

# CREECH ST MICHAEL PARISH COUNCIL

**Agenda** for the Meeting of the Parish for Creech St Michael Parish Council Finance Committee to be held at Creech St Michael Village Hall on **Monday 12<sup>th</sup> December 2022** at **7:00pm**

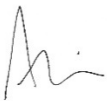
Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chair aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that the appropriate arrangements can be made.

To all members of **Creech St Michael Parish Council Finance Committee**.

You are summoned to attend a meeting of Creech St Michael Parish Council Finance Committee to be held in the Cartwright room of Creech St Michael Village Hall, on Monday 12th December 2022 at 7.00pm when the following business will be transacted.

Yours faithfully



**Andrew Williams**

Clerk and RFO

## AGENDA

1. **Chair's Welcome**
2. **Community Question Time**

This provides an opportunity for members of the community (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting the Parish of Creech St Michael. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration at another time.
3. **To receive and agree any apologies for non attendance**
4. **Declarations of Interests**
  - 4.1. **Declarations of Individual Members**
  - 4.2. **Dispensation Request**
5. **Minutes**
  - 5.1. to **Review** the minutes of the meeting held on 24<sup>th</sup> October 2022. **[P]**

6. **Financial Position** – to review the current financial position and income and expenditure records. [P] [O]

#### Items for Decision

7. **Budget Planning 2023/24** – to review and approve the proposed budget for the 2023/24 financial year (members are encouraged to view the proposed budget information available via the link provided [LINK]). [P] [O] [M] [Clerk]
8. **Banking Debit Card** – to approve a proposal to register for a prepaid business debit card. [P] [M] [Clerk]
9. **Pre Paid Debit Card Policy** – to review and approve the Pre Paid Debit Card Policy. [P] [M] [Clerk]

#### Other Matters

10. **Correspondence** - to consider any correspondence received that Councillors wish to raise that has already been circulated.
11. **New Matters to be Carried Forward**  
Councillors may raise an item for consideration by the Chair.
12. **Council to Decide if to Exclude Members of the Public and Press for the Following Item(s)** [M]

[M] Vote Required [P] Paper Included [O] Link to Online Material [Initials] Lead Member/Officer

Please note that meetings may be recorded by CSM PC. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore, unless you are advised otherwise, by attending the Council Meeting and/or speaking during Public Question Time you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this, please contact the Clerk.

Andrew Williams, CSM PC, Clerk and RFO, 07708680797, Email clerk@creechstmichael.net

Creech St Michael Parish Council meetings are normally held at Creech St Michael Village Hall and start at 7pm on the following dates.

09 January 2023

06 February 2023

06 March 2023