CREECH ST MICHAEL PARISH COUNCIL

Approved Minutes for the Meeting of Creech St Michael Parish Council Finance Committee held at Creech St Michael Village Hall on **Monday 25 March 2024 at 7.00pm**

Councillor Attendance

Cllr. David Griffin - Chair	DG	Present	Cllr, Neil Davidson	ND	Present
Cllr. Paul Tucker	PT	Present	Cllr. Annabelle Peters	AP	Present

Also Present: Andrew Williams, Creech St Michael Parish Clerk and Responsible Financial Officer.

Meeting started at 7.18pm

1.0	Chair's welcome			2			
	DG welcomed r	nembers to the me	eeting.				
2.0	Public Question time - Questions asked by the Public and Press will be noted.						
	None.	0//	A PARISH	112			
3.0	Apologies for A	Absence	TO RF		0.		
	3.1 To receive	apologies for abser	PROUD OF	Z / R	Sbc		
	3.2 To approve any apologies for absence [V] None						
4.0	Declarations of	Declarations of Interests					
	4.1 Declarations of Individual Members None.						
	4.2 Dispensation Request None.						
5.0	Minutes						
	To Review and Approve the minutes of the meeting held on 11 December 2023. [V] The minutes of the meeting held on Monday 11 December 20203 were approved an the Chair.						
	Prop:DG	Sec:ND	In Favour:4	Against:0	Abstain:0		
	Items for Decision						
6.0	Bank Reconciliation — to review and approve the bank reconciliation for quarter three. [V]						
	The bank reconciliation for quarter three was scrutinised by members and was approved and signed by the Chair and Clerk and RFO.						

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Date 22.07.2024

	Soleed to blowing	le illittuet Giacingai	HON AN EL THE HIERINGS	ila emali	ND asked for clarification on the starting balance for the reconciliation. The Clerk and RFO agreed to provide further clarification after the meeting via email.					
	Prop:ND	Sec:PT	In Favour:4	Against:0	Abstain:0					
7.0	Reserves Policy — to review and approve a Reserves Policy. [V] The Reserves Policy wasconsidered and approved for consideration by the Parish Council.									
	Prop:DG	Sec:AP	In Favour:4	Against:0	Abstain:0					
8.0			prove the Pre Paid Deb e Pre Paid Debit Card Po							
	Prop:DG	Sec:ND	In Favour:4	Against:0	Abstain:0					
	The Delegated Prop:PT	Powers to Spend a	pproved list was approv	ved. Against:0	Abstain:0					
	Items for Discu		III Favour.4	Against.0	AUStalli.					
	The Clerk and R	CO presented a pa								
	Clerk and RFO chad been satisfication quarter. The his £4,092.25 with The Clerk and R the Reserves Poliabilities relating	I a number of histon on firmed that VAT ed and that return storical liability for a further payment FO confirmed that blicy for the potential to Party in the Par	per that outlined the porical practices that wer liabilities for the period is would now be made for the Party in the Park act of £2,249.25 made for an additional amount cial of historical VAT clainark events and other act added to the Risk regist	e deemed to be inaped 1 April 2019 to 31 Evolutions the completivity that had been pethe current year. of £15,000.00 had been so dating back to 20 tivities that potential	propriate. The December 2023 tion of each Daid totalled Deen identified in D12 to allow for					
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	13.1 To consider any correspondence received that Councillors wish to raise that has already been circulated.
	None
	13.2 To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish council.
	None.
14.0	New Matters to be Carried Forward
	None.

The meeting ended at 8.16pm

[V] = Where a resolution (vote) is expected

Andrew Williams, CSM PC, Clerk and RFO, 07708 680797, email clerk@creechstmichael.net

The next Creech St Michael (CSM) Parish Council meetings are on:

Monday 8 April 2024

at 7pm in the CSM Village Hall

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