

# CREECH ST MICHAEL PARISH COUNCIL

**Agenda** for the Meeting of the Parish for Creech St Michael Parish Council [CSMPC] to be held at Creech St Michael Village Hall on **Monday 7<sup>th</sup> November 2022 at 7:00pm**

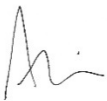
Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chair aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that the appropriate arrangements can be made.

To all members of **Creech St Michael Parish Council**.

You are summoned to attend a meeting of Creech St Michael Parish Council to be held in the Cartwright room of Creech St Michael Village Hall, on Monday 7th November 2022 at 7.00pm when the following business will be transacted.

Yours faithfully



**Andrew Williams**  
Clerk and RFO

## AGENDA

- 1. Chair's Welcome**
- 2. Community Question Time**

This provides an opportunity for members of the community (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting the Parish of Creech St Michael. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration at another time.
- 3. To receive County and District Councillors' Reports**

Any County & District Councillors who are present, are invited to give short oral or written report on matters affecting the Parish. Members of the public, as well as members of the Council, may ask questions or make comments on matters raised.
- 4. To receive and agree any apologies for non attendance**
- 5. Declarations of Interests**
  - 5.1. Declarations of Individual Members**

## 5.2. Dispensation Request

### 6. Parish Council Vacancies

There are currently a number of vacancies for the role of Parish Councillor. Anyone interested in becoming a Councillor is asked to contact the Clerk prior to November 7th 2022 and to attend the November meeting.

- Candidates to introduce themselves to council.
- Councillors to be given the opportunity to ask candidates questions.
- Co-opt the vacant seats [M]

### 7. Minutes

**7.1.** to **Review and Approve** the minutes of the meeting held on 3<sup>rd</sup> October 2022. [P] [M]

**7.2.** to **Review and Approve** the minutes of the Extraordinary meeting held on 11<sup>th</sup> October 2022. [P] [M]

**7.3.** to **Review and Approve** the minutes of the Staffing Committee meeting held on the 12<sup>th</sup> October 2022 [P] [M]

**8. Review and Monitor the Actions Outstanding from Past Meetings** – from the minutes of 3<sup>rd</sup> October and 11<sup>th</sup> October 2022 and any outstanding from past meetings.

**9. Planning Applications** – to Consider and Make Recommendations to be passed to the relevant authority on the following Planning Applications (links to the relevant application are available via the planning reference).

[14/22/0049/LB](#) [O] [M]

Construction of balcony on the west elevation at first floor level at Husk Farm, St Michael Road, Creech St Michael.

[14/22/0048](#) [O] [M]

Construction of balcony on the west elevation at first floor level at Husk Farm, St Michael Road, Creech St Michael (retention of works already undertaken).

[14/22/0047/LB](#) [O] [M]

Construction of balcony on the north elevation at first floor level at Husk Farm, St Michael Road, Creech St Michael (retention of works already undertaken)

[14/22/0046](#) [O] [M]

Construction of balcony on the north first floor level at Husk Farm, St Michael Road, Creech St Michael (retention of works already undertaken).

[14/22/0050](#) [O] [M]

Erection of a detached oak framed annexe at Salters Bungalow, Charlton Road, Creech St Michael.

### Items for Decision

**10. Finance** – to review and approve the Financial Transaction Report. [P] [M]

**11. Parish Council Grounds and Maintenance Operative** – to approve the recruitment and selection to the role of Parish Council Grounds and Maintenance Operative. [P] [M]

**12. Training & Development** – to approve the proposal to adopt the training and development plan for councillors, employees and parish council volunteers. [P] [M]

**13. Funding for Youth Provision in the Parish** – to approve a proposal to buy-in a service for youth provision within the community. [P] [M]

**14. Rec Park Pavilion Building** – to approve a proposal to use CIL monies to refurbish the main room of the Pavilion Building to provide a space that can be used for meetings and other purposes. [P] [M]

**15. Local Community Network Proposal** – to approve the adoption of the proposed structure of a Hills and Levels Local Community Network. [P] [M]

16. **Novus Solar Power Fund** – to approve the proposal to request that Somerset Community Foundation administer funds allocated by Novus Renewable Services to a Community Benefit Fund. [P] [M]

#### **Updates from Committees, Panels and Working Groups**

17. Staffing Committee (ND)

18. Finance Committee (DG)

18.1. Expenditure against budget year-to-date [O] Follow link for full document

[https://docs.google.com/spreadsheets/d/1lrZUwrFvZ\\_lphm7zXw6H2MheFxzCV4AL/edit?usp=share\\_link&ouid=108655286221216139689&rtpof=true&sd=true](https://docs.google.com/spreadsheets/d/1lrZUwrFvZ_lphm7zXw6H2MheFxzCV4AL/edit?usp=share_link&ouid=108655286221216139689&rtpof=true&sd=true)

19. Rec Park Committee

20. Canal Panel (ND)

21. Traffic Management Panel (CC)

21.1. Update on Speed Limit TRO and Speedwatch Group

22. PiP Working Group

23. Newsletter Working Group

#### **Other Matters**

24. **Correspondence** - to consider any correspondence received that Councillors wish to raise that has already been circulated.

25. **New Matters to be Carried Forward**

Councillors may raise an item for consideration by the Chair.

26. **Council to Decide if to Exclude Members of the Public and Press for the Following Item(s)**

[V] Vote Required [P] Paper Included [O] Link to Online Material

Please note that meetings may be recorded by CSM PC. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore, unless you are advised otherwise, by attending the Council Meeting and/or speaking during Public Question Time you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this, please contact the Clerk.

Andrew Williams, CSM PC, Clerk and RFO, 07708680797, Email [clerk@qcreechstmichael.net](mailto:clerk@qcreechstmichael.net)

Creech St Michael Parish Council Meetings are normally held at Creech St Michael Village Hall and start at 7pm on the following dates.

05 December 2022

09 January 2023

06 February 2023