

# Creech St Michael Parish Council

A Parish to be *Proud of*

Creech St Michael Parish Council

## FINANCIAL TRANSACTIONS REPORT

DATE: 02 October 2023

Transactions Completed between 26 August 2023 and 22 September 2023.

### 1. Payments for Consideration

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT

### 2. Payments Completed

#### 2.1 Unity Trust Bank Account

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	NOTE	AMOUNT
Recreation Park					
EDF	Electricity Charges Engine Shed	OT		Supply and Standing Charge August 2023.	£9.28
EDF	Electricity Charges for Pavilion Building	OT		Supply and Standing Charge August 2023.	£111.66

Prepared by Clerk and RFO Andrew Williams



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Walford Security	Charges for Locking/Unlocking Services	OT		Charges for July 2023	£795.60
Neil Robertson Plumbing	Charges to Attend and Repair a Water Leak	OT			£56.59
Character Graphics	Printing of Signs	OT			£36.00
					<b>£1,009.13</b>
<b>General Expenditure</b>					
Reflections	Bus Shelter Cleaning Charges	OT			£75.00
Creech St Michael Village Hall	Hall Hire Charges	OT			£93.50
Community Youth Project	Charges for the Provision of Youth Services	OT		Charges for the First Quarter of the Year.	£1,450.00
Mr J Miller	Annual Rental Charges for Land used by the Allotment Society	CHQ	04.09.2023 item 10		£800.00
Creech St Michael Village Hall	Hall Hire Charges	OT			£22.00
Starboard Systems Limited	Annual Charges and Initial Fee for Scribe Accounting Application	OT	04.09.2023 item 8		£1,366.80
					<b>£3,807.30</b>
<b>Salaries &amp; Pensions</b>					
A Williams	Pension Contributions	DD		Pension Contributions for Period of August 2023	£118.82
					<b>£118.82</b>
<b>PiP Event</b>					
Otter Brewery Limited	Stock for Resale	OT			£597.60
					<b>£597.60</b>

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### 2.2 Soldo Debit Card Account

PAYEE	PURPOSE	APPROVAL REF.	NOTE	AMOUNT
<b>Recreation Park</b>				
Halfords	Purchase of Fibreglass Repair Kit			£16.49
Timpson LTD	Charges for Key Cutting			£5.00
Network World Sports	Purchase of Goalpost Securing Pegs			£32.97
Halfords	Purchase of Socket Set			£47.99
Timpson LTD	Charges for Key Cutting			£15.00
				<b>£117.45</b>
<b>General Expenditure</b>				
SOLDO Software Ltd	Back Charges			£21.60
Post Office Ltd	Postage Charges			£4.15
				<b>£25.75</b>

### Income Received

SOURCE	PURPOSE	PAYMENT TYPE/REF.	NOTE	AMOUNT
<b>General Income</b>				
Somerset West Lottery	Income from Ticket Sales	OT		£4.00
Creech St Michael Flower Show	Donation to the Youth Project	CHQ		£100.00

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Creech St Michael Allotment Society	Annual Rental Charge	CHQ	04.09.2023 item 10	£800.00
				<b>£904.00</b>
<b>Recreation Park</b>				
M Buckley	Pitch Hire	OT		£40.00
				<b>£ 40.00</b>

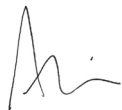
## \*Financial Regulations – Payments Authorisation

The Parish Council Financial Regulations provide for the Parish Council or duly authorised committee to agree a list of payments that can be made and reported to the next Parish Council meeting. The list of payments is agreed annually by the Finance Committee (see Finance Committee 25<sup>th</sup> May 2023 item 8). Payments not included on the agreed list or specifically agreed by other means are put to a full PC meeting for authorisation.

Routine payments agreed that can be paid on receipt.

- Utilities.
- Charges for Waste Disposal.
- Salary Payments and Associated Payments to HMRC.
- Pension contributions as per Agreed Contracts.
- Employee Expenses (copies of claims retained and reported to the full Parish Council)
- Cleaning Materials.
- Grounds and Maintenance Minor Repairs and Improvements not exceeding £500.00 (including VAT).
- Consumables Related to the Recreation Park Toilet Facilities.
- Consumables Required Under Health and Safety Regulation.
- Village Hall Hire.
- Fees Connected to the Provision of Audit Services.
- Fees for Maintaining Memberships of Professional Bodies or Trade Associations.
- Replacement Parts for Play Equipment not exceeding £500.00 (including VAT).
- Repairs to Street Furniture, Including Waste Bins, Fencing, Locks and Other Security Features not exceeding £500.00 (including VAT).

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- Replacement Parts for Defibrillators and Associated Servicing Costs not exceeding £500.00 (including VAT).
- Security provision for locking and unlocking services at the Recreation Park, as agreed by the Parish Council.
- Charges related to Fire Protection Equipment Purchase and Maintenance.
- Lease Rental Charges Related to the Allotment Site.
- Charges for Cleaning of Bus Shelters.

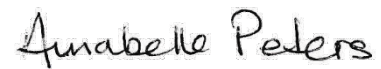
Any specifically payment pre-agreed by the PC

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