

CREECH ST MICHAEL PARISH COUNCIL

Draft Minutes for the Meeting of Creech St Michael Parish Council Staffing Committee
held at Creech St Michael Village Hall on **Monday 22nd May 2023 at 6:00pm**

Councillor Attendance

Cllr. Neil Davidson – Chair	ND	Present	Cllr Annabelle Peters	AP	Present
Cllr. Paul Tucker	PT	Present	Margaret Gover (Community Member)	MG	Present from item 5.

Also Present: None

Meeting started at 7:00pm

1.0	Chair's welcome
	ND welcomed all Councillors to the meeting.
2.0	Public Question time - Questions asked by the Public and Press will be noted.
	None.
3.0	To receive any apologies for absence
	None.
4.0	Declarations of Interests
	4.1 Declarations of Individual Members
	None.
	4.2 Dispensation Request
	None.
5.0	Employee Pay and Conditions
	To approve a proposal to recommend that the Parish Council makes changes to the Clerk and RFO terms and conditions of employment. The proposal was to increase the Clerk and RFO's pay to salary point 23 (which is currently £15.67/hr) with effect from 01 April 2023. The proposal was to offer the Clerk and RFO an additional 5 hours per week on top of his current 20 contracted hours.

	Both the above points had been discussed and endorsed by the Chairman of the Finance Committee, as they would result in a budget overspend. All proposals were approved and it was agreed that they would be passed to the next full Parish Council meeting for approval.				
	Prop: ND	Sec: AP	In Favour: 4	Against: 0	Abstain: 0
6.0	Correspondence				
	6.1 To consider any correspondence received that Councillors wish to raise that has already been circulated.				
	None.				
	6.2 To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish council.				
	None.				
7.0	New Matters to be Carried Forward				
	None.				
8.0	Council to Decide if to Exclude Members of the Public and Press for the Following Item(s)				
	[M]				
	None.				

The meeting ended at 6.50pm

[M] = Where a resolution (vote) is expected

Andrew Williams, CSM PC, Clerk and RFO, 07708 680797, email clerk@creechstmichael.net

The next Creech St Michael (CSM) Parish Council meetings are on:

Monday 3rd July 2023

At 7pm in the CSM Village Hall