

# Creech St Michael Parish Council

A Parish to be *Proud of*

## Creech St Michael Parish Council

### FINANCIAL TRANSACTIONS REPORT

DATE: 09 January 2023

#### 1. Payments for Consideration

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT

#### 2. Payments Completed

##### 2.1 Unity Trust Bank Account

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT
A Williams	December Salary & Additional Hours	OT	*	£1,596.63
K Hutchings	December Salary	OT	*	£502.67
K Hutchings	Back Pay (Pay Award)	OT	*	£440.10

Prepared by Clerk and RFO Andrew Williams

Reported to Council and Authorised for Payment.



9<sup>th</sup> January 2023



Chair 9<sup>th</sup> January 2023

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A Williams	December Expenses	OT	*	£84.32
Village Hall	August 2022 Hall Hire Fees	OT	*	£161.00
Village Hall	November Hall Hire Fees	OT	*	£33.00
Society of Local Council Clerks	Annual Membership Fee	OT	*	£171.00
Creech St Michael Parochial Church Council	Graveyard Donation	OT	*	£685.00
Jan King	Expenses Related to Christmas Fayre	OT	05.12.2022 19	£95.20
Character Graphics	Printing of Parish Press Newsletter	OT	*	£45.00
Utilita Energy	Gas Supply Rec Park Pavilion Building	OT	*	£3.90
Wendy McKinley	Expenses Related to Christmas Fayre	OT	05.12.2022 19	£150.00
Bibby Commercial Finance (Vistar Security)	Security Services Charges November 2022	OT	*	£612.00

### 2.2 Soldo Debit Card Account

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT
Soldo	Charges for Account Set Up	OT	*	£6.00



9<sup>th</sup> January 2023

Anabelle Peters Chair 9<sup>th</sup> January 2023

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## Income Received

SOURCE	PURPOSE	PAYMENT TYPE/REF.	AMOUNT
Tone Youth FC	Pitch Fees	OT	£280.00
Somerset West Lottery	Commission	OT	£4.00



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## \*Financial Regulations – Payments Authorisation

The Parish Council Financial Regulations provide for the Parish Council or duly authorised committee to agree a list Annually of payments that can be made (normally online) and reported to the next PC meeting [see Finance Committee March 22 minute 10]. Payments NOT on the agreed list or specifically agreed are put to a full PC meeting for authorisation. ALL payments are signed off by three signatories.

Routine payments agreed that can be paid on receipt.

Clerks Wages  
Caretakers Wages  
Parish Lengthsman Wages  
HMRC Tax Somerset Pension Fund  
Account  
Clerks routine Expenses (copy sent to Finance Sub monthly)  
Caretakers Cleaning and H&S Mats Exps Caretaker  
Cover (TT)  
Bibby Factors (Vistar Security) - contracted payments EDF  
DD Engine Shed Electricity Supply  
EDF DD Pavilion Electricity Supply  
CSM V Hall Lettings  
K Signs (SW) Ltd (Annual update of banners)  
Nigels Window Cleaning Charges  
B Howe (Int Audit) Fees  
Membership Fees (SALC/NALC/SLCC/ALCC)  
Lloyds A/C charges  
Greg Coles (Termly Septic Tank Empty)  
CPRE (Membership) water2business (Water  
at Rec Park supply) Som Playing Fields Assoc  
(Ann Play Equip Insp)  
Community Youth Project (Contracted and Grant Payments only)  
J Miller Allotments Rent  
Devon and Somerset Fire Protection (pavilion fire ex insp)  
PKF Littlejohn (Ext Audit Fees)  
Somerset Playing Fields Assoc (Membership)

**Prepared by Clerk and RFO Andrew Williams**

**9<sup>th</sup>**

Components/Parts for Play Equip repairs

**Reported to Council and Authorised for Payment.**

**Chair<sup>th</sup> January 2023**

**January 2023 9**



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PIP Payments per Agreed Budget

Any specifically payment pre-agreed by the PC

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**Chair<sup>th</sup> January 2023**

**January 2023 9**

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9<sup>th</sup>

A handwritten signature in black ink, appearing to be the initials 'Mi'.

Chair<sup>th</sup> January 2023

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