

Creech St Michael Parish Council

A Parish to be *Proud of*

Creech St Michael Parish Council

FINANCIAL TRANSACTIONS REPORT

DATE: 11th April 2023

1. Payments for Consideration

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT

2. Payments Completed

2.1 Unity Trust Bank Account

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT
Somerset Association of Local Councils	The Principles of Internal & External Audit Training	OT		£20.00
Creech St Michael Village Hall	Hall Hire	OT		£113.00
Somerset Association of Local Councils	Councillor Essentials P1 - Roles & Responsibilities (D Griffin)	OT		£25.00
Somerset Association of Local Councils	Councillor Essentials - The Code of conduct (C Cudlip, P Tucker, D Phillips)	OT		£75.00
Character Graphics Limited	Newsletter Printing	OT		£60.00
Somerset West & Taunton Council	Charges for Grass Cutting	CHQ		£793.76

Prepared by Clerk and RFO Andrew Williams

Reported to Council and Authorised for Payment.



11th April 2023

Chair

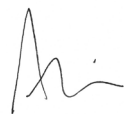
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EDF	Pavilion Building Electricity Supply	OT		£208.67
Utilita Energy Ltd	Pavilion Building Gas	OT		£4.03
Water 2 Business	Pavilion Building Water Charges	OT		£18.02
EDF	Pavilion Building Electricity Supply	OT		£115.29
The Play Inspection Company	Inspection Services	OT		£396.00
K Hutchings	Bin Bags (Expenses)	OT		£8.00
K Warren	20% Deposit Payment for Band Fees (PiP)	OT	16.02.2023 7.	£120.00
EDF	Pavilion Building Electricity Supply	OT		£908.70
Sutcliffe Play (South West) Ltd	Replacement Play Equipment Parts	OT		£119.04
Bibby Commercial Finance Limited	February 2023 Fees for Locking/Unlocking Service	OT		£652.80
Somerset West & Taunton Council	Charges for Empty and Disposal of Dog Waste	OT		£831.17
Reflections	Cleaning of Bus Shelters	OT		£75.00
A Williams	Salary March 2023	OT		£994.70
K Hutchings	Salary March 2023	OT		£551.57
A Williams	Expenses March 2023	OT		£107.30

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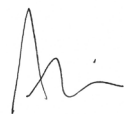
2.2 Soldo Debit Card Account

PAYEE	PURPOSE	APPROVAL REF.	AMOUNT
Party Packs Limited	Bunting & Flags for Coronation Celebration		£213.74
Post Office Ltd	Postage		£2.85
Post Office Ltd	Postage		£3.80
Soldo Software Ltd	Charges		£21.60

Income Received

SOURCE	PURPOSE	PAYMENT TYPE/REF.	AMOUNT
Tone Youth FC	Pitch Fees	OT	£180.00
Alfie's Ices	PiP Concession Fees	OT	£50.00
Dough Bros	PiP Concession Fees	OT	£50.00
Oggy Oggy	PiP Concession Fees	OT	£50.00
Junior's Takeaway	PiP Concession Fees	OT	£50.00

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*Financial Regulations – Payments Authorisation

The Parish Council Financial Regulations provide for the Parish Council or duly authorised committee to agree a list Annually of payments that can be made (normally online) and reported to the next PC meeting [see Finance Committee March 22 minute 10]. Payments NOT on the agreed list or specifically agreed are put to a full PC meeting for authorisation. ALL payments are signed off by three signatories.

Routine payments agreed that can be paid on receipt.

Clerks Wages
Caretakers Wages
Parish Lengthsman Wages
HMRC Tax
Somerset Pension Fund Account
Clerks routine Expenses (copy sent to Finance Sub monthly)
Caretakers Cleaning and H&S Mats Exps
Caretaker Cover (TT)
Bibby Factors (Vistar Security) - contracted payments
EDF DD Engine Shed Electricity Supply
EDF DD Pavilion Electricity Supply
CSM V Hall Lettings
K Signs (SW) Ltd (Annual update of banners)
Nigels Window Cleaning Charges
B Howe (Int Audit) Fees
Membership Fees (SALC/NALC/SLCC/ALCC)
Lloyds A/C charges
Greg Coles (Termly Septic Tank Empty)
CPRE (Membership)
water2business (Water at Rec Park supply)
Som Playing Fields Assoc (Ann Play Equip Insp)
Community Youth Project (Contracted and Grant Payments only)
J Miller Allotments Rent
Devon and Somerset Fire Protection (pavilion fire ex insp)
PKF Littlejohn (Ext Audit Fees)
Somerset Playing Fields Assoc (Membership)

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Components/Parts for Play Equip repairs
PIP Payments per Agreed Budget

Any specifically payment pre-agreed by the PC

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EXPENDITURE AUTHORISATION

Budgetary Control and Authority to Spend

Standing Order 4.1 allows for expenditure on revenue items to be authorised by the Clerk and RFO, in conjunction with Chair of Council or Chair of the appropriate committee, for any items below a value of £500.00.

Date	Supplier	Purpose	Amount (ex. VAT)	Amount (inc. VAT)
16.01.2023	Post Office	Postage	£0.95	£0.95
16.01.2023	Wel Medical	Replenishment of Defib Consumables	£143.90	£172.68
21.01.2023	Information Commissioners Office	Annual ICO Licence	£40.00	£40.00

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