

Creech St Michael Parish Council

A Parish to be *Proud of*

Creech St Michael Parish Council

FINANCIAL TRANSACTIONS REPORT

DATE: 15th May 2023

Transactions Completed between 29th March 2023 and 8th May 2023

1. Payments for Consideration

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT

2. Payments Completed

2.1 Unity Trust Bank Account

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT
Recreation Park				
The Play Inspection Company	Recreation Park Play Equipment Inspection Services	OT	05.12.2022 item 11	£396.00
Bibby Commercial Finance	Recreation Park Security Services	OT		£652.80
EDF Energy	Recreation Park Electricity Charges	OT		£1,023.99
JNP Plumbing & Heating	Charges for Repairs to Recreation Park Toilet	OT	06.02.2023 item 13	£4,476.00
EDF Energy	Recreation Park Electricity Charges	OT		£88.86

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Bibby Commercial Finance	Recreation Park Security Services	OT		£795.60
Big Dug Ltd	Recreation Park Ticket Office Cupboard & Shelving	OT	05.09.2022 item 20.2	£584.40
				£8,017.65
General Expenditure				
Unity Trust Bank	Bank Charges	OT		£18.00
Creech St Michael Village Hall	Village Hall Hire Charges	OT		£81.00
Creech St Michael Village Hall	Village Hall Hire Charges	OT		£81.00
Community Youth Project	Charges for the Provision of Youth Services	OT		£1,683.00
Bridgwater Mowers	Purchase of Brushcutter Equipment and Related Items	OT	11.04.2023 item 16	£1,080.00
Nailsea Fencing	Repairs to Recreation Park Fencing	OT		£378.00
Blake Training Limited	Charges for Brushcutter Training	OT		£198.00
Blake Training Limited	Charges for Spraying & Safe Handling Chemicals Training	OT		£476.00
Taunton Deane Morris Dancers	Performance Fees (Easter Fayre)	OT		£80.00
				£4,075.00
Coronation Picnic Event				
Jo Morrison	Expenses Related to Coronation Picnic	OT		£81.00
Anna Ashcroft-Spurr	Expenses Related to Coronation Picnic	OT		£150.00
Jo Morrison	Expenses Related to Coronation Picnic	OT		£37.59
Mendip Medical Services Ltd	Coronation Picnic Medical Services Cover	OT		£450.00
Jo Morrison	Expenses Related to Coronation Picnic	OT		£20.69
Granny Smiths Ltd	Expenses Related to Coronation Picnic	OT		£60.00
Supermix Sound & Lighting	Balance of HBire Fees for Screen for Coronation Picnic	OT		£1,617.76
				£2,417.04
Salaries				

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HMRC	Income Tax and Employer's National Insurance	DD		£1,094.21
K Hutchings	April Salary	OT		£551.57
F Reading	April Salary	OT		£112.43
A Williams	April Salary	OT		£1,087.71
				£2,845.92
PiP Event				
AC Security	Deposit Payment for Security Provision for PiP Event	OT		£217.50
Wessex Event Hire	Chiller Trailer Hire for PiP Event	OT		£275.00
Barracuda Computing	Domain Name Renewal Charges for PiP	OT		£16.80
				£509.30

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2.2 Soldo Debit Card Account

PAYEE	PURPOSE	APPROVAL REF.	AMOUNT
Recreation Park			
Hygiene Supplies Online	Soap Dispenser & Toilet Roll Dispenser for Recreation Park Toilet	06.02.2023 item 13	£213.74
Sign Holders Ltd	Information Sign Holders for Pavilion Building		£89.64
Cleaning Supplies 4U	Cleaning Materials for Recreation Park		£325.63
Toolstation Ltd	Cleaning Materials for Recreation Park		£31.19
PYD Refinish Systems Ltd	Cleaning Materials for Recreation Park		£59.35
B&Q Ltd	Purchase of Paint		£59.58
B&Q Ltd	Purchase of Paint		£5.00
			£784.13
General Expenditure			
Soldo	Bank Charges		£21.60
Amazon UK	Stationery Items		£26.29
Amazon UK	Printer Paper		£27.85
Sims Garden Machinery Ltd	Purchase of Brushcutter Equipment		£418.50
Groundsman Tools Ltd	Protective Clothing for Grounds Maintenance Operative		£155.35
Screwfix Limited	Protective Clothing for Grounds Maintenance Operative		£50.99
Amazon UK	Protective Clothing for Grounds Maintenance Operative		£34.50
Amazon UK	Protective Clothing for Grounds Maintenance Operative		£45.67
Screwfix Limited	Purchase of Power Tools		£331.91
Monkton Elm Garden Centre	Purchase of Garden Tools		£59.98
Amazon UK	Purchase of Microphone for Meetings		£32.87

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Timpson Limited	Charges for Key Cutting		£27.00
Progreen Weed Control	Purchase of PPE & Knapsack Sprayer		£128.10
Screwfix Limited	Purchase of Tools and Equipment		£182.94
Soldo	Bank Charges		£21.60
			£1,565.15
Coronation Picnic Event			
Lakeland Stores Limited	Expenses Related to Coronation Picnic		£180.00
Hire Station Ltd	Hire Charges for Toilets Coronation Picnic Event		£450.00
Cash Withdrawal	Charges for Purchase of Straw Bales for Coronation Picnic		£52.00
			£682.00

Income Received

SOURCE	PURPOSE	PAYMENT TYPE/REF.	AMOUNT
General Income			
West Somerset Lottery	Lottery Sales Income	OT	£4.00
Avon & Somerset Police Community Fund	Road Safety Grant Income	OT	£5,000.00
Somerset Council	2023/24 Precept Income	OT	£74,528.00
Charlie Cudlip Building & Joinery	Waste Disposal	OT	£70.00
			£79,602.00
Recreation Park			
Tone Youth FC	Pitch Fee income	OT	£80.00

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Coronation Picnic Event			
Thornfalcon and Ruishton Parish Council	Contribution Toward Costs of Coronation Picnic	CHQ	£300.00
PiP Event			
Eventbrite	PiP Ticket Sales	OT	£217.26
Eventbrite	PiP Ticket Sales	OT	£12.90
Eventbrite	PiP Ticket Sales	OT	£1,112.28
Eventbrite	PiP Ticket Sales	OT	£310.56
			£1,653.00

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*Financial Regulations – Payments Authorisation

The Parish Council Financial Regulations provide for the Parish Council or duly authorised committee to agree a list Annually of payments that can be made (normally online) and reported to the next PC meeting [see Finance Committee March 22 minute 10]. Payments NOT on the agreed list or specifically agreed are put to a full PC meeting for authorisation. ALL payments are signed off by three signatories.

Routine payments agreed that can be paid on receipt.

Clerks Wages
Caretakers Wages
Parish Lengthsman Wages
HMRC Tax
Somerset Pension Fund Account
Clerks routine Expenses (copy sent to Finance Sub monthly)
Caretakers Cleaning and H&S Mats Exps
Caretaker Cover (TT)
Bibby Factors (Vistar Security) - contracted payments
EDF DD Engine Shed Electricity Supply
EDF DD Pavilion Electricity Supply
CSM V Hall Lettings
K Signs (SW) Ltd (Annual update of banners)
Nigels Window Cleaning Charges
B Howe (Int Audit) Fees
Membership Fees (SALC/NALC/SLCC/ALCC)
Lloyds A/C charges
Greg Coles (Termly Septic Tank Empty)
CPRE (Membership)
water2business (Water at Rec Park supply)
Som Playing Fields Assoc (Ann Play Equip Insp)
Community Youth Project (Contracted and Grant Payments only)
J Miller Allotments Rent
Devon and Somerset Fire Protection (pavilion fire ex insp)
PKF Littlejohn (Ext Audit Fees)
Somerset Playing Fields Assoc (Membership)
Components/Parts for Play Equip repairs

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PIP Payments per Agreed Budget

Any specifically payment pre-agreed by the PC

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