provision.

The steps we have taken include:

- A questionnaire of the eight councils to understand the situation from their perspective.
- A young-person aimed survey was created and distributed through schools in the area to understand the activities young people attend, where they have to travel to, the barriers that stop them participating, new activities they would like to see, and how they would be delivered. This was sent out in the last week of the summer term and generated 70 responses.
- Data was taken from the 2021 census results on the spread of young people across the LCN by age and town/parish.
- This information formed the basis of the presentation to the September meeting of the LCN, where our findings were outlined and proposals put forward on how we might take this forward, along with possible funding mechanisms.

At the September meeting Fodo Higginson outlined SALC's Community Health & Welfare Grant scheme, which we are following up on:

- A Seed Fund application (£1600) has been submitted to SALC for further research into the views and ideas of Young People based within the LCN. (This application doesn't require match funding).
- Such a grant will require one council with General Power of Competence to act as host. West Monkton PC are the only council in the LCN which has that and they have kindly agreed to host the bid.
- Youth Unlimited have submitted a quote to undertake the work through a combination of centre based focus group consultations and a detached Youth Work model to directly engage with young people in parks and in the streets, or wherever they are.

Initially we asked:

- What existing provision is there across the LCN?
- How can we understand where the gaps are in both geography and types of activity?
- How can we ensure that existing provision is sustainable?
- What are the barriers
  - to councils to providing, and
  - to young people participating in that provision.
- How do we fund new provision – if and where it is felt to be necessary?
- How do we overcome the feedback that councils may be funding a service to which young people from outside their own parish/ town also participate?

The resulting information will form the basis of a second application to SALC in the New Year for a project grant of up to £35,000. This bid has to be for innovative projects and would be on a matched basis, so would be subject to councils within the LCN giving their support, and a total budget of approximately 5% of current year precept. Based on the combined precept for this year, and subject to all councils agreeing this would yield approximately £38,000 and demonstrate the commitment to youth that SALC are looking for.

To demonstrate an approach of joint collaborative working across the LCN to benefit all our young people and to allocate this fairly we suggest dividing this amount across the eight parishes according to the number of children and young people of 15 and under (taken from the 2021 census). For each of the eight councils this would work out as shown below:

Council	No of CYP 15 or under	£ based on no of CYP <15	£ to be added to Band D Equivalent
Broomfield	<b>34</b>	<b>278</b>	<b>2.47</b>
Cheddon Fitzpaine	TBC	TBC	TBC
Creech St. Michael	<b>534</b>	<b>4240</b>	<b>3.63</b>
Durston	<b>11</b>	<b>87</b>	<b>1.50</b>

Kingston St. Mary	<b>126</b>	<b>1,000</b>	<b>2.01</b>
North Petherton	<b>2,169</b>	<b>17,222</b>	<b>4.63</b>
Thurloxtton	<b>24</b>	<b>191</b>	<b>2.52</b>
West Monkton	<b>1,353</b>	<b>10,743</b>	<b>4.87</b>

- This will include funding already committed to Children & Young People where council-funded provision is already in place.
- While we are very aware of the financial uncertainties councils currently face, this is an opportunity to deliver youth provision across the LCN, based on evidence of the needs of our young people, with the support of a significant funding package from SALC, and will be a model of how LCNs can work collaboratively to address issues of concern.

NB Following the boundary changes since the 2021 census the number of YP in Cheddon Fitzpaine has yet to be established

Detailed Budget Summary

All Cost Centres and Codes (Between 01/11/2025 and 31/03/2026)

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
1001	Salaries			50,180.99	26,441.48					52,100.00					
1002	Tax & NI			2,931.77	7,661.21					6,850.00					
1003	Pension Contributions			1,011.48	1,301.64					1,100.00					
<b>SUB TOTAL</b>				<b>54,124.24</b>	<b>35,404.33</b>					<b>60,050.00</b>					

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
2001	Recruitment Costs			250.00						250.00					
2002	Employee Training Co			500.00	210.00					500.00					
2003	Member Training			500.00	556.70					500.00					
<b>SUB TOTAL</b>				<b>1,250.00</b>	<b>766.70</b>					<b>1,250.00</b>					

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
3001	General Administratior			1,500.00	807.09					1,500.00					
3002	Venue Hire			1,000.00	506.75					1,000.00					
3003	Internal Audit			200.00	170.00					350.00					
3004	External Audit			450.00	420.00					500.00					
3005	Membership & Subscr			1,500.00	1,502.65					2,800.00					
3006	Bank Charges			400.00	228.15					400.00					
3007	Printing			300.00						300.00					

# Creech St Michael Parish Council

## Detailed Budget Summary

All Cost Centres and Codes (Between 01/11/2025 and 31/03/2026)

3008	External Communicati			200.00						200.00		
3009	External Communicati	100.00		1,000.00	180.00		100.00			1,000.00		
3010	Postage			50.00	68.19					50.00		
3011	Website Hosting			200.00						200.00		
3012	Planning Support			2,000.00						2,000.00		
3013	Sub Contracted Staff											
3014	Other Income											
3015	Lottery	60.00	31.00					60.00				
3016	VAT		5,255.24					4,000.00				
3017	Mobile Phone Charge:			250.00	110.80					250.00		
3018	Langaller Park Suppor			5,000.00						5,000.00		
<b>SUB TOTAL</b>		<b>160.00</b>	<b>5,286.24</b>	<b>14,050.00</b>	<b>3,993.63</b>		<b>4,160.00</b>			<b>15,550.00</b>		

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
<b>Insurance</b>		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
4001	Insurance Premium			4,200.00	3,984.63					5,000.00					
<b>SUB TOTAL</b>				<b>4,200.00</b>	<b>3,984.63</b>					<b>5,000.00</b>					

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
<b>Recreation Park</b>		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
5001	Grounds Maintenance			5,800.00	4,696.74					5,500.00					
5002	Grounds Maintenance			800.00	195.34					600.00					
5003	Utilities (Electricity)		126.31	1,499.00	518.93					400.00					
5004	Utilities (Water)			100.00	34.21					100.00					
5005	Utilities (Gas)														



# Creech St Michael Parish Council

## Detailed Budget Summary

All Cost Centres and Codes (Between 01/11/2025 and 31/03/2026)

5006	Utilities (Waste Dispos									
5007	Waste Disposal (Septi									
5008	Waste Disposal (Gene		100.00					100.00		
5009	Consumables		1,200.00	328.68				600.00		
5010	Maintenance Equipme		500.00	26.64				500.00		
5011	Repairs & Maintenanc		5,000.00	4,656.92				15,000.00		
5012	Repairs & Maintenanc		1,250.00	292.19				500.00		
5013	Repairs & Maintenanc		1,000.00					500.00		
5014	Improvements		4,500.00	2,851.91						
5015	Security	-7.50	8,000.00	4,969.78				8,500.00		
5016	Play Equipment Inspe		2,500.00					2,500.00		
5017	Pitch Fees	800.00	75.00			600.00				
5018	Stage Hire	100.00								
5019	Safety Clothing/Equipr		100.00					100.00		
5020	Rental Charges	1,000.00	606.37			700.00				
5021	Improvement Project							5,000.00		
<b>SUB TOTAL</b>		<b>1,900.00</b>	<b>800.18</b>	<b>32,349.00</b>	<b>18,571.34</b>	<b>1,300.00</b>		<b>39,900.00</b>		

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
Canal Car Park		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
6001	Maintenance			1,500.00	925.00					1,000.00					
6002	Security				140.98										
<b>SUB TOTAL</b>				<b>1,500.00</b>	<b>1,065.98</b>					<b>1,000.00</b>					

Detailed Budget Summary

All Cost Centres and Codes (Between 01/11/2025 and 31/03/2026)

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
7001	Rental	800.00	800.00	800.00	800.00	800.00				800.00					
<b>SUB TOTAL</b>		<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>				<b>800.00</b>					

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
8001	Phonebox Maintenan			100.00						100.00					
8002	Defib Consumables			200.00						200.00					
8003	Defib Maintenance			200.00						200.00					
<b>SUB TOTAL</b>				<b>500.00</b>						<b>500.00</b>					

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
9001	Dog Waste			3,500.00	1,626.56					4,000.00					
9002	General Waste			200.00						200.00					
<b>SUB TOTAL</b>				<b>3,700.00</b>	<b>1,626.56</b>					<b>4,200.00</b>					

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget

Detailed Budget Summary

All Cost Centres and Codes (Between 01/11/2025 and 31/03/2026)

10001 Burial Ground	685.00	685.00	685.00
<b>SUB TOTAL</b>	<b>685.00</b>	<b>685.00</b>	<b>685.00</b>

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
<b>Bus Stops</b>		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
11001	Cleaning			350.00	375.00					500.00					
11002	Maintenance			200.00						200.00					
	<b>SUB TOTAL</b>			<b>550.00</b>	<b>375.00</b>					<b>700.00</b>					

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
<b>Capital Expenditure</b>		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
12001	Tools														
12002	Waste Bin Installation														
12003	Other			5,700.00											
	<b>SUB TOTAL</b>			<b>5,700.00</b>											

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
<b>Grants</b>		Receipts		Payments		Receipts		Payments		Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
13001	Community Developm			3,000.00											
13002	S137 Grants			1,500.00	200.00										
17002	Parish Grant														

Detailed Budget Summary

All Cost Centres and Codes (Between 01/11/2025 and 31/03/2026)

SUB TOTAL		4,500.00		200.00											
		Last Year 2024-2025				Current Year 2025-2026				Next Year					
Youth Provision		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
14001	Service Delivery Char														
14002	Venue Hire														
14003	Donations & Grants				100.00					4,300.00					
<b>SUB TOTAL</b>				<b>100.00</b>						<b>4,300.00</b>					
		Last Year 2024-2025				Current Year 2025-2026				Next Year					
Events		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
15001	PiP Ticket Sales														
15002	PiP Event Sales														
15003	PiP Concession Fees														
15004	PiP Expenditure Event														
15005	PiP Other Events														
15010	Christmas Fayre			300.00						300.00					
15011	Easter Fayre			300.00						300.00					
15012	Other Events		255.16	1,000.00	455.16					500.00					
15090	Family Fun Day									300.00					
<b>SUB TOTAL</b>		<b>255.16</b>		<b>1,600.00</b>		<b>455.16</b>				<b>1,400.00</b>					

# Creech St Michael Parish Council

25 November 2024 (2025-2026)

## Detailed Budget Summary

All Cost Centres and Codes (Between 01/11/2025 and 31/03/2026)

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
16001	Pavilion Refurbishmer														
16003	CIL Receipts		45,409.94												
16004	CCTV Purchase				1,133.08										
16005	Mower Purchase				961.69										
16006	CIL Defib Installation				300.00										
<b>SUB TOTAL</b>			<b>45,409.94</b>		<b>2,394.77</b>										

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
17001	Precept	90,551.52	90,552.00			123,075.00									
<b>SUB TOTAL</b>		<b>90,551.52</b>	<b>90,552.00</b>			<b>123,075.00</b>									

		Last Year 2024-2025				Current Year 2025-2026				Next Year					
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
19001	Maintenance			3,000.00	116.00					10,000.00					
19002	SID Site Installation			2,000.00						2,000.00					
19003	Shared Costs Highway			10,000.00											
<b>SUB TOTAL</b>				<b>15,000.00</b>	<b>116.00</b>					<b>12,000.00</b>					

Detailed Budget Summary

All Cost Centres and Codes (Between 01/11/2025 and 31/03/2026)

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Summary

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TOTAL	93,411.52	143,103.52	140,508.24	70,539.10	129,335.00	147,335.00
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## **Item 10.**

### **Letter to the Minister for the Environment, Food and Rural Affairs**

#### **1.0 Proposal**

To approve a draft letter sent in support of the Ham Village Flood Committee.

#### **2.0 Introduction**

The Ham Village Flood Committee (HVFC) has sought the Parish Council's support in raising concerns with the Minister for the Environment, Food and Rural Affairs about the condition of the River Tone.

#### **3.0 Issue**

The HVFC identifies the Environment Agency's recent decision to suspend the weed clearance of the Tone from the M5 to the Parrett Confluence as a significant concern and a risk to flooding in the Somerset Levels and neighbouring communities. The MP for Taunton and Wellington, Gideon Amos, has written a joint letter with the MPs for Yeovil and Glastonbury and Somerton seeking a commitment from the Minister to reinstate the maintenance program.

The HVFC has requested that the Parish Council also writes to the Minister to strengthen the case for reinstatement of the maintenance program.

#### **4.0 Recommendation**

That the letter is approved.

Andrew Williams  
Clerk and RFO  
16.11.2024



The Rt Hon Emma Hardy  
Parliamentary Under-Secretary of State  
Department for Environment, Food and Rural Affairs  
Seacole Building  
2 Marsham Street  
London  
SW1P 4DF

02 December 2024

Dear Minister,

### **Somerset Levels Waterways Maintenance**

On behalf of the residents of the Parish of Creech St Michael, the Parish Council is seeking your support to address the concerns that many residents have about the poor state of the waterways that run through the Parish. The Parish Council believes that the cessation of river channel maintenance on the Somerset Levels is the major contributing factor to the poor state of the River Tone. The Parish Council are extremely concerned that unless the maintenance programme is reinstated in full, the continued deterioration of the River Tone will only increase the risk of an extreme flood event, similar to that experienced in 2013/14. The impact of that event on our communities was significant and we implore you to take action to reduce the risk of this reoccurring.

Along with the River Parrett, the River Tone plays a vital role in the management of the Somerset Levels and surrounding areas. The communities within and around the Somerset Levels rely on both rivers in turn being managed and maintained to allow them to perform their role.

The Parish Council extends an invitation to you to visit our community to see first-hand the evidence that underpins our concerns and to work with you and the Environment Agency to address the issues.

Yours sincerely



**Creech St Michael Parish Council**  
1 Impens Cottages  
North Newton  
Bridgwater  
Somerset  
TA7 0BB

 [clerk@creechstmichael.net](mailto:clerk@creechstmichael.net)  07708 680 797  [www.creechstmichael.net](http://www.creechstmichael.net)

   For the latest Parish Council news join us on social media



Cllr. Annabelle Peters  
Chair  
Creech St Michael Parish Council

Andrew Williams  
Clerk and RFO



**Creech St Michael Parish Council**  
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## **Item 11.**

### **Somerset Council Local Plan Consultation**

#### **1.0 Proposal**

To confirm and approve a response to the initial consultation exercise on the Somerset Council Local Plan.

#### **2.0 Introduction**

Somerset Council is in the early stages of developing a new Local Plan for Somerset. The Council has asked City, Town and Parish Councils to provide feedback on a range of local issues. This survey aims to understand key issues about how settlements operate, including access to services, facilities, jobs, open spaces, and sports facilities.

There will be further opportunities for consultation over the coming months. The new local plan is scheduled to be adopted in March 2028.

#### **3.0 The Response**

Some of the responses have been completed for ease.

##### **Section 1a**

- The spreadsheet referenced in question 1 has been reviewed.
- Question 4. Do you agree with the ranking?
- Question 5. Do we wish to add anything?

##### **Section 1b**

- Question 1. Do you agree with the ranking?
- Questions 2 and 3. Do we wish to add anything?

##### **Section 1c**

- Question 1. Do you agree with the ranking?
- Question 2. Do we wish to add anything?

##### **Section 2a**

- Do you agree with the responses given to questions 1 to 7?

##### **Section 2b**

- The map has been checked and confirmed as accurate.

#### **4.0 Recommendation**

That the survey is completed and a response approved.

Andrew Williams  
Clerk and RFO  
20.11.2024

## Somerset Local Plan: City, Town and Parish Council's Engagement Activity 1

### Overview

Somerset Council is in the early stages of developing a new Local Plan for Somerset. This early engagement activity with City, Town, and Parish Councils looks to collect important information to help shape the Local Plan. City, Town and Parish Councils hold valuable knowledge about their local areas and settlements and therefore play a key role in voicing the interests and experiences of their communities. This activity aims to understand key issues about how settlements operate, including access to services, facilities, jobs, open spaces, and sports facilities. The areas of focus for this engagement exercise include:

- **Collecting information to inform our Settlement Assessment; and**
- **Considering options for our Open Spaces, Built Sports and Playing Pitch Strategy**

### Why your views matter

City, Town and Parish Councils play a crucial role in representing the voices of communities. Views and representations made by City, Town and Parish Councils will therefore be key in planning for the future of Somerset and considering environmental, economic and social opportunities and challenges. We want to know what you think. What are the key opportunities and challenges in your area? What matters most to you?

This activity runs from Monday, 21 October to Sunday, 17 November.

You can respond online <https://somersetcouncil.citizenspace.com/planning/bf1957bd/>, or alternatively you can:

- Email responses to [localplanningpolicy@somerset.gov.uk](mailto:localplanningpolicy@somerset.gov.uk), or
- Post a response to Planning Policy, Somerset Council, County Hall, Taunton, Somerset, TA1 4DY.

### Your chance to help shape our places and spaces

Somerset Council is seeking to ensure that we bring about positive change for our people and places; that will make the Somerset an even better place to live, work and visit. This Local Plan, when adopted, will help to deliver on some of the objectives the Council has set out. Your views are important in helping to shape what this looks like.

## Your details

In order to ensure we can evidence fair and widespread engagement on the Local Plan, with members of the public and stakeholders, we need to ask you a few questions about your personal details.

We handle data in-line with GDPR, you can view our [privacy policy](#) to see how we will use and manage this data. We need this data in order to record your feedback as an official representation to this online engagement activity, and without it we cannot use your opinions to help shape the emerging Local Plan.

What is your name?

Andrew Williams

What is your email address?

clerk@creechstmichael.net

What is your organisation?

Creech St Michael Parish Council

## Section 1 - Settlement Assessment Overview

The new Somerset Local Plan will guide sustainable growth in the area, determining where new housing and jobs should go, and what infrastructure is needed. The plan aims to reflect the needs of local communities through early engagement with City, Town and Parish Councils, gathering their input and feedback.

A key part of this plan is the Settlement Assessment, which will look at the facilities and services in different areas to understand how self-sufficient and sustainable they are. This helps identify where more services or infrastructure are needed and informs decisions about where new developments should be focused. The overall development strategy will be based on this assessment and other evidence, aiming to promote sustainable growth by directing it to the most suitable places.

The current engagement seeks to understand the challenges and issues faced by City, Town and Parish Councils and gather suggestions for solutions. This will ensure the Local Plan aligns with the needs and goals of local communities.

The new Somerset Local Plan The new Somerset Local Plan will set out a strategy for delivering sustainable growth in Somerset, guiding the kinds of new housing and jobs needed and where they should go. It will identify appropriate areas and sites for development, along with the necessary infrastructure to support this growth, and set policies that will be used for determining planning applications.

This early engagement exercise with City, Town and Parish Councils aims to gather valuable input and feedback from local communities to inform the development of the Local Plan. This exercise is crucial in ensuring that the needs and priorities of these communities are considered from a very early stage in the plan-making process and will feed into our assessment of settlements in Somerset.

The Settlement Assessment forms part of the evidence base for the new Somerset Local Plan to understand the role and function of all the settlements across Somerset. The Settlement Assessment will provide a snapshot in time of the facilities and accessibility to services within the different settlements to understand the level of provision. This can help us see which settlements have the number and breadth of facilities to be more self-contained and those which may not be functioning in a way that would be classed as 'sustainable', where development may lead to additional car trips out of the settlement.

The Settlement Assessment will establish an evidence base that can assist in identifying service or infrastructure shortages which may help to underpin requirements from new developments. This, in turn, will support the formulation of a spatial strategy for the Local Plan, influencing how any identified developments needs are distributed across Somerset and promoting a sustainable pattern of development by focussing growth to the most sustainable places.

This piece of work will not ascertain the capacity for development of each settlement or to provide a quantum of new development that each settlement should accommodate. The overall level of new development directed to settlements in Somerset will be determined through the policies in the new Somerset Local Plan, taking account of the settlement assessment and other evidence as well as other relevant policy documents.

## 1a - Settlement Assessment

Understanding what services and facilities exist in your city or town, or in each settlement within your parish, will help us understand how self-sufficient they are or whether residents need to travel to access the things they need. We want to ensure that growth happens in sustainable locations, where people can access the services and facilities they most need close to home.

We have collected information on what services and facilities we think currently exist across the settlements of Somerset, but would like to verify this according to your local knowledge.

The purpose of a Settlements Assessment The purpose of the Settlements Assessment is to help us understand how our city, towns and villages currently work and function, as we start to shape the future and set a strategy for determining the pattern, scale and nature of future development for our new Local Plan for Somerset. How our settlements currently function can give us clues about what we need to do in the future, to deliver positive outcomes for our communities.

To do this, we are looking at three broad topic areas, each of which gives us some insight into the varied roles currently performed by the Somerset's settlements, and how their functionality might be strengthened or may become more vulnerable in the future:

- Settlement size and growth, population and demography
- Access to (and provision of) retail and community services and facilities
- Employment role and economic activity

This initial engagement activity aims to enhance our knowledge by gathering your insights and experiences from your towns and parishes. Understanding individual settlements' roles, functions, strengths and vulnerabilities is an important step in getting to a future growth and development strategy that reflects the particular characteristics and needs of individual settlements. Or, to look at it another way: how addressing the strengths, needs, opportunities and constraints of each of our individual communities can come together into a growth strategy for the Somerset as a whole.

1. Please review the Excel Spreadsheet, below.

\*\*\*The online questionnaire has a spreadsheet embedded so you will need to use the online survey to view it. Open the online survey, add temporary name/details and click through to question 1a (1) to see the spreadsheet. <https://somersetcouncil.citizenspace.com/planning/bf1957bd/>

2. Are there any settlements, within your Council area, that you think are missing from the assessment that should be included?

- Yes  
 No  
 Unsure

If yes, please provide further information.

3. To the best of your knowledge, do the community facilities we have identified match what you know is in your City or Town; or the settlements within your Parish?

- Yes  
 No  
 Unsure

If not, please provide further information.

ATM available within the Post Office in Creech St Michael.
--

4. Services and facilities within a settlement play a crucial role in shaping how a community functions and its significance in the broader context. In your view, what are the top 10 essential amenities that contribute to a community's self-sufficiency? Please rank them in order of importance, with 1 being the most critical.

	Ranking (top 10 only)
District Hospital	
Community Hospital	
Health Centre / GP Surgery	1
Pharmacy and Walk-ins	2
Higher Education College	
Secondary / Middle School	
Primary School	10
Nursery / Pre-school	9
Food shop	4
Comparison goods shops	
Village Hall / Meeting Rooms	8
Public House / Restaurant / Café	5
Bank / Building Society / Banking Hub	
Library	7
Leisure Centre	
Post Office	3
Recreation Ground (incl. sports field)	
Dentist / Optician	
Children's Play Area	6
Place of Worship / Faith Facility	

5. Does this list of community services and facilities need any changes, to reflect what might be necessary for a settlement to be self-sufficient?

- Yes  
 No  
 Unsure

If yes, please provide further information on items to add or remove.

6. If you have any further comments on community facilities and services, please add them here.

## 1b – Key Issues

We are keen to understand the key planning-related issues that you are experiencing in your city, town or parish, as we put together the evidence base that informs the development of the new Local Plan for Somerset. The geography of Somerset is wide and diverse and we want to ensure we hear about all the different issues affecting our communities.

A Local Plan covers topics such as: housing; employment; retail and services; infrastructure; conservation of habitats, species and heritage assets; and mitigating against and adapting to the effects of climate change. It is with these topics in mind, that the following questions are set.

Please note that questions on infrastructure provision and need are set out in the following section.

1. What are the top planning-related challenges or issues your city, town or parish is currently facing? (Please select in order of priority, 1 being most challenging; and 8 being least)



	Ranking
Housing affordability	1
housing availability	8
Adaptation to climate Change	4
Ability to walk and wheel to key services and facilities	2
Access to education	7
Access to public transport	3
Impacts on biodiversity, habitats and/or the environment	5
Health and wellbeing	6

2. Are there any other challenges or issues, not mentioned here, that your city, town or parish is currently facing? How would you prioritise these?

3. How do residents perceive these challenges, and what solutions might there be? Please provide further information.

4. Do you have any other comments on this topic?

## 1c - Infrastructure Priorities

The new Somerset Local Plan will set out a strategy for delivering sustainable growth in Somerset, guiding the kinds of new housing and jobs needed and where they should go. It will identify appropriate areas and sites for development, along with the necessary infrastructure to support this growth, and set policies that will be used for determining planning applications.

1. What do you view as the top five infrastructure needs in your city, town or parish? (Please select in order of priority, 1 being most important; and 5 being least)

	Ranking (top 5 only)
GP's and healthcare	
Pre-school education	
Primary education	
Secondary education	
Tertiary education	
Flood mitigation and alleviation	3
Sports facilities, open spaces and play areas	
Broadband	1
Mobile reception	2
Public transport	5
Active travel infrastructure	4
Postal and banking services	
Community/village hall/meeting space	
Health facilities such as pharmacies, dentists and opticians	

2. Are there any other provisions, not mentioned here, that you would like to mention? How would you prioritise these?

Section 2 begins on the next page...

## Section 2 - Open Spaces, Built Sports and Playing Pitch Overview

We are currently working on an Open Space, Built Sports Facilities and Playing Pitch Strategy, which aims to assess the needs and opportunities for playing pitches, built sports facilities, and open spaces for play and recreation in Somerset. The strategy will cover the entire Somerset area and include the creation of a delivery strategy and a prioritised action plan to meet identified needs.

The strategy will inform the development of policies for the Somerset Local Plan, bringing together new and existing evidence bases into one comprehensive document. The provision of public open space and facilities for sport and recreation is considered essential for individual health and well-being, as well as for promoting sustainable communities.

The strategy will satisfy the requirements of the National Planning Policy Framework (NPPF), which mandates local authorities to prepare planning policies based on robust and up-to-date assessments of open space, sports, and recreational facilities.

A robust strategy for improving spaces for play, sport, and recreation will contribute to improving the health and well-being of Somerset residents. Providing spaces where people can keep active, promotes healthy living, which has a positive impact on our physical and mental well-being. These positive outcomes contribute to reduced pressure on our valuable healthcare resources, whilst also tackling the root causes of some crime and anti-social behaviour.

Through this early engagement activity, we are seeking your local knowledge to further understand local provision and identify any areas of particular need.

### 2a - Community Views on Facilities

We would like to understand your views about the provision of open spaces, built sports and playing pitches in your city, town or parish, as we gather information to inform our Strategy and also the Local Plan.

1. How satisfied do you believe your local community is with the current provision of play, recreational, and open spaces in their area?

Choose your level of satisfaction

- Very satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very Dissatisfied

2. What are your primary concerns regarding the provision of play areas, recreational spaces, and open spaces for your local community?

- Quality of provision
- Quantity of provision
- Accessibility via active travel
- Accessibility via public transport
- Physical accessibility
- Affordability
- Antisocial behaviour
- Littering
- Primary purpose misalignment with community needs/interests
- Lack of multifunctionality
- All of the above
- No concerns
- Other (please specify)

If "other", please specify:

3. Which types of play, recreational, and open spaces are most utilised currently by your local communities?

- Sports pitches
- Indoor sports centres/recreational facilities e.g. sports halls
- Outdoor recreational facilities e.g. tennis courts, bowling
- Playgrounds (equipped play area)
- Parks and gardens e.g. urban or country parks
- Natural areas e.g. woodland, wetlands, waterways
- Community gardens e.g. village greens, allotments, orchards
- Other (please specify)

If "other", please specify:

4. What kinds of additional play, recreational, and open spaces does the community need in your local area?

- Sports pitches
- Indoor sports centres/recreational facilities e.g. sports halls
- Outdoor recreational facilities e.g. tennis courts, bowling
- Playgrounds (equipped play area)
- Parks and gardens e.g. urban or country parks
- Natural areas e.g. woodland, wetlands, waterways
- Community gardens e.g. village greens, allotments, orchards
- Other (please specify)

If "other", please specify:

Please provide further comments on any additional needs you have identified

5. Which groups feel least served by the play, recreational, and open spaces in your local community?

- Children and young families
- Teenagers
- Older adults
- Low-income families
- Persons with disabilities
- Ethnic minorities
- Girls and young women
- Other (please specify)

If "other", please specify:

6. While the Local Plan doesn't deliver or maintain play, recreational, and open spaces, it ensures these needs are planned for in existing and new developments. What do you think are the most important roles of the Local Plan in enhancing these facilities in your community? (Please rank in order of importance, 1 being the most important)

	Ranking
Allocation of sites - for additional facilities	6
Protecting and enhancing sites – protecting from encroaching development and enhancing through considering other play/recreational uses	1
Promoting community participation – in the planning process, ensuring that facilities meet local needs and support healthy lifestyles	2
Sustainable development – integrating recreational facilities into urban and rural planning through improved accessibility through active travel and public transport	3
Inclusiveness for everyone	4
Ensuring climate resilience of recreational spaces	5

7. What are the main obstacles in sustaining and providing play, recreational, and open spaces within your local community? (Please rank in order of importance, with 1 being the most important)

	Ranking
Funding	1
Management	3
Resources	2
Land availability	4
Addressing safety concerns	5
Other (please specify)	

If "other", please specify:

## 2b - Location of Facilities

We have identified the location of open spaces, built sports and playing pitches in your area, but need to verify this against your local knowledge.

\*\*\*The online questionnaire has an interactive map so you will need to use the online survey to view this map. Open the online survey, add temporary name/details and click through to question 2b (1) to see the map. <https://somersetcouncil.citizenspace.com/planning/bf1957bd/>  
It asks you to check the map below matches your local knowledge of open spaces, built sports facilities and playing pitches in your city or town, or for settlements in your parish. If there are any facilities you would like to add or amend, please drop a pin on the map.

1. Does the map match your knowledge of the location of open spaces, built sports facilities and playing pitches in your city or town, or for settlements in your parish?

Yes

No

Unsure

If "no" or "unsure", please drop a pin on the map to identify an additional location, or a feature that is incorrect, and provide further comments below.

If you have any further comments on open spaces, built sports facilities and playing pitches, please add them here.

This is the end of the questionnaire. Thank you for taking the time to contribute.



**Item 12.**

**Citizen's Advice Somerset**

**1.0 Proposal**

To consider a request to support Citizen's Advice Somerset with a grant of £500.00.

**2.0 Introduction**

Citizen's Advice Somerset is a charity that provides free, confidential, and impartial advice for people in Somerset. Citizen's advice Somerset is funded through a number of sources and regularly seeks funding from bodies such as town and parish councils.

According to data provided by Citizen's Advice Somerset, between April and September 2024, 33 cases, where a specific issue was recorded within the parish of Creech St Michael and 244 issues within the wider Hestercombe LCN area.

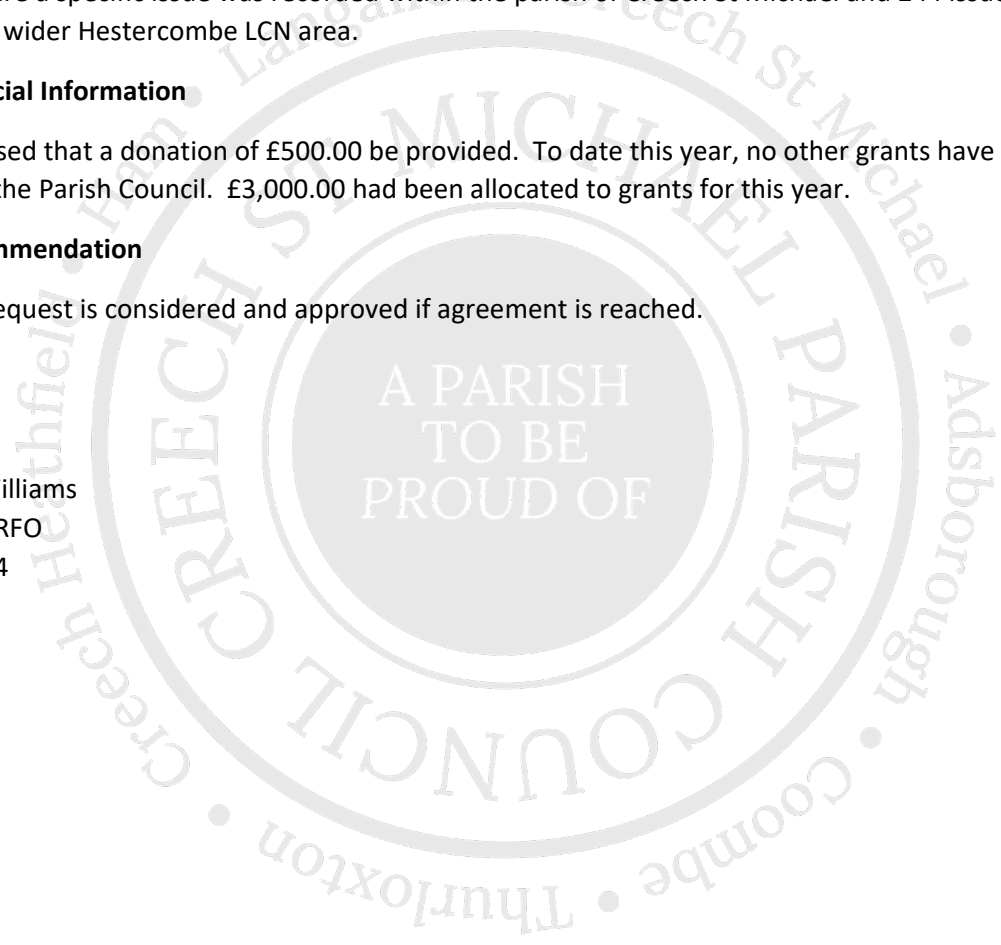
**3.0 Financial Information**

It is proposed that a donation of £500.00 be provided. To date this year, no other grants have been issued by the Parish Council. £3,000.00 had been allocated to grants for this year.

**3.0 Recommendation**

That the request is considered and approved if agreement is reached.

Andrew Williams  
Clerk and RFO  
25.11.2024



## In this/these parish/es we helped

Clients	244
Issues all	1,089

## Top Issues

Benefits & tax credits	255
Relationships & family	130
Debt	120
Employment	103
Housing	96

## Top 5 benefit issues

21 Personal independence payment	102
28 General Benefit Entitlement	47
19 Employment Support Allowance	26
17 Attendance Allowance	22
04 Limited capability for work elements	21

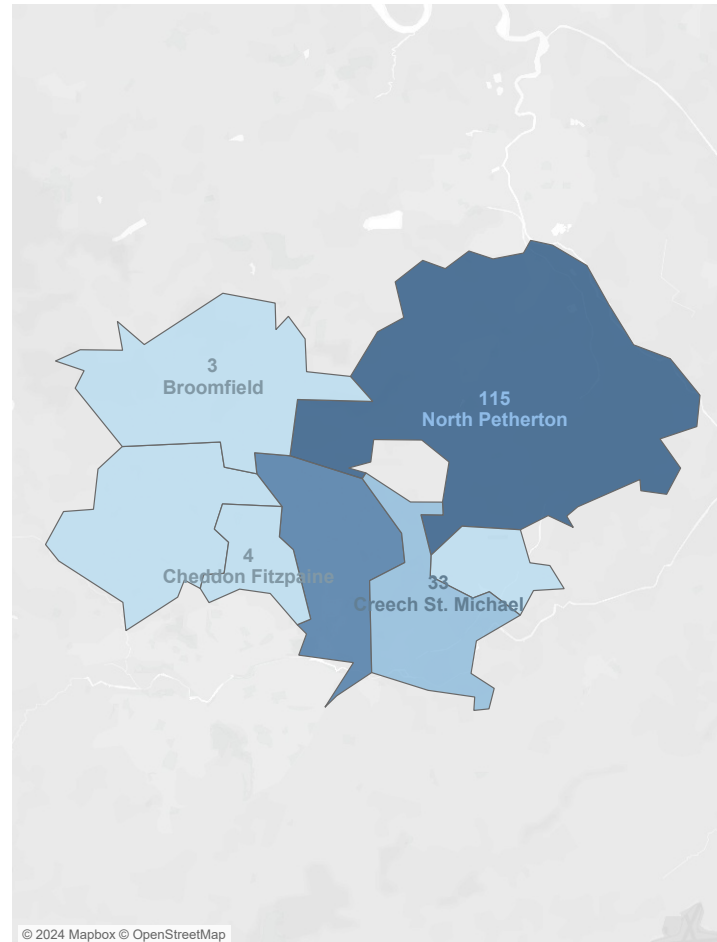
## Top 5 debt issues

13 Credit, store & charge card debts	16
99 Other Debt	15
09 Council tax arrears	9
12 Bank & building society overdrafts	9
60 Debt Assessment	8

## Homelessness

03 Threatened homelessness	8
02 Actual homelessness	4

## Clients seen (parishes)



## Gender



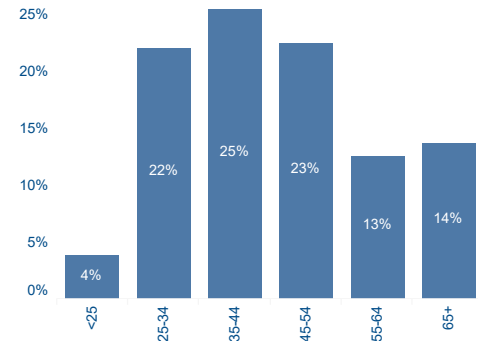
## Ethnicity



## Disabled or Long term health



## Age group



## Somerset: Breakdown by parish

pamm (parishes)	
North Petherton	115
West Monkton	75
Creech St. Michael	33
Kingston St. Mary	11
Cheddon Fitzpaine	4
Broomfield	3
Durston	3
<b>Grand Total</b>	<b>244</b>

Creech St Michael Parish Council

25 November 2024 (2024-2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
164	Salaries	25/10/2024		Unity Trust Bank		Salary Payment	Karen Hutchings	E	605.09		605.09
165	Salaries	25/10/2024		Unity Trust Bank		Salary and Expenses Payment	Andrew Williams	E	2,072.43		2,072.43
165	General Administration Expenses	25/10/2024		Unity Trust Bank		Salary and Expenses Payment	Andrew Williams	E	89.30		89.30
163	Salaries	27/10/2024		Unity Trust Bank		Salary Payment	Francis Reading	E	492.27		492.27
169	Pension Contributions	28/10/2024		Unity Trust Bank		Pension Contribution	NEST	E	208.37		208.37
170	Security	30/10/2024		Unity Trust Bank		Locking & Unlocking Service	RelyOn Guarding & Security	S	663.00	132.60	795.60
171	Bank Charges	31/10/2024		Unity Trust Bank		Bank Charges	Unity Trust Bank Plc	E	3.15		3.15
172	Member Training	05/11/2024		Unity Trust Bank		Training Course Charges	The Somerset Association	E	25.00		25.00
173	Member Training	05/11/2024		Unity Trust Bank		Training Course Charges	The Somerset Association	E	25.00		25.00
174	Utilities (Electricity)	11/11/2024		Unity Trust Bank		Electricity Charges	Yü Energy	L	11.67	0.58	12.25
175	Utilities (Electricity)	11/11/2024		Unity Trust Bank		Electricity Charges	Yü Energy	L	27.86	1.39	29.25
176	Grounds Maintenance (Outsourced)	13/11/2024		Unity Trust Bank		Tree Maintenance	Aboricare Limited	S	1,655.00	331.00	1,986.00
185	Cleaning	18/11/2024		Unity Trust Bank		Bus Shelter Cleaning	Reflections	E	75.00		75.00
186	Cleaning	18/11/2024		Unity Trust Bank		Bus Shelter Cleaning	Reflections	E	75.00		75.00
190	CIL Defib Installation	18/11/2024		Unity Trust Bank		Electrical Installation of Defib	Matthews Electrical Service	S	300.00	60.00	360.00
<b>Total</b>									<b>6,328.14</b>	<b>525.57</b>	<b>6,853.71</b>

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
178	Bank Charges	04/11/2024		SOLDO Debit card		Bank Charges	SOLDO Software Limited	S	27.00	5.40	32.40
179	Maintenance Equipment	05/11/2024		SOLDO Debit card		Purchase of Tools	B&Q Limited	S	16.66	3.33	19.99
181	General Administration Expens	06/11/2024		SOLDO Debit card		Software Subscription	Amazon Services Europe S	S	104.16	20.83	124.99
182	Improvements	06/11/2024		SOLDO Debit card		Purchase of noticeboard	Signware System Ltd	S	54.16	10.83	64.99
183	Postage	09/11/2024		SOLDO Debit card		Postage	Post Office Ltd	E	13.20		13.20
180	Consumables	09/11/2024		SOLDO Debit card		Maintenance Materials	B&Q Limited	S	13.12	2.63	15.75
184	Repairs & Maintenance (Buildin	12/11/2024		SOLDO Debit card		Maintenance Materials	taiyuanmingquanshangmac	S	7.99	1.60	9.59
<b>Total</b>									<b>236.29</b>	<b>44.62</b>	<b>280.91</b>

# Creech St Michael Parish Council

25 November 2024 (2024-2025)

## RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
20	CIL Receipts	28/10/2024		Unity Trust Bank		Community Infrastructure Levy	Somerset Council	E	40,090.00		40,090.00
								<b>Total</b>	<b>40,090.00</b>		<b>40,090.00</b>

# Creech St Michael Parish Council

## Summary of Receipts and Payments

25 November 2024 (2024-2025)

All Cost Centres and Codes

Payroll		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Code	Title							
1001	Salaries				50,180.99	26,441.48	23,739.51	23,739.51 (47%)
1002	Tax & NI				2,931.77	7,661.21	-4,729.44	-4,729.44 (-161%)
1003	Pension Contributions				1,011.48	1,301.64	-290.16	-290.16 (-28%)
<b>SUB TOTAL</b>					<b>54,124.24</b>	<b>35,404.33</b>	<b>18,719.91</b>	<b>18,719.91 (34%)</b>

Recruitment & Training		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Code	Title							
2001	Recruitment Costs				250.00		250.00	250.00 (100%)
2002	Employee Training Costs				500.00	210.00	290.00	290.00 (58%)
2003	Member Training				500.00	556.70	-56.70	-56.70 (-11%)
<b>SUB TOTAL</b>					<b>1,250.00</b>	<b>766.70</b>	<b>483.30</b>	<b>483.30 (38%)</b>

Administration		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Code	Title							
3001	General Administration Expense				1,500.00	807.09	692.91	692.91 (46%)
3002	Venue Hire				1,000.00	506.75	493.25	493.25 (49%)
3003	Internal Audit				200.00	170.00	30.00	30.00 (15%)
3004	External Audit				450.00	420.00	30.00	30.00 (6%)
3005	Membership & Subscription Fee:				1,500.00	1,502.65	-2.65	-2.65 (-0%)
3006	Bank Charges				400.00	228.15	171.85	171.85 (42%)
3007	Printing				300.00		300.00	300.00 (100%)
3008	External Communications (Non I				200.00		200.00	200.00 (100%)
3009	External Communications (News	100.00		-100.00	1,000.00	180.00	820.00	720.00 (65%)
3010	Postage				50.00	68.19	-18.19	-18.19 (-36%)
3011	Website Hosting				200.00		200.00	200.00 (100%)
3012	Planning Support				2,000.00		2,000.00	2,000.00 (100%)
3013	Sub Contracted Staff							(N/A)
3014	Other Income							(N/A)
3015	Lottery	60.00	31.00	-29.00				-29.00 (-48%)
3016	VAT		5,255.24	5,255.24				5,255.24 (N/A)
3017	Mobile Phone Charges				250.00	110.80	139.20	139.20 (55%)
3018	Langaller Park Support				5,000.00		5,000.00	5,000.00 (100%)
<b>SUB TOTAL</b>		<b>160.00</b>	<b>5,286.24</b>	<b>5,126.24</b>	<b>14,050.00</b>	<b>3,993.63</b>	<b>10,056.37</b>	<b>15,182.61 (106%)</b>

Insurance		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Code	Title							
4001	Insurance Premium				4,200.00	3,984.63	215.37	215.37 (5%)

# Creech St Michael Parish Council

## Summary of Receipts and Payments

25 November 2024 (2024-2025)

All Cost Centres and Codes

<b>SUB TOTAL</b>		<b>4,200.00</b>	<b>3,984.63</b>	<b>215.37</b>	<b>215.37 (5%)</b>
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### Recreation Park

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
5001	Grounds Maintenance (Outsourc				5,800.00	4,696.74	1,103.26	1,103.26 (19%)
5002	Grounds Maintenance (Internal)				800.00	195.34	604.66	604.66 (75%)
5003	Utilities (Electricity)		126.31	126.31	1,499.00	518.93	980.07	1,106.38 (73%)
5004	Utilities (Water)				100.00	34.21	65.79	65.79 (65%)
5005	Utilities (Gas)							(N/A)
5006	Utilities (Waste Disposal)							(N/A)
5007	Waste Disposal (Septic Tank)							(N/A)
5008	Waste Disposal (General Waste)				100.00		100.00	100.00 (100%)
5009	Consumables				1,200.00	328.68	871.32	871.32 (72%)
5010	Maintenance Equipment				500.00	26.64	473.36	473.36 (94%)
5011	Repairs & Maintenance (Play Eq				5,000.00	4,656.92	343.08	343.08 (6%)
5012	Repairs & Maintenance (Building				1,250.00	292.19	957.81	957.81 (76%)
5013	Repairs & Maintenance (Facilitie				1,000.00		1,000.00	1,000.00 (100%)
5014	Improvements				4,500.00	2,851.91	1,648.09	1,648.09 (36%)
5015	Security		-7.50	-7.50	8,000.00	4,969.78	3,030.22	3,022.72 (37%)
5016	Play Equipment Inspections				2,500.00		2,500.00	2,500.00 (100%)
5017	Pitch Fees	800.00	75.00	-725.00				-725.00 (-90%)
5018	Stage Hire	100.00		-100.00				-100.00 (-100%)
5019	Safety Clothing/Equipment				100.00		100.00	100.00 (100%)
5020	Rental Charges	1,000.00	606.37	-393.63				-393.63 (-39%)
<b>SUB TOTAL</b>		<b>1,900.00</b>	<b>800.18</b>	<b>-1,099.82</b>	<b>32,349.00</b>	<b>18,571.34</b>	<b>13,777.66</b>	<b>12,677.84 (37%)</b>

### Canal Car Park

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6001	Maintenance				1,500.00	925.00	575.00	575.00 (38%)
6002	Security					140.98	-140.98	-140.98 (N/A)
<b>SUB TOTAL</b>					<b>1,500.00</b>	<b>1,065.98</b>	<b>434.02</b>	<b>434.02 (28%)</b>

### Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7001	Rental	800.00	800.00		800.00	800.00		(0%)
<b>SUB TOTAL</b>		<b>800.00</b>	<b>800.00</b>		<b>800.00</b>	<b>800.00</b>		<b>(0%)</b>

### Phone Boxes & Defibs

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8001	Phonebox Maintenance				100.00		100.00	100.00 (100%)



# Creech St Michael Parish Council

## Summary of Receipts and Payments

25 November 2024 (2024-2025)

All Cost Centres and Codes

8002	Defib Consumables	200.00	200.00	200.00 (100%)
8003	Defib Maintenance	200.00	200.00	200.00 (100%)
<b>SUB TOTAL</b>		<b>500.00</b>	<b>500.00</b>	<b>500.00 (100%)</b>

### Waste Disposal

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9001	Dog Waste				3,500.00	1,626.56	1,873.44	1,873.44 (53%)
9002	General Waste				200.00		200.00	200.00 (100%)
<b>SUB TOTAL</b>					<b>3,700.00</b>	<b>1,626.56</b>	<b>2,073.44</b>	<b>2,073.44 (56%)</b>

### Burial Ground

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10001	Burial Ground				685.00	685.00		(0%)
<b>SUB TOTAL</b>					<b>685.00</b>	<b>685.00</b>		<b>(0%)</b>

### Bus Stops

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
11001	Cleaning				350.00	375.00	-25.00	-25.00 (-7%)
11002	Maintenance				200.00		200.00	200.00 (100%)
<b>SUB TOTAL</b>					<b>550.00</b>	<b>375.00</b>	<b>175.00</b>	<b>175.00 (31%)</b>

### Capital Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
12001	Tools							(N/A)
12002	Waste Bin Installation							(N/A)
12003	Other				5,700.00		5,700.00	5,700.00 (100%)
<b>SUB TOTAL</b>					<b>5,700.00</b>		<b>5,700.00</b>	<b>5,700.00 (100%)</b>

### Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
13001	Community Development Fund (				3,000.00		3,000.00	3,000.00 (100%)
13002	S137 Grants				1,500.00	200.00	1,300.00	1,300.00 (86%)
14003	Donations & Grants					100.00	-100.00	-100.00 (N/A)
17002	Parish Grant							(N/A)

# Creech St Michael Parish Council

## Summary of Receipts and Payments

25 November 2024 (2024-2025)

All Cost Centres and Codes

**SUB TOTAL**

	<b>4,500.00</b>	<b>300.00</b>	<b>4,200.00</b>	<b>4,200.00 (93%)</b>
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### Youth Provision

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14001	Service Delivery Charges							(N/A)
14002	Venue Hire							(N/A)
<b>SUB TOTAL</b>								<b>(N/A)</b>

### Events

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15001	PIp Ticket Sales							(N/A)
15002	PIp Event Sales							(N/A)
15003	PIp Concession Fees							(N/A)
15004	PIp Expenditure Event Costs							(N/A)
15005	PIp Other Events							(N/A)
15010	Christmas Fayre				300.00		300.00	300.00 (100%)
15011	Easter Fayre				300.00		300.00	300.00 (100%)
15012	Other Events		255.16	255.16	1,000.00	455.16	544.84	800.00 (80%)
<b>SUB TOTAL</b>			<b>255.16</b>	<b>255.16</b>	<b>1,600.00</b>	<b>455.16</b>	<b>1,144.84</b>	<b>1,400.00 (87%)</b>

### CIL

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16001	Pavilion Refurbishment							(N/A)
16003	CIL Receipts		45,409.94	45,409.94				45,409.94 (N/A)
16004	CCTV Purchase					1,133.08	-1,133.08	-1,133.08 (N/A)
16005	Mower Purchase					961.69	-961.69	-961.69 (N/A)
16006	CIL Defib Installation					300.00	-300.00	-300.00 (N/A)
<b>SUB TOTAL</b>			<b>45,409.94</b>	<b>45,409.94</b>		<b>2,394.77</b>	<b>-2,394.77</b>	<b>43,015.17 (N/A)</b>

### Precept

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17001	Precept	90,551.52	90,552.00	0.48				0.48 (0%)
<b>SUB TOTAL</b>		<b>90,551.52</b>	<b>90,552.00</b>	<b>0.48</b>				<b>0.48 (0%)</b>

### Highways

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

**Creech St Michael Parish Council**  
**Summary of Receipts and Payments**

25 November 2024 (2024-2025)

All Cost Centres and Codes

19001	Maintenance	3,000.00	116.00	2,884.00	2,884.00 (96%)
19002	SID Site Installation	2,000.00		2,000.00	2,000.00 (100%)
19003	Shared Costs Highways Warden	10,000.00		10,000.00	10,000.00 (100%)
<b>SUB TOTAL</b>		<b>15,000.00</b>	<b>116.00</b>	<b>14,884.00</b>	<b>14,884.00 (99%)</b>

**Summary**

<b>NET TOTAL</b>	<b>93,411.52</b>	<b>143,103.52</b>	<b>49,692.00</b>	<b>140,508.24</b>	<b>70,539.10</b>	<b>69,969.14</b>	<b>119,661.14 (51%)</b>
<b>V.A.T.</b>		155.92			5,010.46		
<b>GROSS TOTAL</b>		<b>143,259.44</b>			<b>75,549.56</b>		

**Subject:** Connecting Devon and Somerset (CDS) update - Creech St Michael

**From:** Amanda Williams <amanda.williams@somerset.gov.uk>

**Date:** 01/11/2024, 12:23

**To:** "clerk@creechstmichael.net" <clerk@creechstmichael.net>

Dear Andrew,

This is to update you on the planned roll-out of broadband in your parish under the Connecting Devon & Somerset (CDS) programme which now, sadly will not be going ahead.

As you are no doubt aware, CDS contracted with broadband supplier Airband in late 2020 to deliver fibre broadband to communities across Devon & Somerset over the course of three years, concluding at the end of 2024. Your parish was to be covered by cluster C09. Unfortunately, Airband has faced a range of challenges over the intervening years which have delayed delivery of these contracts.

However, following Airband's restructure earlier this year, the company is seeking to maximise take up across its existing network while slowing down on build activity which means it can no longer complete its contracted build for CDS in full. As a result, in April, Airband sought a change to its contract.

Since then, CDS has worked closely with the Airband team to maximise the number of clusters that might yet be delivered under the scope of our contracts. Whilst this process has had some success in allowing further clusters to be built, I'm afraid C09 is not one of them.

This will clearly be extremely disappointing for you and your parishioners, and we share your frustration. For clusters that will now not be built through our contracts, CDS has taken the opportunity to engage with government, through the Building Digital UK agency (BDUK), to discuss alternative options for providing connectivity to parishes who have been affected by this situation. We are discussing options including their Project Gigabit Programme and voucher schemes and considering any local investment opportunities.

CDS is liaising with BDUK to re-enable rural voucher eligibility for communities which were earmarked for delivery by Airband allowing them to pursue solutions with other fibre providers as soon as possible, should they wish to.

We will naturally contact you again once we have clarity on the measures to re-procure a

supplier for your area. However, in the interim, should you wish to discuss this further, please don't hesitate to contact me to arrange a call.

Kind regards

Amanda

**Amanda Williams**

Senior Economic Development Officer

**Connecting Devon and Somerset Programme Lead**

**Somerset Council**

Contact Number +44 7977412378

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**Subject:** Railway bridge

**From:** Removals <kev@somersetmanwithavan.co.uk>

**Date:** 06/11/2024, 16:03

**To:** clerk@creechstmichael.net

Hi Andrew,

I hope you are well

I managed to get your contact details from Martin Willis.

I have been living in Mill Lane for the last 4 years and regularly use the railway bridge in Creech St Michael. I have always found it dangerous to walk across and I am becoming even more concerned as traffic has increased significantly. I now have a baby so I am even more concerned. My wife is often distressed with how close the cars get to her when walking across the bridge on the pavement and now avoids the route entirely.

The cars completely disregard the speed limit and marked lines which means they often mount the pavement itself when meeting other cars. This is a regular occurrence and suggest you walk over the bridge yourself to experience how dangerous this is. I am very worried there will be a serious accident in the near future.

I wanted to make you aware in writing and would like to see some suggestions of how improvements will be made for the safety of my family and other pedestrians.

Look forward to hearing from you.

Kind regards,

Kev Long  
Corner cottage, Mill lane

Mob: 07575 525983

Peter and Christine Sharpe  
The Lodge  
Creech Heathfield  
Taunton TA3 5EG

Email mrpjsharpe@aol.com

Andrew Williams  
Clerk & Responsible Financial Officer  
Creech St Michael Parish Council

11<sup>th</sup> November 2024

Dear Andrew,

**Re: Speed of Vehicles on North End**

I appreciate that the speed of vehicles within the village has been a persistent problem. My family and I live on North End, just past Worthy Lane, heading into Creech Heathfield. When the speed limit was 30 mph, vehicles would often travel along North End at speeds well over that limit. We were very pleased when the 20 mph speed limit was introduced, but unfortunately, this change has had little impact, my estimate is that only about 20% of vehicles actually adhere to the limit. It is also disappointing to note that some of these speeding vehicles belong to residents of Creech St. Michael and Creech Heathfield.

For my job, I do a considerable amount of driving; however, the most hazardous part of my day may actually be my morning walk along North End with my dog. As you know, there is no pavement, and the road is extremely narrow in several sections. Nonetheless, many drivers continue to drive with excessive speed, often passing pedestrians with only centimeters to spare, which is extremely unsafe.

While I am under no illusion that speeding issues can be entirely resolved, I wonder if the Parish Council would consider adding road markings on the narrowest part of North End to help increase pedestrian safety. These markings could be similar to those at the lower part of North End?

Please see the attached our proposals for you to consider.

Thank you in advance for your consideration.

Yours sincerely



Peter Sharpe

Peter and Christine Sharpe  
The Lodge  
Creech Heathfield  
Taunton TA3 5EG

Email [mrpjsharp@aol.com](mailto:mrpjsharp@aol.com)



Proposed location of road markings, North End toward Creech Heathfield



North End toward Creech St Micheal



Current road marking North End Creech St Micheal