

# CREECH ST MICHAEL PARISH COUNCIL

**Agenda** for the Meeting of the Parish for Creech St Michael Parish Council [CSMPC] to be held at Creech St Michael Village Hall on **Monday 5<sup>th</sup> December 2022 at 7:00pm**

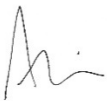
Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chair aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that the appropriate arrangements can be made.

To all members of **Creech St Michael Parish Council**.

You are summoned to attend a meeting of Creech St Michael Parish Council to be held in the Cartwright room of Creech St Michael Village Hall, on Monday 5th December 2022 at 7.00pm when the following business will be transacted.

Yours faithfully



**Andrew Williams**  
Clerk and RFO

## AGENDA

- 1. Chair's Welcome**
- 2. Community Question Time**

This provides an opportunity for members of the community (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting the Parish of Creech St Michael. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration at another time.
- 3. To receive County and District Councillors' Reports**

Any County & District Councillors who are present, are invited to give short oral or written report on matters affecting the Parish. Members of the public, as well as members of the Council, may ask questions or make comments on matters raised.
- 4. To receive and agree any apologies for non attendance**
- 5. Declarations of Interests**
  - 5.1. Declarations of Individual Members**

## 5.2. Dispensation Request

### 6. Parish Council Vacancies

There are currently a number of vacancies for the role of Parish Councillor. Anyone interested in becoming a Councillor is asked to contact the Clerk prior to December 5th 2022 and to attend the December meeting.

- Candidates to introduce themselves to council.
- Councillors to be given the opportunity to ask candidates questions.
- Co-opt the vacant seats. [M]

### 7. Minutes

7.1. to **Review and Approve** the minutes of the meeting held on 7<sup>th</sup> November 2022. [P] [M]

8. **Review and Monitor the Actions Outstanding from Past Meetings** – from the minutes of 7<sup>th</sup> November and any outstanding from past meetings.

9. **Planning Applications** – to consider and make recommendations to be passed to the relevant authority on the following Planning Applications (links to the relevant application are available via the planning reference).

[14/22/0056/CQ \[O\] \[M\]](#)

Prior approval for proposed change of use from agricultural building to 1 No. dwelling house (Class C3) and associated building operations at Brickyard Farm, Bull Street, Creech St Michael.

[14/22/0057/T \[O\] \[M\]](#)

Application to carry out management works to one Birch tree included in Taunton Deane Borough (Creech St. Michael No.1) Tree Preservation Order 1998 at Old Arundels, Hyde Lane, Creech St. Michael (TD410).

### Items for Decision

10. **Finance** – to review and approve the Financial Transaction Report. [P] [M] [Clerk]

11. **Inspection services** – to review and approve a proposal to appoint a provider to undertake inspection services at the Rec Park. [P] [M] [Clerk]

12. **Fire Extinguisher Purchases** – to approve the purchase of fire extinguishers for buildings at the Rec Park. [P] [M] [Clerk]

13. **Speed Indicator Devices** – to approve a proposal to purchase two Speed Indicator Devices. [P] [M] [CC]

14. **Creech St Michael United Charities** – to approve proposal to seek to appoint to the vacant role of Clerk to the Charity. [P] [M] [Clerk]

15. **Spending Priorities for 2023/24** – to consider and approve the priorities for spending for 2023/24 [P] [M] [Clerk]

### Updates from Committees, Panels and Working Groups

16. Staffing Committee (ND)

16.1. Update on applications for the role of Grounds and Maintenance Operative. [Clerk]

17. Finance Committee (DG)

17.1. Expenditure against budget year-to-date [O] Follow link for full document [Clerk]

[LINK TO DOCUMENT](#)

18. Newsletter Working Group [AP]

## **Other Matters**

19. **Christmas Fayre** – attendance and volunteers. **[AP]**
20. **Correspondence** - to consider any correspondence received that Councillors wish to raise that has already been circulated.
21. **New Matters to be Carried Forward**  
Councillors may raise an item for consideration by the Chair.
22. **Council to Decide if to Exclude Members of the Public and Press for the Following Item(s)** **[M]**
23. **NJC Salary Scales** – proposal to apply the new NJC salary scales to Parish Council employees. **[M] [Clerk]**

**[V] Vote Required [P] Paper Included [O] Link to Online Material [Initials] Lead Member/Officer**

Please note that meetings may be recorded by CSM PC. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore, unless you are advised otherwise, by attending the Council Meeting and/or speaking during Public Question Time you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this, please contact the Clerk.

Andrew Williams, CSM PC, Clerk and RFO, 07708680797, Email [clerk@creechstmichael.net](mailto:clerk@creechstmichael.net)

Creech St Michael Parish Council meetings are normally held at Creech St Michael Village Hall and start at 7pm on the following dates.

09 January 2023

06 February 2023

06 March 2023