

Agenda for the Meeting of the Recreation Park Committee of Creech St Michael Parish
Council to be held at Creech St Michael Village Hall on
Monday 24th April 2023 at 7:00pm

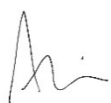
Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk and RFO by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chair aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that the appropriate arrangements can be made.

To all members of **Creech St Michael Parish Council Recreation Park Committee.**

You are summoned to attend a meeting of Creech St Michael Parish Council Recreation Park Committee to be held in the Cartwright room of Creech St Michael Village Hall, on Monday 24th April 2023 at 7.00pm when the following business will be transacted.

Yours faithfully



Andrew Williams
Clerk and RFO

A PARISH
TO BE
PROUD OF

AGENDA

1. **Chair's Welcome**
 2. **Community Question Time**

This provides an opportunity for members of the community (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting the Parish of Creech St Michael. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration at another time.
 3. **To receive and agree any apologies for non attendance**
 4. **Declarations of Interests**
 - 4.1. **Declarations of Individual Members**
 - 4.2. **Dispensation Request**
- Items for discussion**
5. **Financial Position** - to review the Rec Park spend against 2022/23 budget. **[P] [CLERK]**

6. **Rec Park management updates – to consider any matters with the usual running and operation of the** Recreation Park, including but not limited to: **[P] [SE]**
 - 6.1. Safety & security
 - 6.2. Football pitches and MUGAs.
 - 6.3. Play equipment.
 - 6.4. Outdoor gym.
 - 6.5. Walking track.
 - 6.6. Benches, tables, bins, signage etc.
 - 6.7. Party in the Park events & feedback.
7. **Project updates – to receive a report of progress on Rec Park projects agreed by the Parish Council in 2022/23.** **[P] [SE]**
 - 7.1. Electrical works in the Pavilion.
 - 7.2. Repair of public toilets damage.
 - 7.3. Fencing panel repairs.
 - 7.4. Lock repairs (ticket office & engine shed).
 - 7.5. Caretaker storage to be installed in the ticket office.
 - 7.6. Improvements to the Pavilion main room for use by the youth club and parish council.
8. **Play Equipment Inspection Report – to receive a report from the Play Inspection Company conducted in** March 2023. **[P] [CLERK]**

Items for Decision

9. **Actions from items 7 and 8 above which require a decision from the Rec Park Committee. [CMM]**
10. **Rec Park Budget Planning 2023/24 – to review and agree the allocation of spend against the Rec Park budget** for the 2023/24 financial year. **[P] [M] [SE]**
11. **Grounds and Maintenance Operative Priority Tasks – to agree what priorities the new hire should focus on in** the rec park. **[P] [M] [SE]**
12. **Grass Cutting Quotation – to consider a quotation received from Somerset Council for the provision of grass** cutting services and to make a recommendation for council to consider. **[P] [M] [CLERK]**

Other Matters

13. **Correspondence**
 - 13.1. To consider any correspondence received that Committee Members wish to raise that has already been circulated. **[CMM]**
14. **New Matters to be Carried Forward**

Committee Members may raise an item for consideration by the Chair. **[CMM]**
15. **Council to Decide if to Exclude Members of the Public and Press for the Following Item(s) [V]**

[V] Vote Required [P] Paper Included [O] Link to Online Material [Initials] Lead Member/Officer

Please note that meetings may be recorded by CSM PC. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore, unless you are advised otherwise, by attending the Council Meeting and/or speaking during Public Question Time you are consenting to being recorded and to the possible use of the sound

recording for access via the website or for training purposes. If you have any queries regarding this, please contact the Clerk and RFO.

This meeting will be broadcast live via an internet streaming service to allow for wider public participation in the event. By attending the Council Meeting and/or speaking during Public Question Time you are consenting to being broadcast via the Zoom platform. If you have any queries regarding this, please contact the Clerk and RFO.

Andrew Williams, CSM PC, Clerk and RFO, 07708680797, Email clerk@creechstmichael.net

The Annual Parish Meeting will be held on Wednesday 10th May 2023. All welcome.

