

**Agenda** for the Meeting of Creech St Michael Parish Council to be held at  
Creech St Michael Village Hall on  
**Monday 4 September 2023 at 7.00pm**

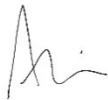
Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk and RFO by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chair aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that the appropriate arrangements can be made.

To all members of **Creech St Michael Parish Council**.

You are summoned to attend the Meeting of Creech St Michael Parish Council to be held in the Cartwright room of Creech St Michael Village Hall, on Monday 4 September 2023 at 7.00pm when the following business will be transacted.

Yours faithfully



**Andrew Williams**

Clerk and RFO

**AGENDA**

- 1. Chair's Welcome**
- 2. Community Question Time**

This provides an opportunity for members of the community (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting the Parish of Creech St Michael. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration at another time.

- 3. To receive Somerset Council Councillors' Reports**

Any Somerset Council Councillors who are present, are invited to give short oral or written report on matters affecting the Parish. Members of the public, as well as members of the Council, may ask questions or make comments on matters raised.

4. **To receive any apologies for absence.**
5. **Declarations of Interests.**
  - 5.1. Declarations of Individual Members.
  - 5.2. Dispensation Requests.
6. **Review the minutes of Previous Meetings**
  - 6.1. To review the minutes of the Extraordinary meeting held on the 29 June 2023. [P] [M]
  - 6.2. To review the minutes of the meeting held on 3 July 2023. [P] [M]
7. **Review and Monitor the Actions Outstanding from Past Meetings** – from the minutes of 03 July 2023 and any outstanding actions from past meetings. [P] [CLERK]

#### **Items for Decision**

8. **Accounting Application** – to consider and approve a proposal for the Parish Council to subscribe to an accounting application. [P] [M] [CLERK]
9. **Recreation Park CCTV Installation** – to consider and approve a quotation for the installation of CCTV at the Recreation Park. [P] [M] [CLERK]
10. **Allotment Lease Confirmation** – to approve the lease agreement with the Landowner for the Allotment site. [P] [M] [CLERK]
11. **Summer 2024 Tug of War Event** [M] [AP]
12. **Financial Transactions Report** – to review and approve the Financial Transaction Report for the period between 24.06.2023 and 25.08.2023. [P] [M] [CLERK]

#### **Items for Discussion**

13. **Ham Flooding** – an update following the intervention from Cllr. Peters. [AP]
14. **Derham Close Development (Planning Application 14/23/0017)** – concerns relating to the Construction Management Plan [CLERK]
15. **Events** – Remembrance Sunday (12.11.2023) and Christmas Fayre. [AP]

#### **Updates from Committees, Panels and Working Groups**

16. Finance Committee [DG] [CLERK]
  - 16.1. Income and Expenditure year to date. [LINK]
17. Staffing Committee [ND]
  - 17.1. Meeting 18.09.2023
18. Planning Committee [DP]
  - 18.1. Meeting 25.09.2023
19. Recreation Park Committee [CLERK]
  - 19.1. Play equipment repairs update.
20. Traffic Panel [CC]

- 20.1. Railway bridge safety scheme feasibility study.
21. Canal Panel **[ND]**
- 21.1. Canal Signage.
22. Party in the Park Working Group **[AB]**
- 22.1. Update on this year's event.
23. Newsletter Working Group **[AP]**
- 23.1. Items from Members for inclusion in the Newsletter
24. Footpaths
- 24.1. Update on works to clear the footpath alongside the Tone and between Langaller and Walford Gate **[AP]**

### Other Matters

25. **Correspondence**
- 25.1. To consider any correspondence received that Councillors wish to raise that has already been circulated. **[CLLRS.]**
- 25.2. To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish council. **[P] [CLERK]**
- Correspondence from Mr Lock.
26. **New Matters to be Carried Forward**
- Councillors may raise an item for consideration by the Chair.
27. **Council to Decide if to Exclude Members of the Public and Press for the Following Item(s).**
- [V]**

The following items contain information that is not currently available in the public domain and has been shared with the Parish Council on the basis that it will not be made available to members of the public at this time.

**27.1. Langaller Park Development (formerly MH2)** – to consider and approve a joint proposal with West Monkton Parish Council, for the Parish Council to seek to secure control of the Public Open Spaces, Community Buildings and Commercial Properties in the new Langaller Park Development. **[P] [V] [CC] [CLERK]**

**27.2. Langaller Park Development Committee** – to consider and approve a proposal to create a Committee of the Parish Council to hold Delegated Powers to oversee the Langaller park Development. **[P] [V] [CLERK]**

**[V] Vote Required [P] Paper Included [O] Link to Online Material**

Please note that meetings may be recorded by CSM PC. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore, unless you are advised otherwise, by attending the Council Meeting and/or speaking during Public Question Time you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this, please contact the Clerk and RFO.

This meeting will be broadcast live via an internet streaming service to allow for wider public participation in the event. By attending the Council Meeting and/or speaking during Public Question Time you are consenting to being broadcast via the Zoom platform. If you have any queries regarding this, please contact the Clerk and RFO.

Andrew Williams, CSM PC, Clerk and RFO, 07708 680797, Email [clerk@creechstmichael.net](mailto:clerk@creechstmichael.net)

The next Parish Council Meeting is 2 October 2023.

