

Creech St Michael Parish Council

A Parish to be *Proud of*

Creech St Michael Parish Council

FINANCIAL TRANSACTIONS REPORT

DATE: 04 September 2023

Transactions Completed between 24 June 2023 and 25 August 2023.

1. Payments for Consideration

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	AMOUNT

2. Payments Completed

2.1 Unity Trust Bank Account

PAYEE	PURPOSE	PAYMENT TYPE/REF.	APPROVAL REF.	NOTE	AMOUNT
Recreation Park					
Somerset Council	Charges for Grass Cutting	OT		Grass Cutting 11, 24 May and 13, 27th June	£856.00
J&A International Limited	Signage	OT	11.04.2023 item 18		£177.12

Prepared by Clerk and RFO Andrew Williams



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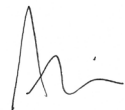
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EDF Energy	Electricity Charges	OT		Charges for May 2023 (Engine Shed)	£8.49
EDF Energy	Electricity Charges	OT		Charges for May 2023 (Pavilion Building)	£11.18
Utilita Energy Limited	Gas Charges	OT		Standing Charge June 2023	£25.20
Water 2 Business Limited	Water Supply Charges	OT		Quarter 2 Charges (April – June)	£21.32
EDF Energy	Electricity Charges	OT		Charges for May 2023 (Engine Shed)	£12.48
EDF Energy	Electricity Charges	OT		Charges for May 2023 (Pavilion Building)	£111.66
Utilita Energy Limited	Gas Charges	OT		Standing Charge July 2023	£25.20
E-lectrics	Electrical Works in Pavilion Building	OT			£181.63
Tone Youth FC	Purchase of Lining Machine & Goal Posts	OT			£250.00
Play & Leisure Ltd	Replacement Part (Velocity Hanger)	OT			£171.60
The Play Inspection Company Ltd	Charges for Safety Inspections	OT	05.12.2022 item 11		£360.00
					£2,211.88
General Expenditure					
Andrew Williams	Expenses June 2023	OT			£105.20
Andrew Williams	Expenses July 2023	OT			£65.60

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Andrew Williams	Expenses August 2023	OT			£69.20
Creech St Michael Village Hall	Hall Hire	OT			£121.00
J Larcombe	Internal Audit Services Fees	OT			£160.00
Unity Trust Bank	Bank Charges	OT			£18.00
Character Graphics	Letterhead Printing	OT			£66.00
Character Graphics Limited	Printing of Newsletter	OT			£130.00
Zurich Insurance Company Ltd	Annual Insurance Premium	OT			£3,787.39
Wessex Eagle Ltd	Machinery Hire	OT	11.04.2023 item 12		£208.80
Charlie Cudlip Building & Joinery	Building Materials	OT	11.04.2023 item 12		£23.42
Wessex Eagle Ltd	Machinery Hire	OT	11.04.2023 item 12		£32.40
Wessex Eagle Ltd	Machinery Hire	OT	11.04.2023 item 12		£115.20
Somerset Council	Charges for Dog Waste Bin Disposal	OT		Charges for 01 April – 30 June 2023	£762.32
Reflections	Bus Shelter Cleaning Charges	OT			£75.00
					£5,739.53
CIL Expenditure					
Roberts Waste Ltd	Additional Hire Charges of Skip for Waste Disposal	OT			£31.20

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					£ 31.20
Salaries & Pensions					
Karen Hutchings	June Salary	OT			£551.57
Francis Reading	June Salary	OT			£449.54
Andrew Williams	June Salary	OT			£1,212.28
NEST	Pension Contributions (Andrew Williams)	DD			£118.82
HMRC	Tax and NI Contributions	DD			£1,842.76
Andrew Williams	July Salary	OT			£1,279.96
Francis Reading	July Salary	OT			£449.34
Karen Hutchings	July Salary	OT			£551.57
NEST	Pension Contributions (Andrew Williams)	DD			£118.82
Andrew Williams	August Salary	OT			£1,212.08
Francis Reading	August Salary	OT			£449.34
Karen Hutchings	August Salary	OT			£551.57
					£8,787.65
PiP Event					
Eventbrite Operations	Commission Charge for Ticket Sales	OTHER			£48.60
Eventbrite Operations	Commission Charge for Ticket Sales	OTHER			£97.51
Eventbrite Operations	Commission Charge for Ticket Sales	OTHER			£118.01

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Brandon Hire Station	Hire Charges for Toilets & Generators	OT			£3,066.77
Thomas Faraks (VooDoo Seven)	Performance Fees	OT			£550.00
Haus Productions Ltd	Hire Charges for Sound/Stage/Lighting	OT			£2,400.00
Kirby Warren (The Jukeboxers)	Performance Fees (Balance Payment)	OT			£480.00
The Jamestown Brothers Ltd	Performance Fees	OT			£500.00
AC Security	Balance Payment for Security Services	OT			£1,231.50
Eventbrite Operations	Commission Charge for Ticket Sales	OTHER			£158.34
Eventbrite Operations	Commission Charge for Ticket Sales	OTHER			£169.01
Sainsbury's Supermarkets Ltd	Bar Stock	OT			£1,235.73
Asda Stores Ltd	Bar Stock	OT			£186.10
Asda Stores Ltd	Bar Stock (Refund)	OT			-£178.50
Asda Stores Ltd	Bar Stock	OT			£500.23
Asda Stores Ltd	Bar Stock (Refund)	OT			-£300.00
Asda Stores Ltd	Bar Stock	OT			£599.50

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Sainsbury's Supermarkets Ltd	Bar Stock	OT			£250.90
Sainsbury's Supermarkets Ltd	Fuel	OT			£40.00
Martyn Callow	Charges for Medical Cover	OT			£275.00
Barracuda Computer Solutions Ltd	Bar Stock & Misc Items	OT			£974.46
					£12,403.16

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2.2 Soldo Debit Card Account

PAYEE	PURPOSE	APPROVAL REF.	NOTE	AMOUNT
Recreation Park				
B&Q Limited	Paint and Materials			£39.29
B&Q Limited	Paint and Materials (Refund)			-£5.27
B&Q Limited	Woodstain			£34.00
Amazon (Sounds Wholesale Ltd)	Large Paper Towel Roll			£21.85
Nisbets	Toilet Rolls			£40.77
Net World Sports	Line Marking paint			£101.75
Timpson Ltd	Key Cutting			£30.00
Hygiene Supplies Direct	Soap Dispenser Replacement			£80.34
Blok 'N' Mesh Global Limited	Purchase of Heras Fencing and Fittings	Chair's Authority		£429.84
Noel Kegg Ltd	Purchase of Mower	11.04.2023 item 16		£372.00
				£1,144.57
General Expenditure				
The Poppy Shop	Remembrance Day Wreath			£23.98
Amazon (WE ARE BIO UK LTD)	Paper Cups			£5.98
Funky Pigeon	Greetings Card for Resident			£7.88
Soldo Software Ltd	Bank Charges			£21.60
Soldo Software Ltd	Bank Charges			£21.60
Soldo Software Ltd	Bank Charges			£5.00
				£86.04
CIL Expenditure				

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B&Q Limited	Kitchen Cabinets		£556.00
B&Q Limited	Purchase of Sink Taps		£50.00
Office Furniture Direct	Purchase of Tables and Noticeboards		£621.92
			£1,227.92
PiP Event			
Asda Stores Ltd	Bar Stock		£254.00
Sainsbury's Supermarkets Ltd	Bar Stock		£1,217.00
Sainsbury's Supermarkets Ltd	Bar Stock		£546.70
Sainsbury's Supermarkets Ltd	Bar Stock		£331.40
Sainsbury's Supermarkets Ltd	Bar Stock (Refund)		-£144.00
Sainsbury's Supermarkets Ltd	Bar Stock (Refund)		-£42.00
			£2,163.10

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Income Received

SOURCE	PURPOSE	PAYMENT TYPE/REF.	NOTE	AMOUNT
General Income				
Somerset West Lottery	Income from Ticket Sales	OT		£5.00
Somerset West Lottery	Income from Ticket Sales	OT		£4.00
John Cudlip	Stage Hire Charges	OT		£25.00
				£34.00
PiP Event				
Eventbrite	Ticket Sales			£272.49
Eventbrite	Ticket Sales			£561.23
Eventbrite	Ticket Sales			£672.06
Bridgwater really Awesome Coffee	Concession Fee			£50.00
Eventbrite	Ticket Sales			£917.26
Eventbrite	Ticket Sales			£3,468.66
Event Sales	Cash Sales			£5,000.00
Event Sales	Cash Sales			£4,700.00
Event Sales	Cash Sales			£70.20
				£15,711.90

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*Financial Regulations – Payments Authorisation

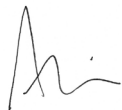
The Parish Council Financial Regulations provide for the Parish Council or duly authorised committee to agree a list of payments that can be made and reported to the next Parish Council meeting. The list of payments is agreed annually by the Finance Committee (see Finance Committee 25th May 2023 item 8). Payments not included on the agreed list or specifically agreed by other means are put to a full PC meeting for authorisation.

Routine payments agreed that can be paid on receipt.

- Utilities.
- Charges for Waste Disposal.
- Salary Payments and Associated Payments to HMRC.
- Pension contributions as per Agreed Contracts.
- Employee Expenses (copies of claims retained and reported to the full Parish Council)
- Cleaning Materials.
- Grounds and Maintenance Minor Repairs and Improvements not exceeding £500.00 (including VAT).
- Consumables Related to the Recreation Park Toilet Facilities.
- Consumables Required Under Health and Safety Regulation.
- Village Hall Hire.
- Fees Connected to the Provision of Audit Services.
- Fees for Maintaining Memberships of Professional Bodies or Trade Associations.
- Replacement Parts for Play Equipment not exceeding £500.00 (including VAT).
- Repairs to Street Furniture, Including Waste Bins, Fencing, Locks and Other Security Features not exceeding £500.00 (including VAT).
- Replacement Parts for Defibrillators and Associated Servicing Costs not exceeding £500.00 (including VAT).
- Security provision for locking and unlocking services at the Recreation Park, as agreed by the Parish Council.
- Charges related to Fire Protection Equipment Purchase and Maintenance.
- Lease Rental Charges Related to the Allotment Site.
- Charges for Cleaning of Bus Shelters.

Any specifically payment pre-agreed by the PC

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