

# CREECH ST MICHAEL PARISH COUNCIL

**Agenda** for the Meeting of the Parish for Creech St Michael Parish Council [CSMPC] to be held at Creech St Michael Village Hall on **Monday 5<sup>th</sup> September 2022 at 7:00pm**

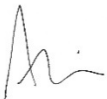
Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chair aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that the appropriate arrangements can be made.

To all members of **Creech St Michael Parish Council**.

You are summoned to attend a meeting of Creech St Michael Parish Council to be held in the Cartwright room of Creech St Michael Village Hall, on Monday 5th September 2022 at 7.00pm when the following business will be transacted.

Yours faithfully



**Andrew Williams**  
Clerk and RFO

## AGENDA

1. **Chair's Welcome**
2. **Community Question Time**

This provides an opportunity for members of the community (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting the Parish of Creech St Michael. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration at another time.
3. **To receive County and District Councillors' Reports**

Any County & District Councillors who are present, are invited to give short oral or written report on matters affecting the Parish. Members of the public, as well as members of the Council, may ask questions or make comments on matters raised.
4. **To receive and agree any apologies for non attendance**
5. **Declarations of Interests**
  - 5.1. **Declarations of Individual Members**
  - 5.2. **Dispensation Request**

## 6. Parish Council Vacancies

There are currently a number of vacancies for the role of Parish Councillor. Anyone interested in becoming a Councillor is asked to contact the Clerk prior to September 5th and to attend the September meeting.

- Candidates to introduce themselves to council.
- Councillors to be given the opportunity to ask candidates questions.
- Co-opt the vacant seats **[M]**

## 7. Minutes – to Review and Approve the minutes of the meeting held on 12<sup>th</sup> July 2022. **[P] [M]**

## 8. Review and Monitor the Actions Outstanding from Past Meetings – from the minutes of 12<sup>th</sup> July 2022 and any outstanding from past meetings.

## 9. Planning Applications – to Consider and make recommendations to be passed to the relevant authority on the following Planning Applications (links to the relevant application are available via the planning reference).

### **14/22/0040 [O] [M]**

Erection of 1 No. 1.5 storey dwelling with associated works on land adjacent 1 Charlton Road Cottages, Creech Heathfield.

### **14/22/0041/T [O] [M]**

Application to fell one Ash tree and to carry out management works to one Ash and one Oak included in Taunton Deane Borough (Creech St. Michael No.1) Tree Preservation Order 2011 at Castle Heights, 4 Castle Grove, Langaller Lane (TD1082)

## Items for Decision

## 10. Finance – to review and approve the Financial Transaction Report. **[P] [M]**

## 11. Finance Committee Meeting - to approve the draft minutes of the finance Committee meeting held on the 20th July 2022. **[P] [M]**

## 12. Councillor Recruitment – proposal to seek to recruit individuals to the role of parish councillor from those individuals that have served as parish councillors in the last two years but are currently not a member of the parish council. **[P] [M]**

## 13. Standing Orders – to approve a proposal to amend Standing Orders to include a section on the co-optation of individuals to the Parish Council and other changes. **[P] [M]**

## 14. Council Committee Meeting Dates 2022/2023 – to approve dates for committee meetings for the coming 12 months. **[P] [M]**

## 15. Civility & Respect Pledge – to approve a resolution to sign up to the civility and respect pledge. **[P] [M]**

## 16. General Privacy Notice – to consider and approve the adoption of the draft General Privacy Notice. **[P] [M]**

## 17. Freedom of Information Policy – to consider and approve the adoption of the draft Freedom of Information Policy. **[P] [M]**

## 18. Installation of a Waste Bin at Arundells Way – to approve the costs of installing a waste bin at Arundells Way. **[P] [M]**

## 19. Installation of a noticeboard – to approve a proposal to install a new noticeboard on to the telephone box in St Michael Road. **[P] [M]**

## 20. Rec Park Committee **[P] [M]**

20.1. Proposal to approve Terms of Reference for the Rec Park Committee

20.2. Proposal to approve expenditure to purchase equipment for the caretakers office.

20.3. Proposal to approve expenditure to maintain the sports pitches at the Rec Park.

## 21. New Parish Council Branding – a new, unique identity for Creech St Michael Parish Council. **[P] [M]**

## 22. Parish Council Banking Arrangements - to consider and approve a proposal to open an additional bank account. **[P] [M]**

## 23. Electricity Charges - to accept the recommendations of the proposal relating to electricity supply charges. **[P] [M]**

## Updates from Committees, Panels and Working Groups

- 24. Staffing Committee (ND)
- 25. Finance Committee (DG)
- 26. Rec Park Committee (SE)
- 27. Canal Panel (ND)
- 28. Planning Panel (DP)
- 29. Traffic Management Panel (CC)
- 29.1.SID Grant Funding Application.
- 30. PiP Working Group

## Other Matters

- 31. Planning for Christmas 2022 in the Parish.
- 32. Somerset County Council Chair's Award for Service to the Community 2022/23 [P]
- 33. **Correspondence** - to consider any correspondence received that Councillors wish to raise that has already been circulated.
  - 33.1. Correspondence received from Ms Lynn Gates regarding her concerns about the use by First Bus of double-decker buses on routes that run through Creech St Michael.
- 34. **New Matters to be Carried Forward**
- 35. **Council to Decide if to Exclude Members of the Public and Press for the Following Item(s)**

[V] Vote Required [P] Paper Included [O] Link to Online Material

Please note that meetings may be recorded by CSM PC. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore, unless you are advised otherwise, by attending the Council Meeting and/or speaking during Public Question Time you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this, please contact the Clerk.

Andrew Williams, CSM PC, Clerk and RFO, 07708680797, Email [clerk@qcreechstmichael.net](mailto:clerk@qcreechstmichael.net)

Creech St Michael Parish Council Meetings are normally held at Creech St Michael Village Hall and start at 7pm on the following dates.

03 October 2022    07 November 2022    05 December 2022