

CREECH ST MICHAEL PARISH COUNCIL

Approved Minutes for the Meeting of Creech St Michael Parish Council held at Creech St Michael Village Hall on **Monday 3 June 2024 at 7.00pm**

Councillor Attendance

Cllr. Annabelle Peters – Chair	AP	Present	Cllr, Neil Davidson – Vice Chair	ND	Present
Cllr. Adrian Birch	AB	Present	Cllr. Charlie Cudlip	CC	Present
Cllr. Corinne Giles	CG	Present	Cllr. Stephen Greenhalgh	SG	Present
Cllr. David Griffin	DG	Present	Cllr. Barbara Williams	BW	Present
Cllr. Paul Tucker	PT	Present	Cllr Kieran Roe MBE	KR	Present

Also Present: Cllr. David Fothergill (Somerset Council), eight (8) members of the public and Andrew Williams, Creech St Michael Parish Clerk and Responsible Financial Officer.

Meeting started at 7.00pm

1.0	Chair's welcome
	AP welcomed everyone to the meeting and invited members of the public to speak on any matters they felt the Parish Council needed to be aware of.
2.0	Public Question time - Questions asked by the Public and Press will be noted.
	A resident hoped to be able to provide support of his group to the Tug of War event and provide a catering facility to the event. This was yet to be confirmed, but the resident hoped he could finalise arrangements soon. The offer was welcomed by everyone.
3.0	To receive Somerset Council Councillors' Reports
	<p>Cllr. David Fothergill provided an update on the following topics.</p> <p>Voluntary redundancies update: In total 201 applications for voluntary redundancy have been accepted by Somerset Council.</p> <p>Compulsory redundancies update: The Council has launched a 45-day consultation on restructuring which could lead to a significant reduction in Executive and Service Directors.</p> <p>General Election Voter Registration: For residents who have recently turned 18 or just moved home, it is important to act to ensure that they are registered to vote in the General Election. The deadline to register is midnight on Tuesday 18 June.</p> <p>Safe disposal of small gas canisters: Due to the increasing number of gas canisters being put out with recycling, crews have had to manually check recycling ahead of the automated sorting process to avoid fires. This year alone, more than 1,000 gas canisters fires have been avoided.</p> <p>Call for sites to offset future developments: Somerset Council is seeking submissions of land for the potential delivery of phosphate mitigation schemes and Biodiversity Net Gain to support the delivery of new development in Somerset.</p>

	<p>School Streets Trial: A trial aiming to reduce issues with parking and congestion around the schools and encourage more sustainable travel is starting with Otterhampton Primary school in Combwich, Bridgwater on 3 June.</p> <p>Road surface dressing: Somerset Council's new partner Kiely Bros are launching a programme of road repairs across the County's network this month. Kiely were awarded a four-year contract from 1 April to carry out a wide range of services, including surface dressing and will be introducing a new piece of machinery known as the Multipatcher, which is a vehicle that can carry out small scale surface dressing works, but also repair a range of other defects.</p> <p>Volunteer to help Home Library Service Users: Volunteers are needed across Somerset to help keep a vital library lifeline thriving. The Home Library Service (HLS) is looking for people who can lead teams of volunteers in Bridgwater, Wellington, Yeovil, Frome, Chard and Crewkerne.</p> <p>Highways Fine for Nextfibre Networks: Broadband provider Nextfibre Networks Ltd has received fines and charges totalling more than £11k after pleading guilty to two offences in Somerset which magistrates said posed a danger to pedestrians.</p>					
4.0	Apologies for absence					
	<p>4.1 To receive any apologies for absence. None.</p>					
	<p>4.2 To approve any apologies for absence. [M] None.</p>					
5.0	Declarations of Interests					
	5.1 Declarations of Individual Members					
	None.					
	5.2 Dispensation Request					
	None.					
6.0	<p>Parish Council Vacancy There is a vacancy for the role of Parish Councillor. Anyone interested in becoming a Councillor is asked to contact the Clerk and RFO prior to 3 June 2024 and to attend the June meeting. There were no candidates.</p>					
7.0	<p>Village Agent – a presentation from Tina Talbot of Somerset Village & Community Agents. The Village Agent was not present at the meeting and will be invited to attend the next Parish Council meeting.</p>					
8.0	Minutes					
	<p>To Review and Approve the minutes of the Annual Meeting held on Monday 13 May 2024. [M] PT noted that the date at the start of the draft minutes should read May and not April. The Clerk and RFO confirmed that this had been corrected. The minutes were approved and a copy was signed by the Chair.</p>					
	<table border="1"> <tr> <td>Prop:AP</td> <td>Sec:PT</td> <td>In Favour:9</td> <td>Against:0</td> <td>Abstain:1</td> </tr> </table>	Prop:AP	Sec:PT	In Favour:9	Against:0	Abstain:1
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9.0	<p>Review and Monitor the Actions Outstanding from Past Meetings – See Appendix A for details of action points and progress toward the completion of each action. The Clerk and RFO provided an update on outstanding actions, including those that were now complete.</p>					

10.0	Planning Applications – to Consider and Make Recommendations to be passed to the relevant authority on the following Planning Applications (links to the relevant application are available via the planning reference). [M]				
	<u>14/24/0017</u> Replacement of single garage with the erection of a double garage at The Cottage, Worthy Lane, Creech St Michael (resubmission of 14/24/0006) [M] It was proposed and agreed that no objection would be raised to this application.				
	Prop:PT	Sec:KR	In Favour:10	Against:0	Abstain:0
	<u>14/24/0018/CQ</u> Prior approval for proposed change of use from agricultural building to 1 No. dwelling house (Class C3) and associated building operations at Brickyard Farm, Bull Street, Creech St Michael. [M] It was proposed and agreed that no objection would be raised to this application.				
	Prop:SG	Sec:KR	In Favour:10	Against:0	Abstain:0
	<u>14/24/0012</u> Erection of a single storey extension to the rear of 6 Heathfield Close, Creech St Michael. [M] It was noted that a decision on this application had already been issued by the planning Authority and as a result no proposal was made.				
	<u>14/23/0044</u> Proposal to withdraw the Parish Council’s objection to the withdrawal of the proposed planted orchard in light of the Parish Council’s decision to not oppose planning application 48/24/0008 for the installation of solar panels. [M] The proposal to withdraw the Parish Councils objection was approved.				
	Prop:KR	Sec:CG	In Favour:9	Against:0	Abstain:1
	Items for Decision				
11.0	Internal Audit Report – to receive and note the Annual Internal Audit Report. The report was reviewed and the auditors comment that the Parish Council had “continued to improve its governance during 2023/24” was noted.				
12.0	Annual Governance Statement – to receive and approve the Annual Governance Statement. [M] The Annual Governance Statement was considered and approved.				
	Prop:CC	Sec:AP	In Favour:10	Against:0	Abstain:0
13.0	Accounting Statements – to receive and approve the Accounting Statements for the year ending 31 March 2024. [M] The Accounting Statements was reviewed and approved.				
	Prop:AP	Sec:CC	In Favour:10	Against:0	Abstain:0
14.0	Risk Register – to consider updates to the Parish Council’s Risk Register. [M]				

	The additional risk that had been identified relating to the impact of potential changes to the Community Infrastructure Levy (CIL) was considered and approved and the register was reviewed and approved.				
	Prop:AP	Sec:SG	In Favour:10	Against:0	Abstain:0
15.0	<p>Purchase and Installation of CCTV – to consider options for and approve the installation of CCTV at the Rec. Park. [M]</p> <p>The quotation provided by Rotor Pixel Technologies Limited was considered alongside the proposal to purchase equipment direct and undertake installation by using volunteers. DG expressed concern that by not using a contractor the Parish Council would have limited recourse should there be an issue in the future with this important equipment. AB felt that this should not be a concern.</p> <p>All agreed that it was important that the CCTV policy was robust and thorough and that it was properly implemented.</p> <p>It was proposed and agreed that the Parish Council would purchase the equipment direct from a supplier and undertake the installation via volunteers.</p>				
	Prop:PT	Sec:AP	In Favour:10	Against:0	Abstain:0
16.0	<p>Tug of War Event – to review and approve risk assessments for the tug of war activity and the wider event. [M]</p> <p>It was noted that there were a number of omissions from the risk assessments and that these would need to be updated and amended prior to approval. A decision to approve these documents was deferred until a later date.,</p>				
17.0	Finance – to review and approve the Financial Transaction Report. [M]				
	The Financial Transaction report was approved. See Appendix B for a list of all payments. The Chair signed a copy of the report for the records.				
	Prop:AP	Sec:ND	In Favour:10	Against:0	Abstain:0
	Updates from Committees, Panels and Working Groups				
18.0	Finance Committee				
	<p>18.1 Summary of budget year to date.</p> <p>DG confirmed that at this early stage in the year there were no areas of concern.</p>				
19.0	Traffic Panel No update.				
20.0	Canal Panel The locking and unlocking of the car park gate continued.				
21.0	Party in the Park Working Group No update.				
22.0	Events No further update.				
23.0	Footpaths				

	<p>The Clerk and RFO provided an update on the concerns raised by a resident about the rerouting of Footpath T10/30. The clerk and RFO also shared that a complaint had been submitted to Planning Enforcement as building had appeared at the start of the footpath.</p> <p>DG raised his concern about the conditions of footpath T10/6 and asked that the overgrown vegetation be addressed. SG raised similar concerns about footpath T10/9 and T10/14. The Clerk and RFO to follow up with the Footpath's Officer to see if the volunteer strimmer can address the issues.</p>
	Other Matters
24.0	Correspondence
	<p>24.1 To consider any correspondence received that Councillors wish to raise that has already been circulated. None.</p>
	<p>24.2 To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish council. The Somerset Council Chairs Community Awards nomination was noted.</p>
25.0	New Matters to be Carried Forward
	None.

The meeting ended at 8.16pm

[M] = Where a resolution (vote) is expected

Andrew Williams, CSM PC, Clerk and RFO, 07708 680797, email clerk@creechstmichael.net

The next Creech St Michael (CSM) Parish Council meetings are on:

1 July 2024

at 7pm in the CSM Village Hall