

CREECH ST MICHAEL PARISH COUNCIL

Approved Minutes for the Annual Meeting of Creech St Michael Parish Council held at Creech St Michael Village Hall on **Monday 12 May 2025 at 7.00pm**

Councillor Attendance

Cllr. Chalie Cudlip – Chair	CC	Present	Cllr. Neil Davidson – Vice Chair	ND	Absent
Cllr. Peter Brown	PB	Present	Cllr. Mike Saffin	MS	Absent
Cllr. Paul Tucker	PT	Present	Cllr. Stephen Greenhalgh	SG	Absent
Cllr. David Griffin (from item 11)	DG	Present	Cllr. Barbara Williams	BW	Present
Cllr. Martyn Willis	MW	Present	Cllr. Kieran Roe MBE (from item 11)	KR	Present

Also Present: Cllr. David Fothergill (Somerset Council) and Cllr. Norman Cavill (Somerset Council) both from 7.10pm (Cllr. Cavill left the meeting at 8.13pm), three (3) members of the public and Andrew Williams, Creech St Michael Parish Clerk and Responsible Financial Officer.

Meeting started at 7.01pm

1.0	Chair's welcome Cllr. Cudlip welcomed everyone to the meeting				
2.0	Election of a Chair of Creech St Michael Parish Council. [V] CC was elected Chair of the Parish Council.				
	Prop:PT	Sec:PB	In Favour:4	Against:0	Abstain:1
3.0	Election of a Vice Chair of Creech St Michael Parish Council. [V] ND was elected Chair of the Parish Council.				
	Prop:PB	Sec:PT	In Favour:5	Against:0	Abstain:0
4.0	Parish Council Vacancy There were no nominations for the vacant post.				
5.0	Apologies for absence				
	To receive any apologies for absence. Apologies were received in advance from Cllr. Greenhalgh and Cllr. Davidson.				
	To approve any apologies for absence. [V] The absence of Cllr. Greenhalgh and Cllr. Davidson were approved.				
	Prop:PT	Sec:MW	In Favour:5	Against:0	Abstain:0

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6.0	Declarations of Interests				
	5.1 Declarations of Individual Members None.				
	5.2 Dispensation Request None.				
7.0	Public Question time - Questions asked by the Public and Press will be noted. None.				
8.0	To receive Somerset Council Councillors' Reports Cllr David Fothergill provided an update on key issues from Somerset Council. Refurbishment of Junction 26 and Chelston Link Road A major Government-funded Somerset Council Highways scheme gets underway in June to replace the deteriorating 51-year-old concrete road and motorway junction. The project is likely to take around 14 weeks. Due to the depth of excavations required around the Junction 26 roundabout, the project will require a complete closure of Junction 26 and the A38 link road (from J26 to Foxmoor Business Park) for around 14 weeks from 16 June to mid to late September. A consultation has been launched to Help Shape the Future of Pharmaceutical Services. (closes on 16 June). The consultation has been launched to help assess the current and future needs of pharmaceutical provision in Somerset. The Pharmaceutical Needs Assessment (PNA) is produced by Public Health Somerset. Council Sells Part of County Hall to Developer of Key Worker Housing. Somerset Council has completed the sale of C Block of County Hall in Taunton to Prime PLC. Prime, a specialist developer of health and care property, intends to redevelop the 4,600 metre building to provide new key worker accommodation for the town.				
9.0	Minutes				
	To Review and Approve the minutes of the meeting held on 7 April 2025. [V] The minutes of the meeting held of 7 April 2025 were approved and a copy was signed by the Chair.				
	Prop:CC	Sec:MW	In Favour:4	Against:0	Abstain:1
10.0	Review and Monitor the Actions Outstanding from Past Meetings – See Appendix A for details of action points and progress toward the completion of each action. The Clerk reported that no response had been received from Somerset Council's Lead Member for Economic Development Planning and Assets to the letter sent on 8 April 2025. Cllr. Fothergill agreed to raise the matter at the next full meeting of Somerset Council.				
	Items for Decision				
11.0	Proposal to dissolve the Planning Committee – to consider a proposal to dissolve the Planning Committee. [V] The proposal was approved.				
	Prop:KR	Sec:PT	In Favour:7	Against:0	Abstain:0

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12.0	Proposal to Create a Highways Committee – to consider a proposal to create a Highways Committee. [M] The proposal was approved.				
	Prop:DG	Sec:MW	In Favour:7	Against:0	Abstain:0
13.0	Appointments to the Parish Council Committees. [M]				
13.1	Appointments to the Finance Committee. [M] Cllrs. Griffin, Brown and Tucker were appointed to the Finance Committee.				
	Prop:KR	Sec:MW	In Favour:7	Against:0	Abstain:0
13.2	Appointments to the Staffing Committee. [M] Cllrs. Greenhalgh, Williams and Tucker were appointed to the Staffing Committee.				
	Prop:PT	Sec:MW	In Favour:7	Against:0	Abstain:0
13.3	Appointments to the Highways Committee. [M] Cllrs. Willis, Brown, Roe and Greenhalgh were appointed to the Highways Committee.				
	Prop:PT	Sec:DG	In Favour:7	Against:0	Abstain:0
13.4	Appointments to the Joint Committee with West Monkton Parish Council. [M] No decision taken. This matter was deferred to allow for discussion with West Monkton Parish Council.				
	Prop:PT	Sec:DG	In Favour:7	Against:0	Abstain:0
14.0	Appointments to Working Groups				
14.1	Appointments to Canal Working Group. Cllrs. Saffin, Tucker and Davidson were appointed to the Canal Working group.				
	Prop:MW	Sec:KR	In Favour:7	Against:0	Abstain:0
15.0	Standing Orders – to review and approve the continued use of Standing Orders. [M] The Standing orders were approved. The Clerk noted that there had been a very recent update to the template for the Standing orders and this would be considered and brought back to the Parish Council in due course.				
	Prop:PB	Sec:PT	In Favour:7	Against:0	Abstain:0
16.0	Committee Terms of Reference				
16.1	Finance Committee - to review and approve the continued use of the Finance Committee Terms of Reference. [M] The Finance Committee Terms of Reference were approved.				
	Prop:PT	Sec:PB	In Favour:7	Against:0	Abstain:0
16.2	Staffing Committee - to review and approve the continued use of the Staffing Committee Terms of Reference. [M] The Staffing Committee Terms of Reference were approved.				
	Prop:MW	Sec:PB	In Favour:7	Against:0	Abstain:0

16.3	Highways Committee - to review and approve the continued use of the Highways Committee Terms of Reference. [M] The Highways Committee Terms of Reference were approved.				
	Prop:MW	Sec:KR	In Favour:7	Against:0	Abstain:0
16.2	Joint Committee with West Monkton Parish Council - to review and approve the continued use of the Joint Committee with West Monkton Parish Council Terms of Reference. [M] No decision taken. This matter was deferred to allow for discussion with West Monkton Parish Council.				
17.0	Calendar of Meetings 2025/26 – to approve the calendar of meetings for the year ending 31 March 2026. [M] The proposed dates for future meetings was approved.				
	Prop:PT	Sec:MW	In Favour:7	Against:0	Abstain:0
18.0	Planning application 14/25/0014 – (Full Planning Permission) Demolition of dwelling and erection of 1 No. dwelling with garage and home office at The Bungalow, Charlton Road, Creech St Michael. [M] A decision of no objection was approved.				
	Prop:MW	Sec:KR	In Favour:7	Against:0	Abstain:0
19.0	SALC Subscription – to consider the subscription renewal for Somerset Association of Local Councils. [M] It was agreed that the subscription would not be renewed as it was not deemed to offer value for money. This would be reviewed annually.				
	Prop:KR	Sec:MW	In Favour:7	Against:0	Abstain:0
20.0	Financial Transactions Report – to review and approve the Financial Transaction Report for the period between 1 April 2025 and 2 May 2025 . [M] The Financial Transaction report was approved. See Appendix B for a list of all payments. The Chair signed a copy of the report for the records.				
	Prop:PB	Sec:DG	In Favour:7	Against:0	Abstain:0
	Updates from Committees and Working Groups				
21.0	Highways Working Group MW provided an update on the meeting that had been held with a representative from Somerset Highways and the Lead Member for Transport and Waste Services. MW was pleased to report that works to the canal bridge and railway bridge had been agreed and would include improved signage and the installation of markings to the road surface to encourage road users to move away from the footpath. It was agreed that the impact of these measures would need to be monitored.				
	Other Matters				
22.0	Correspondence				

22.1	To consider any correspondence received that Councillors wish to raise that has already been circulated. None.
22.2	To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish council. The correspondence from Citizens Advice was noted as a useful update. The correspondence from SpringCHE was noted.
23.0	New Matters to be Carried Forward None.

The meeting ended at 8.46pm

[V] = Where a resolution (vote) is expected

Andrew Williams, Creech St Michael Parish Council
Clerk and RFO 07708 680797 email clerk@creechstmichael.net

The next Creech St Michael (CSM) Parish Council meetings are on:

Monday 02 June 2025

at 7pm in the CSM Village Hall





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A handwritten signature in blue ink, consisting of a stylized 'S' followed by a flourish.

Approved by
Chair of the Meeting

Date 02.06.2025