

Agenda for the Meeting of Creech St Michael Parish Council
to be held at Creech St Michael Village Hall on
Monday 03 July 2023 at 7.00pm

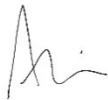
Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk and RFO by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chair aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that the appropriate arrangements can be made.

To all members of **Creech St Michael Parish Council**.

You are summoned to attend the Meeting of Creech St Michael Parish Council to be held in the Cartwright room of Creech St Michael Village Hall, on Monday 03 July 2023 at 7.00pm when the following business will be transacted.

Yours faithfully



Andrew Williams

Clerk and RFO

AGENDA

1. **Chair's Welcome**
2. **Community Question Time**

This provides an opportunity for members of the community (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting the Parish of Creech St Michael. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration at another time.

3. **To receive Somerset Council Councillors' Reports**

Any Somerset Council Councillors who are present, are invited to give short oral or written report on matters affecting the Parish. Members of the public, as well as members of the Council, may ask questions or make comments on matters raised.

4. **To receive any apologies for absence.**
5. **Declarations of Interests.**
 - 5.1. Declarations of Individual Members
 - 5.2. Dispensation Request
6. **To review and approve the minutes of the meeting held on the 05 June 2023. [P] [M]**
7. **Review and Monitor the Actions Outstanding from Past Meetings** – from the minutes of 05 June 2023 and any outstanding actions from past meetings. **[P] [CLERK]**

Items for Decision

8. **Waste Services** – proposal to appoint a provider for the disposal of waste from the Recreation Park. **[P] [M] [CLERK]**
9. **CCTV Installation** – proposal to appoint a contractor to undertake an installation of CCTV at the Recreation Park. **[P] [M] [CLERK]**
10. **Safeguarding Policy** – to consider and approve the Parish Council Safeguarding Policy. **[P] [M] [CLERK]**
11. **Staffing Committee Terms of Reference** – to consider and approve the Staffing Committee Terms of Reference. **[P] [M] [CLERK]**
12. **Christmas Fayre** – proposal to allocate £250.00 in funds to support the 2023 Christmas Fayre. **[AP]**
13. **Financial Transactions Report** – to review and approve the Financial Transaction Report for the period between 27.05.2023 and 23.06.2023. **[P] [M] [CLERK]**

Items for Discussion

14. **Meeting of Local Community Network (LCN)** – feedback from event. **[KR]**

Updates from Committees, Panels and Working Groups

15. **Finance Committee [DG]**
 - 15.1. Income and Expenditure year to date. **[LINK]**
16. **Staffing Committee [ND]**
17. **Planning Committee [DP]**
 - 17.1. MH2 Meetings
18. **Recreation Park Committee [CLERK]**
 - 18.1. Repair works, Locking/Unlocking Service, Pavilion room refurbishment and pitch hire.
19. **Traffic Panel [CC]**
 - 19.1. Meeting with Highways
20. **Canal Panel [ND]**
 - 20.1. Installation of signage.
21. **Party in the Park Working Group [AB]**
 - 21.1. Forthcoming Events **[CG]**
22. **Newsletter Working Group [AP]**

Other Matters

23. Correspondence

23.1. To consider any correspondence received that Councillors wish to raise that has already been circulated. **[CLLRS.]**

23.2. To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish council. **[P] [CLERK]**

24. New Matters to be Carried Forward

Councillors may raise an item for consideration by the Chair.

25. Council to Decide if to Exclude Members of the Public and Press for the Following Item(s)

[M]

[V] Vote Required [P] Paper Included [O] Link to Online Material

Please note that meetings may be recorded by CSM PC. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore, unless you are advised otherwise, by attending the Council Meeting and/or speaking during Public Question Time you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this, please contact the Clerk and RFO.

This meeting will be broadcast live via an internet streaming service to allow for wider public participation in the event. By attending the Council Meeting and/or speaking during Public Question Time you are consenting to being broadcast via the Zoom platform. If you have any queries regarding this, please contact the Clerk and RFO.

Andrew Williams, CSM PC, Clerk and RFO, 07708680797, Email clerk@creechstmichael.net

The next Parish Council Meeting is .