

# Creech St Michael Parish Council

A Parish to be *Proud of*

Creech St Michael Parish Council

## FINANCIAL TRANSACTIONS REPORT

DATE: 03 July 2023

Transactions Completed between 27 May 2023 and 23 June 2023.

### 1. Payments for Consideration

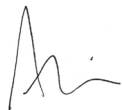
PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT

### 2. Payments Completed

#### 2.1 Unity Trust Bank Account

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	NOTE	AMOUNT
<b>Recreation Park</b>					
EDF	Electricity Charges Engine Shed	OT		Supply and Standing Charge May 2023.	£9.65
					<b>£9.65</b>
<b>General Expenditure</b>					
Character Graphics	Newsletter Printing	OT			£50.00

Prepared by Clerk and RFO Andrew Williams



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Creech St Michael Village Hall	Hall Hire Charges	OT			£118.50
Tesco Mobile	Clerk and RFO Mobile Phone Charges	DD			£7.04
					<b>£175.54</b>
<b>CiL</b>					
GT Floorcoverings Ltd	Flooring Installation Pavilion Room	OT	07.11.2022 item 14		£1,281.60
Durston Village Hall	Purchase of Chairs	OT	07.11.2022 item 14		£200.00
Neil Robertson Plumbing	Disconnection of Sink	OT			£59.76
					<b>£1,541.36</b>
<b>Salaries &amp; Pensions</b>					
A Williams	Pension Contributions	DD		Pension Contributions from 01 April 2023	£237.64
					<b>£237.64</b>
<b>PiP Event</b>					
Wessex Event Hire	Refrigerated Trailer Hire	OT			£270.00
					<b>£270.00</b>

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## 2.2 Soldo Debit Card Account

PAYEE	PURPOSE	APPROVAL REF.	NOTE	AMOUNT
<b>Recreation Park</b>				
Screwfix	Materials and Tools to Replace Securing Bolt on Pavilion Window			£30.86
B&Q	Paint and Small Tools			£40.45
Cleaning Supplies 4U	Bin Bags			£81.23
Amazon	Strimmer Cord			£34.98
				<b>£187.52</b>
<b>General Expenditure</b>				
WEL Medical Ltd	Purchase of Replacement Defib. Pads			£143.88
Post Office	Postage			£1.50
Soldo	Bank Charges			£21.60
Post Office	Postage			£3.20
Post Office	Postage			£2.20
Workwear Express	Purchase of Hi Vis Clothing			£135.50
				<b>£307.88</b>
<b>PiP Event</b>				
Printed Today	Banner Printing			£150.59
				<b>£150.59</b>

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## Income Received

SOURCE	PURPOSE	PAYMENT TYPE/REF.	NOTE	AMOUNT
<b>General Income</b>				
Somerset West Lottery	Income from Ticket Sales	OT		£5.00
				<b>£5.00</b>
<b>PiP Event</b>				
Eventbrite	Tickets Sales	OT		£110.51
Eventbrite	Tickets Sales	OT		£92.28
T Bristow	Concession Fees	OT		£50.00
Eventbrite	Tickets Sales	OT		£282.57
Eventbrite	Tickets Sales	OT		£170.07
				<b>£705.43</b>

### \*Financial Regulations – Payments Authorisation

The Parish Council Financial Regulations provide for the Parish Council or duly authorised committee to agree a list of payments that can be made and reported to the next Parish Council meeting. The list of payments is agreed annually by the Finance Committee (see Finance Committee 25<sup>th</sup> May 2023 item 8). Payments not included on the agreed list or specifically agreed by other means are put to a full PC meeting for authorisation.

Routine payments agreed that can be paid on receipt.


- Utilities.
- Charges for Waste Disposal.
- Salary Payments and Associated Payments to HMRC.
- Pension contributions as per Agreed Contracts.
- Employee Expenses (copies of claims retained and reported to the full Parish Council)

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- Cleaning Materials.
- Grounds and Maintenance Minor Repairs and Improvements not exceeding £500.00 (including VAT).
- Consumables Related to the Recreation Park Toilet Facilities.
- Consumables Required Under Health and Safety Regulation.
- Village Hall Hire.
- Fees Connected to the Provision of Audit Services.
- Fees for Maintaining Memberships of Professional Bodies or Trade Associations.
- Replacement Parts for Play Equipment not exceeding £500.00 (including VAT).
- Repairs to Street Furniture, Including Waste Bins, Fencing, Locks and Other Security Features not exceeding £500.00 (including VAT).
- Replacement Parts for Defibrillators and Associated Servicing Costs not exceeding £500.00 (including VAT).
- Security provision for locking and unlocking services at the Recreation Park, as agreed by the Parish Council.
- Charges related to Fire Protection Equipment Purchase and Maintenance.
- Lease Rental Charges Related to the Allotment Site.
- Charges for Cleaning of Bus Shelters.

Any specifically payment pre-agreed by the PC

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