

CREECH ST MICHAEL PARISH COUNCIL

Minutes for the Ordinary Meeting of Creech St Michael Parish Council [CSMPC] held at Creech St Michael Village Hall on **Tuesday 12th July 2022 at 7:00pm**

Councillor Attendance

Cllr. Annabelle Peters – Chair	AP	Present	Cllr. Diane Phillips	DP	Present
Cllr. Neil Davidson	ND	Present	Cllr. Kenneth Hunt	KH	Present
Cllr. Paul Tucker	PT	Present	Cllr. Charlie Cudlip	CC	Present
Cllr. David Griffin	DG	Present			

Also Present: County Cllr. David Fothergill Somerset County Council (SCC), 8 members of the public, Avon & Somerset Police PCSO's and Andrew Williams, CSM Parish Clerk and Responsible Financial Officer.

Meeting started at 7:00pm

1.	Chair's welcome
	AP welcomed all Councillors and visitors to the meeting and apologised for the rescheduling of the meeting.
2.	Public Question time - Questions asked by the Public and Press will be noted.
	<p>The Community Speedwatch Coordinator (CSC) for the Parish spoke at length about the group's frustration with the delays in implementing the Traffic Regulation Order (TRO) within Creech St Michael. All 14 volunteers have completed their training and are ready to fulfil their roles but cannot, until the TRO is approved. The CSC asked what the Parish Council were doing to expedite the process.</p> <p>Cllr. Fothergill provided an explanation of the process behind the authorisation of the TRO. CC detailed the works that were still required to be completed to the highways and the potential concerns relating to those works.</p> <p>Cllr. Fothergill agreed to liaise with the Highways department to ensure that the contractors responsible for the highways works are appropriately supervised to ensure that all works are completed to the required expectations.</p> <p>One of the PCSO's present committed to following up on the issue of access to the Avon and Somerset Police data systems for the CSC.</p> <p>A member of the public asked for an explanation of the decision to site the gateway sign for Creech St Michael at the bottom of Worthy Lane, when the boundary between Creech St Michael and Creech Heathfield is further up Creech Heathfield Road.</p> <p>It was assumed that this was as a result of the need for line of sight for the signage and was the most suitable location. Not as a marker of the boundary between the two villages.</p>
3.	To receive any apologies for absence
	There were no absences.
4.	Declarations of Interests
	4.1 Declarations of Individual Members
	ND - confirmed a conflict of interest - pecuniary interest in the Canal car park.

	4.2 Dispensation Request				
	None				
5.	To receive County and District Councillors' Reports				
	<p>CLlr Fothergill provided an update on the following matters:</p> <ul style="list-style-type: none"> • The local Government reorganisation plans are now confirmed and will complete on the 1st of April 2023. • The Somerset Clinical Commissioning Group was stood down from the 1st July 2022 and has been replaced by the Somerset Integrated Care Board. • Somerset County Council is predicting a £14.4 million overspend for this year and are predicting a £44 million gap in the budget for the next year. • Somerset County Council are currently running a consultation on SEND provision. • A campaign is currently being run to promote road safety for horse riders. • Surface dressing works to 100 roads underway and will cause some levels of disruption. Details of which are available on the Travel Somerset website https://www.travelsomerset.co.uk/ 				
6.	Minutes - to approve the Minutes of the meeting held on 6 th June 2022.				
	<p>All present confirmed that they had received the minutes of the meeting held on 6th June 2022.</p> <p>KH requested that minutes be made available to members as early as possible. It was agreed that draft minutes would be produced and circulated within 10 days of a meeting.</p> <p>Cllrs. agreed the minutes of the 6th of June 2022. The Chair signed a copy of the minutes for the records.</p>				
	Prop: ND	Sec: PT	In Favour: 6	Against: 0	Abstain: 1
7.	Review and Monitor the Actions from Past Meetings - See Appendix A for details of action points and progress toward the completion of each action.				
8.	Planning Applications - To consider the following application/s and to make recommendations to the Planning Officer. [V]				
	Application Reference	Description			
	SCC/3985/2022	Green Lane Roundabout A38/1430 Creech St Michael x 3 roundabout advertisement/sponsorship signs.			
		Decision			
		DP had reviewed the application and indicated that there were no objections. CC expressed his dissatisfaction with advertising signage on rural roundabouts.			
	Prop: DP	Sec: DG	In Favour: 6	Against: 1	Abstain: 0
	SCC/3984/2022	Langaller Way Roundabout A38/1450 Creech St Michael x 4 roundabout advertisement/sponsorship signs.			
		Decision			
		DP had reviewed the application and indicated that there were no objections.			
	Prop: DP	Sec: DG	In Favour: 6	Against: 1	Abstain: 0
	14/22/0024	Erection of 1 No. detached dwelling (Plot 2) with associated works at 2 Highfield Paddocks, on land to the west of Highfield House, Hyde Lane, Creech St Michael (resubmission of 14/21/0027).			
		Decision			
		DP had reviewed the application and suggested that the Council share the concerns raised by Wessex Water in their submission, in respect of the private septic tank arrangements and the provisions for rainwater to be managed are sufficient. Also, that the concerns of Somerset County Council were also supported and that any proposed works must not encroach onto the width of the Public Right of Way.			

	Prop: AP	Sec: DG	In Favour: 4	Against: 0	Abstain: 3
	14/22/0009	Replacement of a single storey extension to the rear of The Crown House, Crown Lane, Creech Heathfield.			
		Decision			
		DP had reviewed the application and indicated that the Council should commend the applicant's use of sustainable materials and the approach being taken to ensure that the development is in keeping with the surrounding environment.			
	Prop: ND	Sec: AP	In Favour: 7	Against: 0	Abstain: 0
	14/22/0010LB	Replacement of a single storey extension to the rear of The Crown House, Crown Lane, Creech Heathfield.			
		Decision			
		See decision for 14/22/0009.			
	Prop: AP	Sec: ND	In Favour: 7	Against: 0	Abstain: 0
9.	<p>Finance - To agree the monthly payments in the Financial Transaction Report (circulated in advance of the meeting) – [V]</p> <p>See Appendix B for a list of all payments.</p>				
	Prop: PT	Sec: DP	In Favour: 6	Against: 0	Abstain: 1
	Committees, Panels and Working Groups - (reports circulated in advance of the meeting)				
10.	Staffing Committee				
	ND provided a brief update. ND and the Clerk & RFO had met to discuss priorities for the Staffing Committee. A meeting of the Committee would be scheduled in the coming weeks to progress matters.				
11.	Canal Panel				
	CC confirmed that the installation of signage was progressing and he had been in contact with the contractor. CC would liaise with the Canal and Rivers Trust to ensure that installation is approved.				
12.	Planning Panel				
	No report.				
13.	Rec Park Panel				
	<p>13.1 To review and approve arrangements to secure the recreation park through the appointment of a security provider to provide a locking and unlocking service. [V]</p> <p>Sarah Elliott from the Rec Park Panel explained that the lack of security provision at the Rec Park had resulted in numerous incidents of anti-social behaviour and vandalism. The proposal to appoint a security provider was supported by the Avon and Somerset PCSO's</p> <p>The proposal to appoint Vistar Security Ltd on a 12 month contract was approved.</p> <p>Action: Clerk & RFO to follow-up contractor on repairs to the fencing and vehicle gates and on the repairs to the broken locks on the doors. CC to arrange the purchase of suitable padlocks to a maximum cost of £400.00 (previously approved by council).</p>				
	Prop: KH	Sec: DP	In Favour: 7	Against: 0	Abstain: 0
	<p>13.2 To review and approve a proposal to reconstitute the Rec Park Panel as a committee and to delegate decision-making powers to the committee. [V]</p> <p>The proposal was approved.</p>				
	Prop: ND	Sec: DP	In Favour: 7	Against: 0	Abstain: 0
	13.3 To propose and appoint a chair to the Rec Park Committee (must be a councillor). [V]				

	<p>A member of the public raised concerns about the need for 3 councillors to be members of the committee. At the time of the proposal 2 councillors were members of the committee.</p> <p>KH was nominated to the Rec Park Committee. AP was nominated as Chair. Both were approved.</p> <p>Action: AP to consult SALC on the correct arrangements for the creation of a committee with councillor and non-councillor membership.</p>				
	Prop: AP	Sec: DP	In Favour: 7	Against: 0	Abstain: 0
	<p>13.4 Rec Park Development Plan.</p> <p>Sarah Elliot provided a summary of the key issues within the rec park development plans. The plan had been constructed from responses to a survey conducted over the Easter period.</p> <p>The plan was received and welcomed.</p>				
	<p>13.5 To grant permission for two food traders to operate from the Rec Park throughout the summer period. [V]</p> <p>The proposal had previously featured in the meeting of the 16th of May and been approved. The minutes of that meeting did not record the proposal and approval.</p> <p>The proposal to grant trading permits to Noodles Ices and the Grub Hub was approved.</p>				
	Prop: AP	Sec: PT	In Favour: 7	Against: 0	Abstain: 0
14.	Traffic Management Panel				
	Matters were dealt with in the public question time at the start of the meeting.				
15.	PiP Working Group				
	<p>A member of the PiP working group confirmed that the cream tea event on September 22nd was fully booked with over 100 attendees. The group is also providing home deliveries to those people that are unable to attend because of mobility issues.</p> <p>DP raised her concerns about access to the event for people aged over 60 who were in employment and therefore unable to attend during the working day. It was confirmed that the event was intended to encourage older members of the community to get out of their homes and have an opportunity to mix with others.</p>				
16.	Comms and Website Working Group				
	<p>16.1 Proposal to improve use of social media platforms. [V]</p> <p>The proposal to create social media accounts was approved.</p>				
	Prop: AP	Sec: DP	In Favour: 6	Against: 0	Abstain: 1
	<p>Proposal to subscribe to a Pro Zoom account and purchase a webcam.</p> <p>The proposal was approved.</p>				
	Prop: DP	Sec: PT	In Favour: 7	Against: 0	Abstain: 0
17.	Footpaths/Right of Way				
	A report had been provided by Fred A'Court and this will be circulated to councillors after the meeting. Progress in managing the footpaths is good and liaison with the contact at SCC continues to be positive.				
18.	Community Grant Fund Panel				
	AP awaiting responses from grant recipients who will report on the use of funds. Responses to be circulated to panel and councillors.				
19.	Newsletter Working Group				
	To review and approve a proposal to create a newsletter working group. [V]				

	The clerk to allocate 1 hour per week to support the working group to produce a newsletter.				
	The proposal was approved.				
	Prop: KH	Sec: DP	In Favour: 7	Against: 0	Abstain: 0
20.	Notice Board Costs				
	To review and decide on additional costs. [V]				
	The wooden notice board has been moved from outside the vehicle sales site to Arundells Way. Several other sites for the new notice board were considered.				
	Action: AP to contact the village hall committee to ascertain whether they would consider siting the notice board on their land.				
	Prop:	Sec:	In Favour:	Against:	Abstain:
21.	Monkton Heathfield PC Community Fridge				
	To review and decide whether to support a request for a contribution toward costs. [V]				
	Action: Clerk and RFO to request further information from West Monkton Parish Council on the wider benefits of the project to the Creech St Michael Parish.				
22.	CPRE Membership				
	To review and decide whether to renew the Parish Council's membership. [V]				
	Action: Clerk to research the benefits of membership of the CPRE to the parish council.				
23.	Community Governance Review for Taunton Consultation				
	To review and respond to the consultation. [V]				
	Action: CC to review the consultation and provide a response on behalf of the Parish Council.				
24.	MH2 – West Monkton PC Planning Comments and Notes from meeting with Persimmon / Redrow on 24th May				
	To review and nominate a representative to attend meetings. [V]				
	Action: Clerk and RFO to write to Persimmon and Redrow and the local Planning Officer to re-establish meetings with the Parish Council.				
25.	Standing Orders				
	To review and adopt appropriate standing orders. [V]				
	Amendments to section 19 of the Standing Orders were approved.				
	Action: Clerk and RFO to add co-option statements to the Standing orders.				
	Prop: ND	Sec: AP	In Favour: 6	Against:	Abstain: 1
26.	Village Hall Representative				
	To nominate and approve a representative. [V]				
	No representative was nominated. Action: Clerk to request that a summary of the minutes is provided to the Parish Council.				
27.	Vacancies on the Parish Council [V]				
	There were no nominations.				
28.	Brainstorming Session				
	Leaflets are being circulated via the school to parents of Key Stage 2 children to encourage members of the community to volunteer for working groups, panels and councillor roles.				
29.	Correspondence - To consider any correspondence received that Cllrs wish to raise that has already been circulated. [no resolutions can be made]				

	<p>AP – a reminder to councillors that places are available on a SALC Understanding Planning course on the 14th September between 18.00 and 20.00. DP, PT already enrolled. CC, AP, ND and DG to be added.</p> <p>Action: Clerk and RFO to construct a spreadsheet with all training records for councillors.</p> <p>AP- Allotments. Request to convene a meeting with the Allotment Society to discuss the future of the allotments.</p> <p>Action: AP to make contact with the allotment tenants to arrange a meeting with the Parish Council. ND and PT to also attend.</p> <p>CC – The cranes at Mill Lane have lost their planning appeal and have to remove their cranes and containers from their grounds by the 17th August 2022.</p>				
30.	New Matters to be carried forward				
	None.				
31.	Meeting dates				
	<p>Proposal to remove the August Ordinary Council Meeting from the calendar. [V]</p> <p>The proposal was approved.</p>				
	Prop: PT	Sec: KH	In Favour: 7	Against:	Abstain: 0
32.	Council to decide if to exclude Public and Press for these items:				
	None.				

The meeting ended at 9.51

[V] = Where a resolution (vote) is expected

Andrew Williams, CSM PC, Clerk and RFO, 07866771627, Email clerk@creechstmichael.net

The next Creech St Michael (CSM) Parish Council meetings are on:

Monday 05 September 2022 at 7pm in the CSM Village Hall
Monday 03 October 2022 at 7pm in the CSM Village Hall