

Creech St Michael Parish Council

FINANCIAL TRANSACTIONS REPORT

DATE: 11 July 2022

1. Payments for Consideration

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT
Somerset West and Taunton Council	Licensing Fee for PiP	CHQ	*	£70.00

2. Payments Completed

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT
EDF	Pavilion Building Electricity Direct Debit	DD	*	£46.00
EDF	Engine Shed Electricity Direct Debit	DD	*	£17.00
Creech St Michael Village Hall Committee	Contribution to Installation of AV Equipment	CHQ 78	16.05.22 item 91	£1,000.00
A Williams	Reimbursement for Cost of Poster Printing	CHQ 86	Chair Approved	£37.80
A Williams	Expenses for May 22	CHQ 86	*	£91.30
A Williams	Salary Payment May 22	CHQ 83	*	£1,026.86
T Ely	Expenses May 22	CHQ 85	*	£69.45
T Ely	Salary Payment May 22	CHQ 84	*	£900.38
K Hutchings	Expenses May 22	CHQ 79	*	£5.00

Prepared by Clerk and RFO Andrew Williams

Reported to Council and Authorised for Payment.



11th July 2022

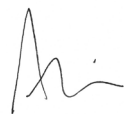
Chair
11th July 2022

K Hutchings	Salary Payment May 22	SO	*	
T Trump	Caretaker Cover 2 nd May 22 to 3 rd June 22	CHQ 80	*	£90.00
N Davidson	Reimbursement for Purchase of Clerk's Laptop	CHQ 81	11.02.22 item 11	£499.00
N Davidson	Reimbursement for Advertising Charges for Clerk & RFO Post (Indeed)	CHQ 81	11.02.22 item 20	£43.20
HMRC	Tax on Salaries for Period 06.05.22 – 05.06.22	CHQ 82	*	£216.00
Oakleaf Joinery & Design	50% Deposit Payment for Works to Toilets at the Rec Park	CHQ 87		£1,411.45

3. Income Received

SOURCE	PURPOSE	PAYMENT TYPE/REF.	AMOUNT
SW Lottery	Proceeds	BACS	10.00

Prepared by Clerk and RFO Andrew Williams



11th July 2022

Reported to Council and Authorised for Payment.

Chair
11th July 2022

***Financial Regulations – Payments Authorisation**

The Parish Council Financial Regulations provide for the Parish Council or duly authorised committee to agree a list Annually of payments that can be made (normally online) and reported to the next PC meeting [see Finance Committee March 22 minute 10]. Payments NOT on the agreed list or specifically agreed are put to a full PC meeting for authorisation. ALL payments are signed off by three signatories.

Routine payments agreed that can be paid on receipt.

Clerks Wages
Caretakers Wages
Parish Lengthsman Wages
HMRC Tax
Somerset Pension Fund Account
Clerks routine Expenses (copy sent to Finance Sub monthly)
Caretakers Cleaning and H&S Mats Exps
Caretaker Cover (TT)
Bibby Factors (3d Security) - contracted payments
EDF DD Engine Shed Electricity Supply
EDF DD Pavilion Electricity Supply
CSM V Hall Lettings
K Signs (SW) Ltd (Annual update of banners)
Nigels Window Cleaning Charges
B Howe (Int Audit) Fees
Membership Fees (SALC/NALC/SLCC/ALCC)
Lloyds A/C charges
Unity Trust Bank Acc charges
Greg Coles (Termly Septic Tank Empty)
CPRE (Membership)
water2business (Water at Rec Park supply)
Som Playing Fields Assoc (Ann Play Equip Insp)
Community Youth Project (Contracted and Grant Payments only)
J Miller Allotments Rent
Devon and Somerset Fire Protection (pavilion fire ex insp)
PKF Littlejohn (Ext Audit Fees)
Somerset Playing Fields Assoc (Membership)
Components/Parts for Play Equip repairs
PIP Payments per Agreed Budget

Any specifically payment pre-agreed by the PC

Prepared by Clerk and RFO Andrew Williams



11th July 2022

Reported to Council and Authorised for Payment.

Chair
11th July 2022