

CREECH ST MICHAEL PARISH COUNCIL

Approved Minutes for the Meeting of Creech St Michael Parish Council held at Creech St Michael Village Hall on **June 5th 2023 at 7pm**

Councillor Attendance

Cllr. Annabelle Peters – Chair	AP	Present	Cllr, Neil Davidson – Vice Chair	ND	Present
Cllr. Adrian Birch	AB	Present	Cllr. Stephen Greenhalgh	SG	Present
Cllr. Corinne Giles	CG	Present	Cllr. Ken Hunt	KH	Present
Cllr. Paul Tucker	PT	Present	Cllr Kieran Roe MBE	KR	Present

Also Present: Cllr. David Fothergill (Somerset Council), ten (10) members of the public (including one (1) via the Zoom stream) and Andrew Williams, Creech St Michael Parish Clerk and Responsible Financial Officer.

Meeting started at 7pm

1.0	Chair's welcome
	AP welcomed everyone to the meeting and particularly welcomed the three new councillors.
2.0	Public Question time - Questions asked by the Public and Press will be noted.
	<p>A resident raised the following matters.</p> <ul style="list-style-type: none"> - Concerned that drains in the vicinity of North End were regularly blocked. The resident had reported the matter to Somerset Council and they had attended. The resident urged other residents to take the same approach. - That two small streams in the North End area were becoming overgrown, restricting the flow of water. AP confirmed that we would report the matter to Somerset Council. - Whether planning permission was required for the erection of a flag pole within their own garden. The resident was advised to seek advice on this matter. <p>Other matters brought to the attention of the meeting were.</p> <ul style="list-style-type: none"> - That the route from Hyde Lane through to Leighton Drive was overgrown. This was a recurring issue and the Clerk and RFO would contact the relevant parties to request that the issue was dealt with. - The waste bins in the Recreation Park were often overflowing and litter was left on the ground. The Clerk and RFO would investigate the matter further.
3.0	To receive Somerset Council Councillors' Reports

Approved by  Date 03.07.2023
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	<p>Cllr. Fothergill provided an update on key matters affecting the Parish.</p> <p>Government support for Bus Services: Bus users across the County can now travel on most routes for just £2 until October 31. The major fare cut is part of the Government’s initiative aimed at boosting bus use while helping passengers to save money and had been due to finish on 30 June. The Government have also announced that from 1 November fares for single journeys in the County will be capped at £2.50. The initiative also applies to cross-county services.</p> <p>Road Repair Funding The Government have awarded Somerset Council an additional £5.4m to carry out essential repair works across the county’s road network.</p> <p>Gritting Season Ends Somerset Council’s gritting teams are standing down for the season after travelling the equivalent of twice around the world this winter. The fleet of 23 gritters were needed on 67 occasions (an increase of eight days over the previous winter season) when freezing temperatures were forecast, treating around 900 miles of road each time. During the season, more than 9,850 tonnes of salt was utilised – almost double last year’s quantity.</p> <p>Consultation on Licensing Policy Residents and businesses are invited to comment on Somersets updated Licensing Policy which must be reviewed every five years. The closing date for comments is 13 July 2023 and the consultation is available to view online. https://somersetcouncil.citizenspace.com/licensing/licensing-policy/</p> <p>Recycling Centres Cartons and Tetra Pak will no longer be taken at recycling sites from Monday 12th June as a result of the impact of increased kerbside collections. Last year Somerset recycled close to ten tonnes of cartons each month, with less than 500 kilograms having been collected across the recycling sites.</p> <p>Volunteers The beginning of June marks the start of the 39th year of Volunteers’ Week when thousands of charities and voluntary organisations recognise the contribution volunteers make across the UK. Volunteering opportunities are available on the Council’s dedicated. www.assemblevolunteers.somerset.gov.uk/opportunities</p> <p>Somerset libraries are looking for volunteers to help support this year’s Summer Reading Challenge, ‘Ready, Set, Read!’. The challenge, which runs across all Somerset libraries, aims to encourage children to read six books during the summer holidays, while also engaging in a host of fun events and activities, online or at their local library.</p> <p>Cycle Routes Somerset Council have produced an all-new leaflet and updated route section guidance for residents and visitors to enjoy a circular 80-mile cycle route across the south of the County.</p>
4.0	To receive any apologies for absence

Approved by *Anabelle Peters* Date 03.07.2023
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	Apologies were received from Cllr. Cudlip, Cllr. Griffin and Cllr. Phillips.				
5.0	Declarations of Interests				
	5.1 Declarations of Individual Members				
	None.				
	5.2 Dispensation Request				
	None.				
6.0	Minutes				
	To Review and Approve the minutes of the meeting held on the 15 th May 2023. [V]				
	The minutes were approved and signed by the Chair.				
	Prop: AP	Sec: PT	In Favour: 8	Against: 0	Abstain: 0
7.0	Review and Monitor the Actions Outstanding from Past Meetings – See Appendix A for details of action points and progress toward the completion of each action.				
8.0	Planning Applications – to Consider and Make Recommendations to be passed to the relevant authority on the following Planning Applications (links to the relevant application are available via the planning reference). [V]				
	14/23/0022 [V]				
	Construction of balcony on the north first floor level at Husk Farm, St Michael Road, Creech St Michael (retention of works already undertaken) (resubmission of 14/22/0046). No objection to the application				
	Prop:ND	Sec:CG	In Favour:8	Against:0	Abstain:0
	14/23/0023 [V]				
	Construction of balcony on the west elevation at first floor level at Husk Farm, St Michael Road, Creech St Michael (retention of works already undertaken) (resubmission of 14/22/0048). No objection to the application				
	Prop:AP	Sec:SG	In Favour:8	Against:0	Abstain:0
	14/23/0024/LB [V]				
	Construction of balcony on the west elevation at first floor level at Husk Farm, St Michael Road, Creech St Michael (retention of works already undertaken) (resubmission of 14/22/0049LB). No objection to the application				
	Prop:AB	Sec:SG	In Favour:8	Against:0	Abstain:0
	14/23/0025/LB [V]				
	Construction of balcony on the north first floor level at Husk Farm, St Michael Road, Creech St Michael (retention of works already undertaken) (resubmission of 14/22/0047LB).				

	No objection to the application				
	Prop:SG	Sec:PT	In Favour:8	Against:0	Abstain:0
	14/23/0026 [V]				
	Erection of an oak framed garage with office/ancillary accommodation above at Charlton Manor, Charlton Road, Creech St Michael.				
	No objection to the application.				
	Prop:KR	Sec:CG	In Favour:8	Against:0	Abstain:0
	Items for Decision				
9.0	August Parish Council Meeting				
	To approve a proposal that the Parish Council will not meet during the month of August unless an Extraordinary meeting of the Parish Council is called as defined by use of Standing order 6.				
	The proposal was approved.				
	Prop:AP	Sec:CG	In Favour:8	Against:0	Abstain:0
10.0	Recreation Park Security				
	To consider a number of options to secure the Recreation Park and its facilities and agree a preferred provider.				
	Three quotes had been received for the provision of locking and unlocking services. The merits of each quote were considered. Quotes provided by two of the providers fell within the constraints of the agreed budget.				
	It was agreed to appoint Walford Security as the provider.				
	Prop:KH	Sec:PT	In Favour:8	Against:0	Abstain:0
11.0	Coronation Picnic Expenditure				
	To review the expenditure for the Coronation Picnic event.				
	The Clerk and RFO set out the expenditure incurred for the event and recommended that the overspend of £29.68 be allocated to general expenditure.				
	Prop:SG	Sec:PT	In Favour:8	Against:0	Abstain:0
12.0	Health and Safety Policy				
	To consider and approve the Health and Safety Policy.				
	The policy was approved.				
	Prop:AP	Sec:ND	In Favour:8	Against:0	Abstain:0
13.0	Local Community Networks (LCNs)				
	To nominate and agree a representative councillor to attend the LCN meetings on behalf of the Parish Council.				
	KR was nominated and approved to be the Parish Council's representative.				

	Prop:AP	Sec:KH	In Favour:7	Against:0	Abstain:1
14.0	<p>Arundells Way Waste Bin To approve the location of a new waste bin installation at Arundells Way, Creech St Michael.</p> <p>It was agreed that a combined litter, dog waste and recycling bin would be installed on the same site as the existing dog waste bin, with the dog waste bin being removed.</p>				
	Prop:AP	Sec:PT	In Favour:8	Against:0	Abstain:0
15.0	<p>Tug-of-War To approve the planning of a community event for the Summer of 2024 to include a competitive tug-of-war competition.</p> <p>AP set out the basic details of the proposed event involving local teams from the surrounding area. It was agreed that further investigation was required in to the risks presented by holding the event over the river Tone, with an alternative option to use a field nearby.</p> <p>Approval was given to continue planning for the event.</p>				
	Prop:AP	Sec:KR	In Favour:8	Against:0	Abstain:0
16.0	<p>Finance Committee Terms of Reference To review and approve the revised Finance Committee Terms of Reference.</p> <p>The revised terms of reference were approved.</p>				
	Prop:AP	Sec:PT	In Favour:8	Against:0	Abstain:0
17.0	<p>Statement of Internal Controls To review and approve the Statement of Internal Controls.</p> <p>The Statement of Internal Controls was approved.</p>				
	Prop:AP	Sec:ND	In Favour:8	Against:0	Abstain:0
18.0	<p>Party in the Park Group To review and approve the Event Management Plan for the event planned for July 15th 2023.</p> <p>The Event Management Plan and Risk Assessment were discussed. Both documents were approved.</p>				
	Prop:SG	Sec:PT	In Favour:8	Against:0	Abstain:0
19.0	<p>Financial Transactions Report To review and approve the Financial Transaction Report for the period between 09.05.2023 and 26.05.2023. See Appendix B for a list of all payments.</p> <p>The report was approved and the Chair signed a copy of the report for the records.</p>				
	Prop:AP	Sec:CG	In Favour:8	Against:0	Abstain:0
	Updates from Committees, Panels and Working Groups				

20.0	Finance Committee				
	The Clerk and RFO shared the income and expenditure report and confirmed that all budget lines were on profile and as expected.				
21.0	Planning Committee				
	21.1. Updating the Neighbourhood Development Plan. It was confirmed that additional support was being sought to assist with the updating of the Neighbourhood Plan and this would be considered at the next Planning Committee meeting.				
	21.2. Walford Cross Development (MH2) meeting with West Monkton Parish Council. It was confirmed that a meeting was scheduled with West Monkton Parish Council for the 7 th of June and a report on the outcome of that meeting would be shared at the next Parish Council meeting.				
	Other Matters				
22.0	Planning Appeal				
	Application 14/22/0056/CQ Prior approval for proposed change of use from agricultural building to 1 No. dwelling house (Class C3) and associated building operations at Brickyard Farm, Bull Street, Creech St Michael. The application had gone to appeal with the Planning Inspectorate. This was noted.				
23.0	Correspondence				
	23.1. To consider any correspondence received that Councillors wish to raise that has already been circulated. None.				
	23.2. To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish council. Correspondence from a resident on the subject of the Virtual Pavement was shared. The meeting was advised that the matter should be taken up with Somerset Council Highways. The Clerk and RFO to contact the Highways department.				
24.0	New Matters to be Carried Forward				
	None.				
25.0	Council to Decide if to Exclude Members of the Public and Press for the Following Item(s) [V]				
	None.				
	Prop:	Sec:	In Favour:	Against:	Abstain:

The meeting ended at [TIME]

[V] = Where a resolution (vote) is expected

Approved by *Anabelle Peters* Date 03.07.2023
Chair of the Meeting

Andrew Williams, CSM PC, Clerk and RFO, 07708 680797, email clerk@creechstmichael.net

The next Creech St Michael (CSM) Parish Council meetings are on:

3rd July 2023

at 7pm in the CSM Village Hall

4th September 2023

at 7pm in the CSM Village Hall

2nd October 2023

At 7pm in the CSM Village Hall



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