CREECH ST MICHAEL PARISH COUNCIL

Draft Minutes for the Meeting of Creech St Michael Parish Council held at Creech St Michael Village Hall on Monday 22 July 2024 at 7.00pm

Councillor Attendance

Cllr. David Griffin - Chair	DG	Present	Cllr. Annabelle Peters	AP	Present
Cllr. Paul Tucker	PT	Present			

Meeting started at 7.07pm

None. Apologies for Abse 3.1 To receive aport None received.	me - Questions a ence blogies for absen	sked by the Public ar	nd Press will be noted			
DG welcomed every Public Question ti None. Apologies for Abso 3.1 To receive apo None received. 3.2 To approve an	me - Questions a ence blogies for absen	sked by the Public ar	nd Press will be noted			
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	5	absence. DOI	ARI	dsbo		
Declarations of Interests						
4.1 Declarations of Individual Members None.						
4.2 Dispensation Request None.						
Minutes To Review and Approve the minutes of the meeting held on 25 March 2024. [V] The minutes from the meeting held on Monday 25 March 2024 were approved and signed by th Chair.						
Prop: DG	Sec:AP	In Favour:3	Against:0	Abstain:0		
Items for Decision						
Finance Committee Terms of Reference – to review and amend the Committee's Terms of Reference and recommend the Terms of Reference for approval by the Parish Council. [V]						
			Against:0	Abstain:0		
	None. Declarations of Im 4.1 Declarations on None. 4.2 Dispensation F None. Minutes To Review and App The minutes from the Chair. Prop: DG Items for Decision Finance Committee Reference and recommittee	None. Declarations of Interests 4.1 Declarations of Individual Memory None. 4.2 Dispensation Request None. Minutes To Review and Approve the minute The minutes from the meeting held Chair. Prop: DG Sec:AP Items for Decision Finance Committee Terms of Reference Reference and recommend the Term The Committee's Terms of Reference	Declarations of Interests 4.1 Declarations of Individual Members None. 4.2 Dispensation Request None. Minutes To Review and Approve the minutes of the meeting held The minutes from the meeting held on Monday 25 March Chair. Prop: DG Sec:AP Items for Decision Finance Committee Terms of Reference – to review ar Reference and recommend the Terms of Reference for a The Committee's Terms of Reference were approved.	None. Declarations of Interests 4.1 Declarations of Individual Members None. 4.2 Dispensation Request None. Minutes To Review and Approve the minutes of the meeting held on 25 March 2024. The minutes from the meeting held on Monday 25 March 2024 were approved Chair. Prop: DG Sec:AP In Favour:3 Against:0 Items for Decision Finance Committee Terms of Reference – to review and amend the Commi Reference and recommend the Terms of Reference for approval by the Parish The Committee's Terms of Reference were approved.		

11.0	September 2024 Prop:PT Amendments to 2024/25 budget The Clerk and RF budget for the yes impacted on char The proposal was Prop:AP Allotment Socie	A. Sec:AP o the Budget - to t. [V] TO explained that the ear. The changes anges to plans and s approved. Sec:PT ety Trust Status	In Favour:3 consider and approve of the proposed changes of provided for reallocation services in the past fer In Favour:3 – to consider options for ommendation to the Pa	Against:0 changes to the alloca did not affect the ove on of funds to cost ce w months. Against:0 or the management of	Abstain:0 ations within the erall expenditure entres that had been Abstain:0					
11.0	September 2024 Prop:PT Amendments to 2024/25 budget The Clerk and RF budget for the yes impacted on chas The proposal was	A. Sec:AP o the Budget - to t. [V] O explained that the ear. The changes anges to plans and s approved.	In Favour:3 consider and approve of the proposed changes of provided for reallocation services in the past few	Against:0 changes to the alloca did not affect the ove on of funds to cost ce w months.	Abstain:0 ations within the erall expenditure entres that had been					
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11.0	September 2024 Prop:PT Amendments to	4. Sec:AP o the Budget - to	In Favour:3	Against:0	Abstain:0					
	September 2024	1.			<u> </u>					
			ould be proposed for ap	oproval at the Parish	Council meeting on 2					
	The proposal was welcomed by the Committee and both DG and AP stated that they believed the proposal would be beneficial to all parties involved. The proposal was approved and would be proposed for approval at the Parish Council meeting on 2 September 2024									
10.0	Recreation Park Pitch – to consider and approve a proposal to create a partnership with Ruishton Rhinos Football Club to improve the use and management of the football pitch. [V]									
10.0	Prop:DG	Sec:AP	In Favour:3	Against:0	Abstain:0					
	June 2024. [V]		eriod ending 30 June 2							
9.0	Prop:DG Bank Reconcilia	Sec:AP	In Favour:3 and approve the bank r	Against:0	Abstain:0					
	Chair.	Lano		S-						
	March 2024. [V]		eriod ending 31 March	2024 was approved a	and signed by the					
8.0			and approve the bank r	econciliation for the	period ending 31					
		on 2 September		Against:0	Abstain:0					
	for financial regulations. The Financial Regulations were approved and would be proposed for approval at the Parish									
	The Clerk and RFO highlighted the key updates that had been applied to the NALC template									
	The Clerk and RF				Financial Regulations – to review the updated version of the Financial Regulations and recommend the Terms of Reference for approval by the Parish Council. [V]					

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			was approved.					
	Prop:AP Se	ec:PT	In Favour:3	Against:0	Abstain:0			
13.0	 Joint Committee to Administer the Ham Solar Installation Community Fund – to approve the terms of reference of the Joint Committee for the Administration of the Ham Solar Installation Community Benefit Fund. [V] The Clerk and RFO explained that the proposed Committee would be responsible for administering the fund under the oversight of the three parish councils. Both AP and DG commented that he felt that there was a need to ensure that the majority of the funds were directed toward the village of Ham and it was agreed that this could be achieved via the workings of the Committee. DG asked if there was a formal, legally-binding agreement in place with Innova to ensure that the funds would be paid. The Clerk and RFO confirmed that this was not in place at this time. DG offered to help draft a letter to Innova to secure this. 							
	The Joint Committee Terms of Reference were approved and would be proposed for approval at the Parish Council meeting on 2 September 2024.							
		ec:PT	In Favour:3	Against:0	9			
	Items for Discussion							
14.0	Items for Discussion VAT Return Quarter 2	and VAT p	ositionARISH	P A	Abstain:0			
14.0	Items for Discussion	and VAT po irmed that t repayment of sary to retai e activities of	osition the VAT return for the of £831.15 due. in the reserve of £15,0 of the Party in the Park	e first quarter had bee 000.00 to cover the ris k. The Clerk and RFO	en submitted and sk of an historical confirmed that it			
14.0	Items for Discussion VAT Return Quarter 2 The Clerk and RFO conf there was an expected of DG asked if it was neces VAT claim relating to th	and VAT po irmed that the repayment of sary to retain e activities of the remainder ure Year to	osition the VAT return for the of £831.15 due. in the reserve of £15,0 of the Party in the Park er of this year and revis Date	e first quarter had bee 000.00 to cover the ris k. The Clerk and RFO ewed ahead of the 20	en submitted and sk of an historical confirmed that it 025/26 budget.			
15.0	Items for DiscussionVAT Return Quarter 2The Clerk and RFO confthere was an expected ofDG asked if it was necesVAT claim relating to thwould be retained for thIncome and Expendito	and VAT per irmed that the repayment of sary to retain e activities of the remainder ure Year to red was confining ks and Pari ope for a me thelp could mps. AP as	osition the VAT return for the of £831.15 due. in the reserve of £15,0 of the Party in the Part er of this year and revi Date rmed as being on pro- ish Council Support eeting between the Part be provided to impro-	e first quarter had bee 2000.00 to cover the ris k. The Clerk and RFO ewed ahead of the 20 file by the Clerk and F prish council and the H	en submitted and sk of an historical confirmed that it 025/26 budget. RFO. Ham Village Flood			
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	17.2 To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish council. None.
18.0	New Matters to be Carried Forward
	None.

The meeting ended at 8.23pm

[V] = Where a resolution (vote) is expected

Andrew Williams, CSM PC, Clerk and RFO, 07708 680797, email clerk@creechstmichael.net

The next Creech St Michael (CSM) Parish Council meetings are on:

Monday 2 September 2024

at 7pm in the CSM Village Hall



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