

CREECH ST MICHAEL PARISH COUNCIL

Approved Minutes for the Meeting of Creech St Michael Parish Council held at Creech St Michael Village Hall on **Monday 6th February 2023 at 7:00pm**

Councillor Attendance

Cllr. Annabelle Peters – Chair	AP	Present	Cllr. Paul Tucker	PT	Present
Cllr. Charlie Cudlip	CC	Present	Cllr. David Griffin	DG	Present
Cllr. Diane Phillips	DP	Present	Cllr. Ken Hunt	KH	Present

Also Present: Cllr. David Fothergill (SCC), nine (9) members of the public (including 1 via the Zoom stream) and Andrew Williams, Creech St Michael Parish Clerk and Responsible Financial Officer.

Meeting started at 7:00pm

1.0	Chair's welcome
	AP welcomed all Councillors and members of the public to the meeting.
2.0	Public Question time - Questions asked by the Public and Press will be noted.
	<ul style="list-style-type: none">A member of the public from the North End Community Group requested that the Parish Council call an Extraordinary meeting to consider the planning application submitted by the developer Gladman. The Chair responded that this would be given priority and the Clerk and RFO would make the arrangements.
3.0	To receive County and District Councillors' Reports
	<p>Cllr. Fothergill provided the following report.</p> <ul style="list-style-type: none">Vestment Day for the new unitary authority is fast approaching (1st April 2023) and the budget for the authority is due to be approved on 22nd February.Local Government Appointments – tier three appointments (service level directors) currently in progress and should be in place by 1st April 2023.New funding has been received to support developments at junction 23 of the M5 and within Bridgwater, along the Broadway and St Johns Street.Planning permission has been granted for the development of the new Comeytrove School, accommodating 420 pupils and 52 nursery places at a cost of £11.3 million.The Bus Service Improvement plan has been implemented, including the addition of night routes running until approximately 11pm.A campaign titled "my time to care" is now running to encourage more people to consider a career in a caring role.A business mentor scheme has been launched and is seeking contributions from individuals to act as mentors.

	KH asked if there was a report from District Councillors. The Clerk and RFO confirmed that the District Councillors were invited to the meeting, but that no response was received.				
4.0	To receive any apologies for absence				
	Cllr Norman Cavill had supplied his apologies. Cllr. Davidson's absence was noted.				
5.0	Declarations of Interests				
	4.1 Declarations of Individual Members				
	None.				
	4.2 Dispensation Request				
	None.				
6.0	Parish Council Vacancies				
	No applications have been received. AP asked the members of the public present, to make others aware of the vacancies.				
7.0	Minutes				
	7.1. to Review and Approve the minutes of the meeting held on 9 th January 2023. [M]				
	All present confirmed that they had received the minutes of the meeting held on 9 th of January 2023.				
	Cllrs. agreed the minutes of the meeting held on the 9 th of January 2023. The Chair signed a copy of the minutes for the records.				
	Prop: AP	Sec: PT	In Favour: 5	Against: 0	Abstain: 1
8.0	Review and Monitor the Actions Outstanding from Past Meetings – See Appendix A for details of action points and progress toward the completion of each action.				
9.0	Planning Applications – to Consider and Make Recommendations to be passed to the relevant authority on the following Planning Applications (links to the relevant application are available via the planning reference). [M]				
	14/23/0001[V]				
	No objections to the application were recorded.				
	Prop: AP	Sec: DG	In Favour: 6	Against: 0	Abstain: 0
	14/22/0035 [V]				
	It was agreed that the previous comments regarding this application were still relevant.				
	Prop: AP	Sec: DP	In Favour: 6	Against: 0	Abstain: 0

	<p>DG raised the issue of planning application 14/20/0008 and the related enforcement notice that is due to be enacted in March 2023. A member of the public had asked DG to confirm that the Parish Council would ensure that the enforcement notice was enforced.</p> <p>Action: Clerk and RFO to write to Somerset West and Taunton District Council to seek assurance of enforcement.</p>				
	Items for Decision				
10.0	<p>Local Community Networks (LCNs) – to consider and make recommendations for a response to the proposed LCNs. [M]</p> <p>Cllr. Fothergill commented on the proposed LCN areas and indicated that Ruishton Parish Council would be seeking including within the same area as Creech St Michael Parish Council. Cllr. Fothergill also confirmed that it was proposed to change the operation of the LCNs from being Committees of Cabinet to Area Boards. The most significant implication of this is that LCNs will no longer have financial decision-making powers.</p> <p>CC stated that he believed that being attached to North Petherton Town Council was an advantage.</p> <p>Action: Clerk and RFO to contact Ruishton Parish Council to offer support for their request to be included in LCN 15.</p>				
	Prop: AP	Sec: PT	In Favour: 5	Against: 0	Abstain: 1
11.0	<p>Traffic Regulation Order Hopkins Field, Creech St Michael – to consider and make recommendations for a response to the notice issued by Somerset County Council. [M]</p> <p>The order was supported, but concerns were expressed about the enforcement of the order.</p> <p>Action: Clerk and RFO to respond in writing to the order requesting clarification on what enforcement action would be taken.</p>				
	Prop: AP	Sec: DP	In Favour: 6	Against: 0	Abstain: 0
12.0	<p>Recovery of Parish Council Funds – to consider quotations received for legal support to recover funds on behalf of the Parish Council and make recommendations on the next stage of the process. [M]</p> <p>A number of options to recover the funds were considered.</p> <p>It was agreed that efforts should be made to recover the funds.</p>				
	Prop: AP	Sec: KH	In Favour: 6	Against: 0	Abstain: 0
	It was agreed to pursue the use of the Money Claim service to seek the recovery of the funds.				
	Prop: AP	Sec: KH	In Favour: 5	Against: 1	Abstain: 0
13.0	<p>Completion of Repairs to Rec. Park Toilets – to consider and approve a quotation for works to complete repairs to the toilet at the Rec. Park, Creech St Michael. [M]</p>				

	The quotation provided by JNP Plumbing and Heating was approved.				
	Prop: AP	Sec: DP	In Favour: 5	Against: 0	Abstain: 1
14.0	<p>Coronation Celebrations – to consider and approve a quotation for the supply of a large screen and associated items for the purpose of screening His Majesty The King’s Coronation to members of the community. [M]</p> <p>A proposal to fund the cost of a large screen to broadcast The Kings Coronation was approved. The quote from Supermix Sound and Lighting was accepted for the sum of £2,157.00 (including VAT).</p>				
	Prop: AP	Sec: CC	In Favour: 6	Against: 0	Abstain: 0
15.0	<p>Community Events – to consider and approve a request to allocate funds to support community events at Easter and Christmas. [M]</p> <p>The proposal to allocate £200.00 from Parish Council funds to each community event to be held at Easter and Christmas was approved.</p>				
	Prop: AP	Sec: DP	In Favour: 6	Against: 0	Abstain: 0
16.0	<p>Purchase of Additional Gazebo – to consider and approve a request from the Party in the Park group to purchase a gazebo and additional items. [M]</p> <p>The proposal to purchase the Gazebos from Rock Awnings was approved.</p>				
	Prop: AP	Sec: DG	In Favour: 6	Against: 0	Abstain: 0
17.0	<p>Grievance Policy – to consider and approve the Parish Council Grievance Policy. [M]</p> <p>The proposal to approve the Grievance Policy and Procedure was approved.</p>				
	Prop: AP	Sec: CC	In Favour: 6	Against: 0	Abstain: 0
18.0	<p>Disciplinary Policy – to consider and approve the Parish Council Disciplinary Policy and Procedure. [M]</p> <p>The proposal to approve the Disciplinary Policy and Procedure was approved.</p>				
	Prop: AP	Sec: CC	In Favour: 6	Against: 0	Abstain: 0
19.0	<p>Finance – to review and approve the Financial Transaction Report. [M]</p> <p>The Financial Transaction report was approved. See Appendix B for a list of all payments. The Chair signed a copy of the report for the records.</p>				
	Prop: AP	Sec: CC	In Favour: 6	Against: 0	Abstain: 0
	Updates from Committees, Panels and Working Groups				
20.0	Staffing Committee				
	In the absence of the Chair of the Staffing Committee, the Clerk and RFO provided an update on progress toward recruiting to the role of Grounds and Maintenance Operative, with interviews scheduled for the week commencing 20 th February 2023.				

21.0	Finance Committee				
	21.1. Expenditure against budget year-to-date.				
	The Clerk and RFO reported that expenditure to date was on profile and there had been no significant variations against budgeted income or expenditure.				
22.0	Newsletter Working Group				
	AP confirmed that the latest edition of the newsletter had been produced and there were efforts underway to engage volunteers to distribute the newsletter across the community.				
23.0	Coronation Celebrations Group				
	AP reported that a group had been formed to oversee the Coronation celebrations and that progress was being made to organise a free event for the community. The group includes the Parish Council, the Party in the Park group, Creech St Michael Baptist Church, the Creech, Ruishton and Thornfalcon Benefice and Creech St Michael Village Hall.				
	AP asked that volunteers identify themselves to assist with the organisation of the day.				
	Other Matters				
24.0	Correspondence				
	24.1 To consider any correspondence received that Councillors wish to raise that has already been circulated.				
	None.				
	24.2 To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish council.				
	The Clerk and RFO had circulated correspondence with a member of the community relating to a proposed bus shelter in Creech Heathfield.				
21.0	New Matters to be Carried Forward				
	None.				
22.0	Council to Decide if to Exclude Members of the Public and Press for the Following Item(s)				
	[M]				
	Prop: AP	Sec: CC	In Favour: 6	Against: 0	Abstain: 0
	Correspondence between the Chair of the Parish Council, the Clerk and RFO and a member of the community was discussed.				
	Action: The Clerk and RFO was instructed to draft a response that would be circulated for comment by members, prior to being sent to the member of the community.				
	Prop: AP	Sec: CC	In Favour: 6	Against: 0	Abstain: 0

The meeting ended at 9.08pm

[M] = Where a resolution (vote) is expected

Andrew Williams, CSM PC, Clerk and RFO, 07708 680797, email clerk@creechstmichael.net

The next Creech St Michael (CSM) Parish Council meetings are on:

Monday 06 March 2023	at 7pm in the CSM Village Hall
Monday 03 April 2023	at 7pm in the CSM Village Hall
Monday 15 th May 2023 (Annual Parish Meeting)	At 7pm in the CSM Village Hall