

Creech St Michael Parish Council

A Parish to be *Proud of*

Creech St Michael Parish Council

FINANCIAL TRANSACTIONS REPORT

DATE: 03 October 2022

1. Payments for Consideration

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT
Adrian Birch	Expenses Incurred from September Tea in the Park	OT	12.07.2022 item 15	£333.08

2. Payments Completed

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT
T Trump	Caretaker Cover	CHQ 107	*	£30.00
Karen Hutchings	Expenses	CHQ 109	*	£8.00
Somerset Association of Local Councils	Annual Membership Fees	CHQ 110	*	£768.93
Utilita Energy Limited	Gas Supply Charges Rec Park	CHQ 111	*	£4.03
Bibby Commercial Finance	Rec Park Security services charges September 2022	CHQ 112	*	£571.20
Howlett Construction	Repairs to Bench and Movement of Notice Board and Bin	CHQ 114	12.07.2022 item 20/Chair's Authorisation	£798.00
Somerset West and Taunton Council	Quarter 1 Grounds Maintenance	CHQ 115	05.09.2022 item 20.3	£2,231.93
Nailsea Fencing & Gardens Ltd	Replacement and Repair of Fence Panel	CHQ 116	12.07.2022 item 13.1	£354.00

Prepared by Clerk and RFO Andrew Williams



3rd October 2022

Reported to Council and Authorised for Payment.

Chair

3rd October 2022

Creech St Michael Parish Council

A Parish to be *Proud of*

Andrew Williams	Salary and Expenses for September 2022	CHQ 117	*	£1,019.09
Karen Hutchings	Salary for September 2022	SO	*	£502.67
EDF	Pavilion Building Electricity Direct Debit	DD	*	£178.00
EDF	Engine Shed Electricity Direct Debit	DD	*	£17.00

Prepared by Clerk and RFO Andrew Williams



3rd October 2022

Reported to Council and Authorised for Payment.

Chair

3rd October 2022

Creech St Michael Parish Council

A Parish to be *Proud* of

3. Income Received

SOURCE	PURPOSE	PAYMENT TYPE/REF.	AMOUNT
Somerset West and Taunton Council	Precept	BACS	£34,000.00
Somerset West and Taunton Council	Parish Grant	BACS	£2,155.00
SW Lottery	Proceeds	BACS	£5.00

Prepared by Clerk and RFO Andrew Williams



3rd October 2022

Reported to Council and Authorised for Payment.

Chair

3rd October 2022

Creech St Michael Parish Council

A Parish to be *Proud* of

*Financial Regulations – Payments Authorisation

The Parish Council Financial Regulations provide for the Parish Council or duly authorised committee to agree a list Annually of payments that can be made (normally online) and reported to the next PC meeting [see Finance Committee March 22 minute 10]. Payments NOT on the agreed list or specifically agreed are put to a full PC meeting for authorisation. ALL payments are signed off by three signatories.

Routine payments agreed that can be paid on receipt.

Clerks Wages
Caretakers Wages
Parish Lengthsman Wages
HMRC Tax
Somerset Pension Fund Account
Clerk's routine Expenses (copy sent to Finance Sub monthly)
Caretakers Cleaning and H&S Mats Exps
Caretaker Cover (TT)
Bibby Factors (Vistar Security) - contracted payments
EDF DD Engine Shed Electricity Supply
EDF DD Pavilion Electricity Supply
CSM V Hall Lettings
K Signs (SW) Ltd (Annual update of banners)
Nigels Window Cleaning Charges
B Howe (Int Audit) Fees
Membership Fees (SALC/NALC/SLCC/ALCC)
Lloyds A/C charges
Greg Coles (Termly Septic Tank Empty)
CPRE (Membership)
water2business (Water at Rec Park supply)
Som Playing Fields Assoc (Ann Play Equip Insp)
Community Youth Project (Contracted and Grant Payments only)
J Miller Allotments Rent
Devon and Somerset Fire Protection (pavilion fire ex insp)
PKF Littlejohn (Ext Audit Fees)
Somerset Playing Fields Assoc (Membership)
Components/Parts for Play Equip repairs
PIP Payments per Agreed Budget
Any specifically payment pre-agreed by the PC

Prepared by Clerk and RFO Andrew Williams



3rd October 2022

Reported to Council and Authorised for Payment.

Chair

3rd October 2022