

CREECH ST MICHAEL PARISH COUNCIL

Draft Minutes for the Meeting of Creech St Michael Parish Council held at Creech St Michael Village Hall on **Monday 6 January 2025 at 7.00pm**

Councillor Attendance

Cllr. Annabelle Peters – Chair	AP	Present	Cllr. Neil Davidson – Vice Chair	ND	Present
Cllr. Paul Tucker	PT	Present	Cllr. Charlie Cudlip	CC	Present
Cllr. Corinne Giles	CG	Present	Cllr. Stephen Greenhalgh	SG	Present
Cllr. David Griffin	DG	Present	Cllr. Barbara Williams	BW	Present From 7.04pm
Cllr. Martyn Willis	MW	Present	Cllr. Kieran Roe MBE	KR	Present

Also Present: Cllr. Norman Cavill (Somerset Council), Cllr. David Fothergill (from 7.11 pm) (Somerset Council), thirteen (13) members of the public (including one (1) via the Zoom stream) and Andrew Williams, Creech St Michael Parish Clerk and Responsible Financial Officer.

Meeting started at 7.01pm

1.0	<p>Chair's welcome The Chair welcomed everyone to the meeting and invited members of the public that were present to speak on any issue they wished to bring to the attention of the Parish Council.</p>
2.0	<p>Public Question time - Questions asked by the Public and Press will be noted. The Chair of the Village Hall committee spoke in support of their bid for a Community Development Fund grant and explained how the monies would be used to benefit the community. The Chair also explained that early plans are being discussed regarding an extension to the Village Hall. The Chair also asked if the Parish Council had considered developing an area plan for the village of Creech St Michael that could be implemented in emergency situations. DG questioned the Chair on the use of the grant funds.</p> <p>A resident from Mill Lane, Creech St Michael, spoke about the urgent need for a pump to be installed to fully utilise the divert that was installed in 2009 by the Environment Agency. During the recent storms, the Environment Agency, was unable to commit to supplying a pump. The resident encouraged the Parish Council to apply for a Somerset Rivers Authority grant to fund this.</p>
3.0	<p>Apologies for absence 3.1 To receive apologies for absence. None. AP noted that Adrian Birch had resigned from the role of Councillor. 3.2 To approve any apologies for absence. [M] None.</p>

4.0	Declarations of Interests 4.1 Declarations of Individual Members None. 4.2 Dispensation Request BW was granted dispensation to speak on item 11.0. All members were granted dispensation to speak to item 8.0.				
5.0	Minutes				
	To Review and Approve the minutes of the meeting held on 2 December 2024. [M] The minutes were approved and signed by the Chair.				
	Prop:AP	Sec:MW	In Favour:9	Against:0	Abstain:1
6.0	Review and Monitor the Actions Outstanding from Past Meetings – See Appendix A for details of action points and progress toward the completion of each action.				
7.0	Planning Applications – to Consider and Make Recommendations to be passed to the relevant authority on the following Planning Applications (links to the relevant application are available via the planning reference). [M]				
	7.1. Application 14/24/0032 Variation of Condition No. 02 (approved plans) of application 14/24/0004 at Ham Mills, White Street, Creech St Michael. [M] It was agreed that there were no grounds for an objection and none would be raised.				
	Prop:CC	Sec:AP	In Favour:10	Against:0	Abstain:0
	7.2. Application 14/24/0027 Erection of a two storey extension to the side of Unit 14 Creech Paper Mill, Mill Lane, Creech St Michael. [M] It was agreed that objections would raised on the grounds that the further development of the Mill Lane site would significantly impact traffic volumes and the number of vehicles using the junction of Mill Lane and St Michael Road. It was proposed and agreed to raise a Grampian Condition request relating to the state of the surface of Mill Lane.				
	Prop:AP	Sec:CC	In Favour:10	Against:0	Abstain:0
	Items for Decision				
8.0	Precept Request – to approve the Parish Council Precept request for the 2025/26 financial year. [M] A number of members including KR, SG and CG raised concerns regarding the size of the increase in the precept request. DG explained that the increase was reasonable and would allow the Parish Council to deliver a balanced budget. The increase in the precept would be 30.39% or £0.43 per week for a typical band D property. The precept request for the sum of £118,075.00 was approved.				
	Prop:AP	Sec:DG	In Favour:9	Against:1	Abstain:0
9.0	Railway Bridge Video Surveillance – to approve expenditure of £1,760.30 + VAT (£2,112.36) to undertake a period of video surveillance to monitor and report on traffic movements crossing the Railway Bridge in Creech St Michael. [M] MW stated that the programme of surveillance would provide important data that would help to shape future proposals for traffic management in the village of Creech St Michael.				

	The proposal to fund the expenditure of £1,760.30 + VAT for the video surveillance project was approved.				
	Prop:PT	Sec:AP	In Favour:10	Against:0	Abstain:0
10.0	<p>Speed Indicator Devices – to approve the purchase of two new solar powered speed indicator devices (SIDs) and the installation of poles to three new sites within the Parish. [M]</p> <p>The proposal to fund the purchase of two Speed Indicator Devices supplied by Elan City and the installation of posts, to be conducted by Kier under the Enhanced Highways Maintenance Pilot scheme, was approved.</p>				
	Prop:SG	Sec:AP	In Favour:10	Against:0	Abstain:0
11.0	<p>Award of a Grant – to consider an application for grant funding of £5,000.00 from Creech St Michael Village Hall. [M]</p> <p>The grant application for the sum of £5,000.00 was approved.</p>				
	Prop:SG	Sec:PT	In Favour:10	Against:0	Abstain:0
12.0	<p>Somerset Rivers Authority Grant – to seek approval to progress a submission of a grant application to the Somerset Rivers Authority for the purpose of purchasing a diesel pump/permanent electric pump and creating a community flood action group for the residents of Mill Lane, Creech St Michael. [M]</p> <p>It was agreed that the Clerk and RFO should progress the grant application, working with residents to ensure that the application is submitted.</p>				
	Prop:SG	Sec:CG	In Favour:0	Against:0	Abstain:0
13.0	<p>Financial Transactions Report – to review and approve the Financial Transaction Report for the period between 26 November 2024 and 27 December 2024. [M]</p> <p>The Financial Transaction report was approved. See Appendix B for a list of all payments. The Chair signed a copy of the report for the records.</p>				
	Prop:CC	Sec:ND	In Favour:10	Against:0	Abstain:0
	Items for Discussion				
14.0	<p>Meeting with the Lead Planning Officer from Somerset Council – feedback on the progress of the Langaller Park application 14/21/0047.</p> <p>DG and the Clerk and RFO provided an update on discussions relating to the planning application. It was felt that the meeting had been useful. No further updates on the progress of the planning application had been received.</p>				
	Updates from Committees, Panels and Working Groups				
15.0	Finance Committee				
	<p>15.1 Budget report year-to-date [Clerk]</p> <p>There were no areas of concern and this was noted by members.</p>				
16.0	Traffic Working Group				

	MW confirmed that he would be calling a meeting of the Working Group in the coming weeks.
17.0	Events
	<p>17.1 Party in the Park. [CG]</p> <p>CG announced that there would be a fish and chip supper in the near future and that she would bring the proposal to the next Parish Council meeting.</p> <p>SG raised the issue of access to buildings at the Recreation Park and voiced concern that no councillor had a key. The Clerk and RFO confirmed that all employees had access to a key and as a result could provide access to the buildings. SG asked that the matter be brought to the next meeting of the Parish Council. AP asked that the issue be added to the agenda for the next meeting.</p>
18.0	Recreation Park
	<p>18.1 Storm Damage</p> <p>The Clerk and RFO reported that two large branches have been felled in a recent storm. The trees had been checked by a tree surgeon and showed no further signs of damage.</p>
19.0	Correspondence
	<p>19.1 To consider any correspondence received that Councillors wish to raise that has already been circulated.</p> <p>None.</p>
	<p>19.2 To note items of correspondence received by the Clerk and RFO deemed appropriate to be brought to the attention of the Parish council.</p> <p>19.2.1 Letter from Gideon Amos MP regarding Project Gigabit. The letter was noted.</p>

The meeting ended at 8.31pm

[V] = Where a resolution (vote) is expected

Andrew Williams, CSM PC, Clerk and RFO, 07708 680797, email clerk@creechstmichael.net

The next Creech St Michael (CSM) Parish Council meetings are on:

Monday 3 February 2025

at 7pm in the CSM Village Hall



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Monday 3 February 2025

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CREECH ST MICHAEL PARISH COUNCIL

CREECH ST MICHAEL PARISH COUNCIL ACTION RECORD

Date of Original Meeting Action Raised	Minute Ref.	Action Point	Responsibility & Timeframe	Date Completed	Outcome/Further Actions	Complete
06.01.2025	10.0	To purchase two solar powered speed indicator devices and arrange for the installation of the posts in the appropriate locations.	03.02.2025 Clerk & RFO		13.01.2025 Approach made to Kier to request installation of the poles. 15.01.2025 purchase order submitted to the supplier of the SIDs. 25.01.2025 SIDs purchased and delivered.	
06.01.2025	12.0	To progress a grant application to the Somerset Rivers Authority, on behalf of the residents of Mill Lane to purchase a diesel flood pump.	20.02.2025 Clerk & RFO		23.01.2025 Meeting held onsite with residents and Environment Agency representatives. Grant application to be progressed for the full sum of £20,000.00	
14.10.2024	2.0	Clerk and RFO contact the Rights of Way team to encourage them to progress the issue of the footpath concerns at Whiteleaze Lane, Thurloxton.	Clerk and RFO 04.11.2024		16.10.2024 Request made to Rights of Way team to review the situation and update on progress.	

CREECH ST MICHAEL PARISH COUNCIL

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14.10.2024	9.0	Contact to be made with landowner of public open space off Derham Close, to determine if a waste bin can be installed.	Clerk and RFO 04.11.2024		18.10.2024 Site is owned and managed by Allison Homes. 22.10.2024 Somerset Council confirmed that the S106 agreement did not make reference to waste bins being installed. 24.10.2024 Allison Homes contacted and request made to install bin. 16.11.2024 Follow up email request made to management company for a response. 05.12.2024 Contact received from management company confirming that they are seeking quotations for the installation of a bin. 22.01.2025 Two new bins installed and in use.	√
02.09.2024	8.0	The creation of a secure record of key accounts and passwords to be accessed in an emergency by the Chair and Vice Chair of the Parish Council or Chair of the Finance Committee.	Clerk and RFO 04.11.2024		28.10.2024 See agenda item 12.	
02.09.2024	13.0	To write to the PCC regarding traffic management issues.	Clerk and RFO 01.10.2024	05.09.2024	Response received and date arranged for site visit. Meeting to be rearranged to accommodate availability of councillors.	
13.05.2024	15.0	Prepare quotations for the installation of CCTV at the Rec. Park.	Clerk and RFO 03.06.2024		25.05.2024 See agenda item 15 03.06.2024 Proposal approved and purchase of hardware completed.	

CREECH ST MICHAEL PARISH COUNCIL

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					31.07.2024 Equipment purchased, delivered and installation commenced.	
06.11.2023	29.2.1	Clerk and RFO to contact West Monkton Parish Council to collaborate on a submission to Somerset Highways to address the issues with large vehicles using Coombe Lane.	Clerk and RFO 04.12.2023		27.11.2023 Contact with West Monkton Parish Council made and details of the issue shared. West Monkton Parish Council to consider and respond. 13.12.2023 Email sent to Somerset Roads requesting that the Lane be designated with a maximum weight of 7.5 tonnes. 15.12.2023 response received and request for more evidence received.	
02.10.2023	9.0	Members to identify risks that are not listed on the draft Risk register and forward these to the Clerk and RFO.	All members 06.11.2023		23.05.2024 See agenda item 14 03.06.2024.	
05.06.2023	2.0	Clerk and RFO to contact the relevant parties to request that the issue of overgrown hedges be dealt with on the lane between Hyde Lane and Leighton Drive.	Clerk and RFO 03.07.2023		20.06.2023 Managing Agent contacted and confirmation received that they are not responsible for Hyde Lane vegetation. Response awaited from David Wilson Homes. 07.11.2023 Letter written to David Wilson Homes requesting that the vegetation be dealt with. 09.11.2023 Holding response received from David Wilson Homes. 22.11.2023 David Wilson Homes confirm that a consultant has been appointed to address the outstanding adoption issues.	

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				<p>18.12.2023 Chasing email sent and response received to indicate it had been passed to another team to respond.</p> <p>19.01.2024 Chasing email sent and response received to indicate it had been passed to another team to respond. No progress being made on this issue.</p> <p>27.03.2024 Deadline of 08 April 2024 given for resolution of the matter or legal steps to be taken to resolve the matter.</p> <p>28.03.2024 Response received from David Wilson Homes stating that the delay in resolving the matter sits with Somerset Council.</p> <p>02.04.2024 Request made to Cllr. Fothergill to intervene.</p>	
15.05.2023	15	The Clerk and RFO would confirm the approved sites for the Speed Indicator Devices with Somerset Council Highways.	Clerk and RFO 05.06.2023	<p>23.05.2023 request sent to Somerset Council Highways requesting confirmation of approved sites.</p> <p>05.06.2023 The Clerk and RFO confirmed that the two existing sites were the only that had been fully approved and that a meeting with highways to discuss further sites was being scheduled for late June or early July.</p> <p>04.12.2023 Highways to confirm locations and await the installation of new poles to accommodate solar SIDs. Likely to be delayed until May/June 2024.</p>	√

CREECH ST MICHAEL PARISH COUNCIL

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					<p>21.02.2024 Further contact held with Traffic Engineer to arrange a site meeting.</p> <p>30.04.2024 Awaiting further meeting with Speedwatch and Traffic Panel to agree sites.</p> <p>24.12.2024 See agenda item 10 of 06.01.2025 meeting.</p>	
06.02.2023	12.0	Clerk and RFO to pursue the use of the Money Claim service to seek the recovery of the funds paid to Oakleaf Joinery & Design.	Clerk and RFO 06.03.2023	15.02.2023	<p>15.02.2023 Money Claim online started and evidence submitted.</p> <p>16.03.2023 A request to issue a County Court Judgement was made via the Money Claim service.</p> <p>24.03.2023 County Court Judgement issued and received.</p> <p>15.05.2023 Request to be issued for a Warrant of Control.</p> <p>12.07.2023 case transferred to Yeovil Crown Court and a warrant issued.</p> <p>28.10.2024 New information on location of individual passed to the Court.</p>	
09.01.2023	3.0	Update the Neighbourhood Plan in light of the changes being brought about by local government reorganisation.	TBC		<p>15.05.2023 To be considered at the next Planning committee meeting.</p> <p>05.06.2023 See agenda item 20.1.</p> <p>27.11.2023 To be discussed by the Planning Committee.</p>	
COMPLETED ACTIONS						

CREECH ST MICHAEL PARISH COUNCIL

CREECH ST MICHAEL PARISH COUNCIL ACTION RECORD

08.01.2024	12.0	Clerk and RFO to submit a request to the DHSC for funding for two defibrillators, one to be sited at the Recreation Park and one at or near to Adsborough.	Clerk and RFO 05.02.204		08.01.2024 Resident at Adsborough contacted and asked to assist in finding a suitable location for the Defib. 25.01.2024 Defibrillators shipped and arrived and now in storage. 16.02.2024 Defibrillator installed at the Recreation Park. Second location under discussion. 17.06.2024 Offer of site for installation made from Adsborough resident. Site being investigated for suitability. 18.11.2024 Defibrillator installed and added to the national network.	✓
01.07.2024	17.0	Proposal to undertake works to trees within the Recreation Park to be provided.	Clerk and RFO 02.09.2024		See agenda item 11 of meeting agenda 02.09.2024. 09.09.2024 contractor appointed and work scheduled for completion in November 2024. 11.11.2024 Initial works now complete.	✓
04.11.2024	11.0	Clerk and RFO to contact Ruishton, Henlade and Thurloxtton Parish Council to seek approval to submit feedback on the reorganisation of Somerset Council divisions.	Clerk and RFO 02.12.2024	12.11.2024	13.11.2024 Agreement between two Parish Councils confirmed and feedback submitted. Voting age population as of 2021 census 4,567.	✓
01.07.2024	10.0	Purchase and installation of new signage for the Recreation Park.	Clerk and RFO 02.09.2024	13/09/2024	02.07.2024 Purchase order submitted to Blake Signs. 12.08.2024 Main signs installed. Other signs in the process of being installed.	✓

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					13.09.2024 All signs installed.	
13.05.2024	15.0	Hold discussions with Ruishton Rhinos Football Club to seek their support for maintaining the grass pitch.	Clerk and RFO 03.06.2024		<p>26.05.2024 Contact made with Chair of Ruishton Rhinos Football Club and meeting to be held to discuss plans for the club to use the Rec. Park as a base.</p> <p>12.05.2024 Meeting held and proposal being progressed to Finance Committee to consider prior to approval by Parish Council.</p> <p>16.08.2024 See agenda item 9 of meeting 02.09.2024.</p> <p>29.09.2024 Agreement shared for approval by both parties.</p> <p>07.10.2024 Signed agreement received and purchase of mower initiated.</p>	✓
05.02.2024	8.0	Implementation of budget proposals.	Clerk and RFO 31.03.2024		<p>12.02.2024 Notice given of cessation of service to Walford Security.</p> <p>13.02.204 Notice given of cessation of funding to the Community Youth Project. Dialogue opened with Community Youth Project and Somerset Youth Alliance to explore external funding opportunities.</p> <p>13.02.2024 Contact made with West Monkton Parish Council to explore viability of sharing use of their mower.</p>	✓

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					26.03.2024 A positive response from West Monkton Parish Council received, subject to insurance and agreement of a schedule and financial contribution. 01.10.2024 All matters completed.	
02.09.2024	2.0	Attend to overgrown vegetation at the cut through path at the junction of Ryesland Way and St Michael Road.	Cllr. Willis + other Cllrs.	14/09/2024	Task complete.	✓
05.06.2023	23.2	To request that the markings for the virtual pavement at North end are reinstated to improve visibility.	Clerk and RFO 03.07.2023	17.07.2024	03.07.2023 A recent meeting with the Highways Officer from Somerset Council had confirmed a commitment to reline the Virtual Footpath. 17.07.2024 Lines reinstated by Somerset Council.	✓
09.01.2023	3.0	Clerk and RFO to respond to Cllr. Fothergill's enquiry about a bus shelter for Creech Heathfield.	Clerk and RFO 06.02.2023		27.01.2022 See item 22.2 on the agenda for meeting held on 06.02.2023. 16.03.2023 Awaiting a response from Somerset Council Highways. 25.11.2023 Cllr. Peters in contact with resident about the issue. 11.12.2023 Contact with Roads Records initiated following advice from Somerset Highways. 12.12.2023 Request submitted to First Bus Group for data on bus stop use for the previous 12 months. 12.01.2024 response received from Somerset Road Records received outlining process. Initial costs of	✓

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					£765.00 to cover application, licenses and legal costs. Planning Application may also be necessary. 14.05.2024 Resident informed that this project has been put on hold for a period of 12 months.	
04.12.2023	8.0	Clerk and RFO to contact Somerset Bus Partnership to obtain more information on the scale of funding required.	Clerk and RFO 08.01.2024		05.12.2023 Contact made with Somerset Bus Partnership and request made. Response received and awaiting further information. 31.12.202 Information shared that 4 decals had been sited within Creech St Michael. 500 decals have been printed to cover Somerset.	✓
05.09.2022	18	Clerk to contact Somerset West and Taunton Council to arrange for the installation of the small combined bin and to enquire of the cost of moving the dog waste bin on the site.	Clerk & RFO 03.10.2022		22.09.2022 Request submitted to Somerset West and Taunton Street Scene team. 23.09.2022 Response received – cost of relocating dog waste bin £100.00 + VAT. 03.10.2022 Plan to be drawn up to locate larger bin and replace dog waste bin. 07.11.2022 Site meeting to be arranged for councillors by the Clerk and RFO. 15.06.2023 Clerk and RFO contacted the Street Scene team at Somerset Council to approve installation. 20.07.2023 Contact with Street Scene Manager made. Awaiting quotation for costs of installation and supply of waste bin.	✓

CREECH ST MICHAEL PARISH COUNCIL

CREECH ST MICHAEL PARISH COUNCIL ACTION RECORD

					<p>25.07.2023 Costs confirmed as previously agreed and purchase order issued. Lead time likely 7 to 8 weeks.</p> <p>30.10.2023 A further update has been requested from the Street Scene team on the likely installation date.</p> <p>06.11.2023 Telephone call with Somerset Council Street Scene team. Installation committed to within 14 days.</p> <p>11.12.2023 Bin installed.</p>	
06.11.2023	14.0	ND would seek a meeting with the local store manager to discuss the issues with the opening times of the Post Office.	ND 04.12.2023		ND spoke with store staff and received assurances that the issue was being addressed with the addition of more trained staff members.	✓
02.10.2023	14.0	Contact to be made with the Woodland Trust to explore the offer of free trees for planting within the community.	Clerk and RFO 06.11.2023	10.10.2023	90 small hedge plants and 30 small copse trees will be delivered in March 2024.	✓

CREECH ST MICHAEL PARISH COUNCIL

CREECH ST MICHAEL PARISH COUNCIL ACTION RECORD

03.07.2023	20.0	The Clerk and RFO to obtain a quote from Walford Security for a locking and call out service for the car park.	Clerk and RFO 04.09.2023		02.10.2023 No longer required.	✓
04.09.2023	4.0	Clerk and RFO to present a proposal to implement a member attendance policy.	Clerk and RFO 02.10.2023		02.10.2023 See item 7 on the agenda.	✓
03.07.2023	3.0	Cllr. Cavill asked that the Parish Council write to the owner of the property on the corner of Paddock Close to request that their hedgerow be cut back as it was causing pedestrians to have to walk in to the road.	Clerk and RFO 04.09.2023		07.08.2023 Letter written to the resident. 25.08.2023 No response received and no action taken by the resident. 04.09.2023 vegetation has been reduced and no longer presents an issue.	✓
15.05.2023	14	It was agreed that CC and ND would contact the landowner and arrange to meet and discuss the proposed allotment site lease.	Cllr. Cudlip and Cllr. Davidson 05.06.2023		05.06.2023 Cllr. Davidson confirmed that he had spoken to the landowner and confirmed that he was willing to sign an agreement on the terms proposed. The Clerk and RFO to send an agreement to the landowner. 13.06.2023 Lease agreement sent to landowner.	✓

CREECH ST MICHAEL PARISH COUNCIL

CREECH ST MICHAEL PARISH COUNCIL ACTION RECORD

					20.07.2023 Signed lease agreement received from the landowner.	
03.07.2023	8.0	Clerk and RFO to contact Somerset Council to seek a formal arrangement for the disposal of waste from the Recreation Park.	Clerk and RFO 04.09.2023		23.08.2023 No such service available from Somerset Council. Advice from SC is that "All businesses producing any waste should have a trade waste agreement with a registered waste carrier or take their refuse to a site licensed to accept trade waste."	✓

CREECH ST MICHAEL PARISH COUNCIL

CREECH ST MICHAEL PARISH COUNCIL ACTION RECORD

Item 10.

Parish Council Website Hosting and Domain Name Change

1.0 Proposal

To agree a new provider for hosting the Parish Council's website and email accounts and to transfer to a .gov.uk domain name.

2.0 Introduction

Since September 2020, all parish, town & borough councils must have a website that complies with Website Content Accessibility Guidelines (WCAG) and in October 2024 that rating level changed from WCAG2.1 AA to WCAG2.2AA so that it meets Accessibility Guidelines as set in the Public Sector Bodies Accessibility regulations.

Alongside this, the Cabinet Office is encouraging local authorities who haven't already transferred their website domains to the .gov.uk format to do so. Although there is no compulsion to do this, a limited number of grants are available to cover the cost of acquiring the new domain names.

3.0 WCAG2.2AA

Our existing website is not fully compliant with the regulations and new standards. WCAG 2.2 AA compliance covers many areas of a website and include how it's constructed, how the user navigates around it, how the information is presented & displayed.

As a guide, to comply with these accessibility guidelines, a public body must have:

- A WCAG 2.2 AA rated compliant website.
- An Accessibility Policy Statement following a standard format.
- An Accessible Documents statement, following a standard format.
- A process to regularly monitor & review the website.
- A process to provide requests for content that is not in a compliant format.

Whilst it is possible to "retro-fit" an existing website to be WCAG2.2AA compliant it is a significant task to undertake and the most efficient solution is to start from new with a provider that can deliver a template which meets the compliance standards.

4.0 Domain Name

Local authorities are being encouraged to move to a .gov.uk domain as it provides several benefits when combined with a WCAG2.2AA compliant website. Whilst it is not a legal requirement for councils to have a .gov.uk domain the latest version of the Joint Panel on Accountability and Governance Practitioner's Guide (2024) contains stronger language around the merits of moving with a view to encouraging councils to take this step. The guide, which shapes the way internal and external audit is conducted states "all parish, town and community councils are eligible to use, and are advised to use, a .gov.uk domain for their websites and email communications..."

5.0 Business Continuity

Part of the ongoing work to build a business continuity plan for the Parish Council identifies the website as a significant risk. Currently the website is based on the WordPress platform, a common format for websites, that requires the user to have some degree of knowledge of the WordPress platform. Moving to a templated platform would enable anyone with a basic level of IT update and manage the websites content.

6.0 Domain

The process for securing a new domain name has already been progressed, as the grants available for the cost of a new domain are soon to expire. At no cost to the Parish Council, the domain name creechstmichaelparishcouncil.gov.uk has been secured.

7.0 Recognised Providers of Local Authority Websites

The following providers are recognised as providers of good reputation for hosting for local authority websites. All will provide hosting for the site, a WCAG2.2AA compliant site and email hosting for up to 20 accounts.

7.1 Parish Online

<https://www.parish-online.co.uk/>

An annual fee of £420.00 plus VAT.

Examples of site hosted by Parish Online

<https://ilmington-pc.gov.uk/>

<https://thatchamtowncouncil.gov.uk/>

7.2 Aubergine

Aubergine are recommended by the Society of Local Council Clerks (SLCC) as their preferred provider and host in excess of 500 local authority sites.

An initial fee for year one of £549.00 plus VAT and then an annual charge of £349.00 plus VAT per year from year two onward.

Aubergine offer a raft of additional services, including integration with the local planning portal at an additional charge of £100.00 plus VAT per year.

Example of sites hosted by Aubergine

<https://www.leightonlinlade-tc.gov.uk/>

<https://www.taunton-tc.gov.uk/>

7.3 Vision ICT Support

Vision ICT Support offer two website packages.

Package 1. 7 pages of content £650.00 plus VAT per year.

Example <https://www.berwickstjohnparishcouncil.org/>

Package 2. 7 pages of content, with enhanced design and layout £850.00 plus VAT per year.

<https://dittonpriorsparishcouncil.co.uk/>

8.0 Transition

The existing domain and site would be retained until such times that any new site was fully operational. After this point the creechstmichael.net domain would be retained and what is known as a redirect would be deployed to automatically direct traffic to the new domain and site.

9.0 Party in the Park Domain and Website

<https://creechpartyinthepark.com/>

The Party in the Park website is also subject to the WCAG2.2AA compliancy as the domain is owned by the Paish Council.

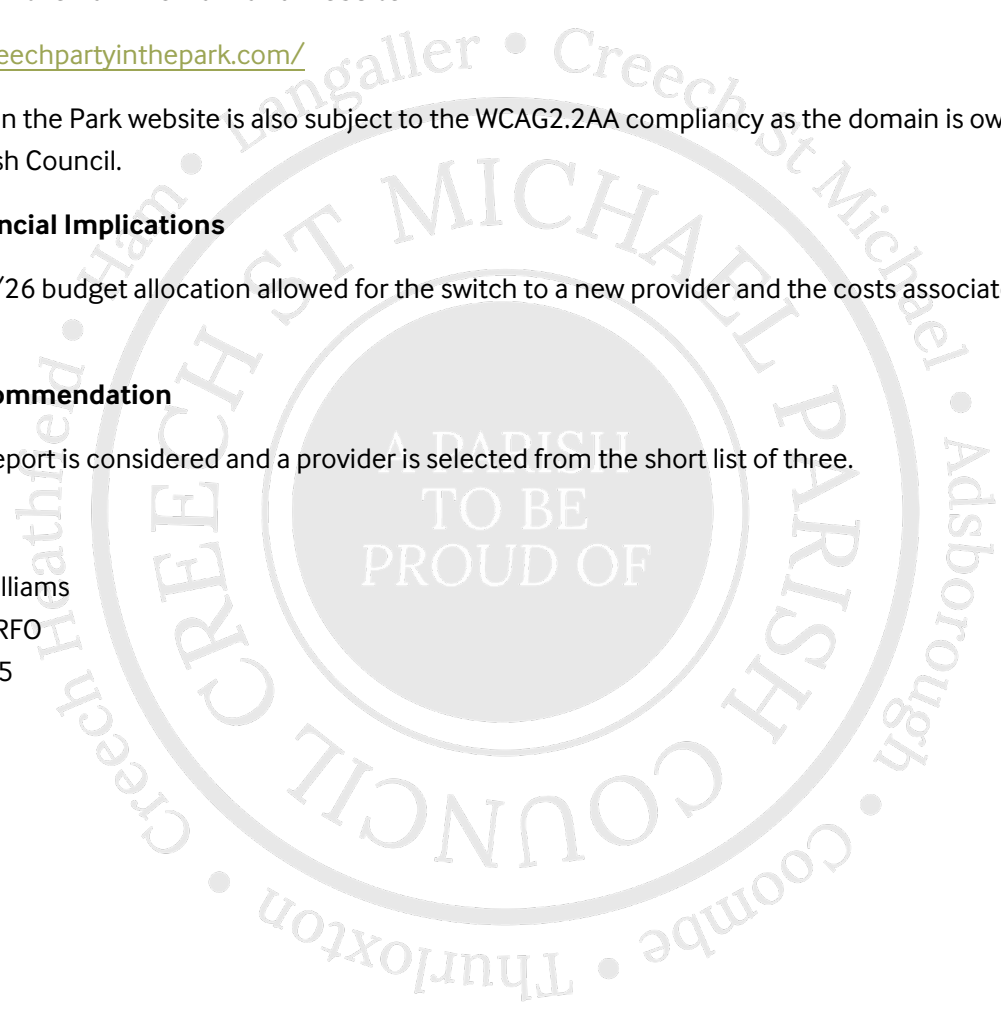
10.0 Financial Implications

The 2025/26 budget allocation allowed for the switch to a new provider and the costs associated with this.

11.0 Recommendation

That the report is considered and a provider is selected from the short list of three.

Andrew Williams
Clerk and RFO
20.01.2025



Item 12.

Poppy of Honour

1.0 Proposal

To consider a proposal to donate the sum of £75.00 to support the development of the Poppy of Honour Memorial at Somerset Wood in the Maidenbrook Country Park in Taunton.

2.0 Introduction

West Monkton Parish Council Are seeking donations from local organisations to support the creation of a National & Commonwealth WW1 Memorial that will be unveiled in the future at The Somerset Wood, Maidenbrook Park, Taunton.

Businesses and other organisations are being asked to support the project through the purchase of a plaque that will be placed near to the Memorial for all to view for perpetuity. The cost of the plaques range from £25.00 to £75.00.

3.0 Proposed Wording

The larger plaque allows for four lines of text up to 90 characters. The following is proposed as a form of words.

In memory of the residents of
the Parish of Creech St Michael
who gave service & sacrifice
in war & conflict

[88 characters]

4.0 Financial Implications

The sum can be allocated to the S137 grants budget which holds adequate funds to meet the cost of the plaque.

5.0 Recommendation

That the proposal is considered and approved.

Andrew Williams
Clerk and RFO
23.01.2025



THE POPPY OF HONOUR

This GIANT poppy-shaped memorial was the idea of Terry Williams from Henstridge in Somerset. It was created as a unique record of all the allied servicemen and servicewomen lost in the First World War. The Royal British Legion has generously issued the necessary users license that allows its incorporation into The Poppy of Honour Memorial.

This metal sided enclosed structure stands at 2.6m tall with a clear glass display either side, each fashioned in the outline shape of the remembrance poppy. The cavity holds 1,117,635 individual red poppies for every member of the British and Commonwealth Armed forces lost during the conflict. Each poppy has the handwritten name and rank of the individual it commemorates.

Terry, a Regular Army veteran, served with the Light Infantry and Reserves during the 1970's and 1980's. The concept for this memorial started in 2014 when Terry had spent 5 weeks in France and Belgium where he carried the Union Standard at a number of re-dedication ceremonies for soldiers killed in the Great War. He was greatly moved by this experience, and quickly became aware that there was no all-inclusive WW1 memorial anywhere in the UK or Commonwealth. Over the months and years Terry, together with other veterans, family and volunteers put an action plan together and the concept of this memorial was founded. The idea was to have the structure completed in time for the 2018 centennial anniversary of the end of the Great War.

The Poppy of Honour team spent 2017-2018 seeking funding to build the structure and volunteers from all over the world hand wrote the names on each individual poppy for inclusion in the structure. The steelwork was sponsored by AJN Steelstock who also cut the Sentinel profiles. Cornwall Glass in St Austell sponsored the cost of the two glass panels. Taunton Fabrication sponsored the shot blasting, galvanizing and painting of the whole memorial. National Windscreens sent a specialist fitter to bond and seal the glass display panels and edging strips. The Poppy of Honour was now ready for display. Having completed the project the next question was "what happens next?"

In 2023, the War Memorial Trust granted the Poppy of Honour 'OFFICIAL' War Memorial Status subject to its being permanently installed at a fixed location. Plans were drawn up to house the Memorial at The Somerset Wood within Maidenbrook Country Park, North Taunton, Somerset. Having the structure stay in Somerset was on Terry's wish list. This also meant that he, and other volunteers, could carry out the ongoing maintenance of this wonderful memorial that has been created.

On the 9th November 2023 a special ceremony took place at Taunton Minster when ownership of the Poppy of Honour was transferred to 'the people' in perpetuity.

THE FINAL STAGE. Now that a home had been found for the Memorial, planning consent was sought to build a Pavilion to house the structure. Planning consent was granted in early 2024 and fund raising is now taking place to construct the Pavilion. The cost of the structure will be in the region of £140,000.

With this in mind, we need to complete the journey of the Poppy of Honour. Fund raising has been taken over by West Monkton Parish Council. Events are being organized and we are approaching companies to see if they would be kind enough to make a donation towards this. You can find further information with regard to this by visiting the following.

Architects: https://www.dropbox.com/scl/fi/g5ityef1uget9wtvl74zy/23-55-Poppy-of-Honour-Presentation-Video_5.mp4?rlkey=9j5aqj6gop62meggzvghv3nu7&dl=0

Facebook: "The People's Memorial" Poppy of Honour Memorial Group

Donations may be made at: <https://collectcheckout.com/r/j6wbd>

Plaques may be purchased at: <https://westmonktonparishcouncil.gov.uk/operation-tribute-poppy-of-honour/>

Contact: Cllr Carol Cronshaw, West Monkton Parish Council.

Email: carolcronshaw@westmonktonparishcouncil.gov.uk Tel: 07540778378

Item 13.

Fish & Chip Supper

1.0 Proposal

To consider and approve a budget and risk assessment for the fish & chip supper organised by the Party in the Park group for Friday 28 March 2025.

2.0 Introduction

The Party in the Park group intent to hold a fish and chip supper for residents of the parish who are of age sixty or older.

The event will be held in the Village Hall on Friday 28 March 2025.

3.0 Budget and Risk Assessment

A budget and risk assessment has been prepared by Cllr. Giles and is presented for consideration and approval.

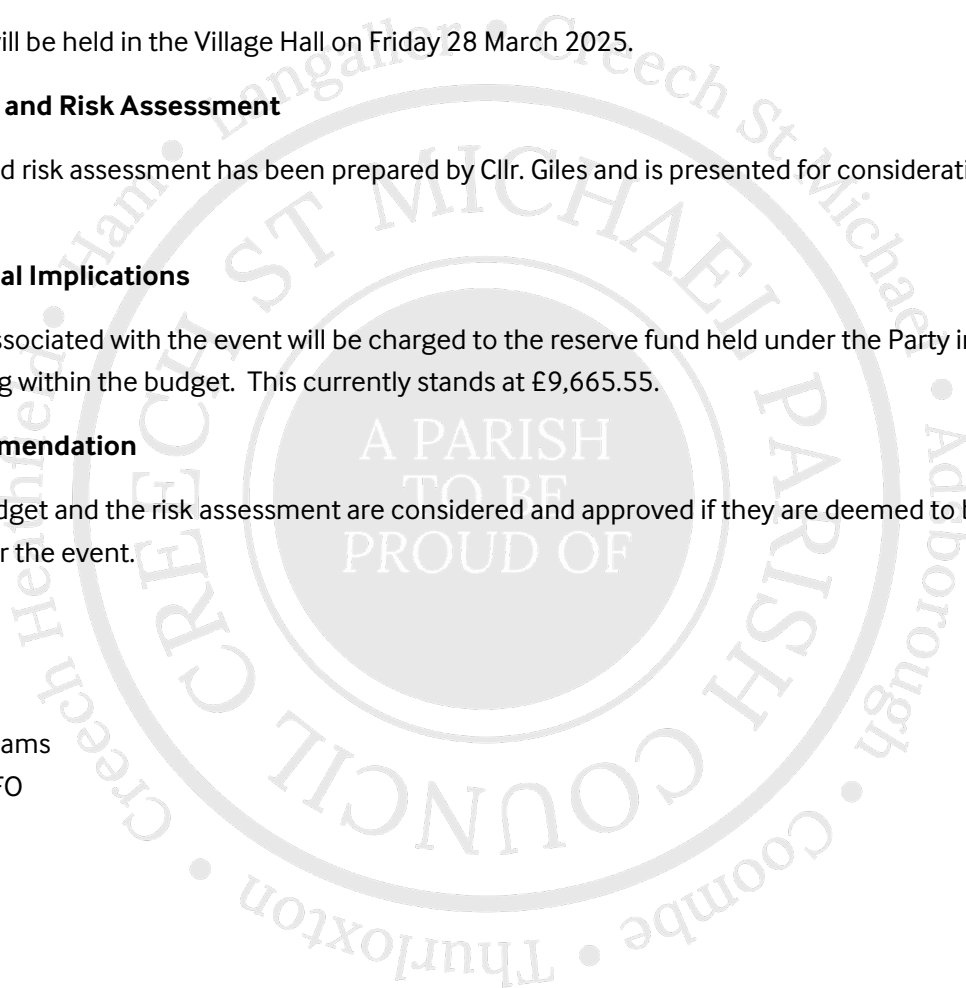
4.0 Financial Implications

The costs associated with the event will be charged to the reserve fund held under the Party in the Park heading within the budget. This currently stands at £9,665.55.

5.0 Recommendation

That the budget and the risk assessment are considered and approved if they are deemed to be adequate for the event.

Andrew Williams
Clerk and RFO
27.01.2025



Budget For 2025 Fish & Chip Lunch

28th March 2025

	Per Head	Qty	Sub Total
LayzRicks - fish & chips	£7.30	125	£912.50
Cakes, bread & butter, mushy peas etc	£1.12	125	£140.00 Supermarket
Teas & Coffees			£60.00 Supermarket
Condiments & napkins			£60.00 Supermarket
Cleaning & sundry items			£60.00 Supermarket
A5 Leaflets			£20.00
Village Hall Hire 11.00 – 16.00			£0.00
Contingency (10%)			£123.25
			£1,375.75

Risk Assessment for the Creech Fish & Chip & Bingo Event – Friday 28th March 2025

Part A – Assessment Details	
Activity Being Assessed: Creech Fish and Chip & Bingo Social Event Friday 28 th	
Location: Creech St Michael Village Hall	
Assessor Name: Corinne Giles	Date of Assessment: 23/01/2025
Parish Council Representative: Corinne Giles	Date of Approval:
Comments: This event will take place between 11.30 – 15.30	

Part B – Hazard Identification and Control Measures

What is the hazard?	What risks does this present	Who might be harmed & how?	Level of risk High/ Med/ Low	What measurements are in place to minimise the impact of the risk?	What further measures must be put in place?
Fire	Risk to life & damage to property	Attendees, burns	Low	Follow village hall fire procedure Ensure all fire escapes are clear & note location of fire extinguishers	Ensure all attendees are aware of fire escapes
Slips	Injuries following a slip on a wet floor	Attendees, bruising, fractures	Low	Ensure any spillages are identified and wiped up quickly	Ensure anyone serving drinks is aware of potential slip hazard
Trips	Trip or fall over any equipment	Attendees, bruising, fractures	Low	Ensure no equipment is left on the floor where people are likely to walk	Risk assess after crafters have set up & before attendees arrive
Needlestick injury	Pain & potential infection	Attendees doing sewing	Low	Make those sewers aware of hazard and ensure they clean wounds promptly	Ensure First Aid kit is available
Glass splinters	Splinters to the skin or eyes	Attendees doing glass art	Low	Ensure attendees are warned of the risks & to wear safety goggles. Tables will be cleaned in between attendees	First aid kit contains eye wash & plasters. Thorough clean down after the event

Creech St Michael Parish Council

23 January 2025 (2024-2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
208	Security	30/12/2024		Unity Trust Bank		Locking & Unlocking Service	RelyOn Guarding & Securit	S	663.00	132.60	795.60
211	Bank Charges	31/12/2024		Unity Trust Bank		Bank Charges	Unity Trust Bank Plc	E	8.25		8.25
212	Bank Charges	31/12/2024		Unity Trust Bank		Bank Charges	Unity Trust Bank Plc	E	0.30		0.30
222	Venue Hire	08/01/2025		Unity Trust Bank		Room Hire Charges	Creech St Michael Village H	E	44.00		44.00
223	Membership & Subscription Fee	08/01/2025		Unity Trust Bank		Annual Membership Charges	Somerset Playing Fields As	E	15.00		15.00
224	Improvements	08/01/2025		Unity Trust Bank		Supply and Installation of Sign:	Blake Signs	S	104.00	20.80	124.80
224	Security	08/01/2025		Unity Trust Bank		Supply and Installation of Sign:	Blake Signs	S	156.00	31.20	187.20
225	Utilities (Electricity)	09/01/2025		Unity Trust Bank		Electricity Charges	Yü Energy	L	30.49	1.52	32.01
226	Utilities (Electricity)	09/01/2025		Unity Trust Bank		Electricity Charges	Yü Energy	L	16.21	0.81	17.02
213	Community Development Fund	10/01/2025	06.01.2025 item 11	Unity Trust Bank		Community Grant	Creech St Michael Village H	E	5,000.00		5,000.00
227	Play Equipment Inspections	21/01/2025		Unity Trust Bank		Play Equipment Inspection Cha	The Play Inspection Compæ	S	345.00	69.00	414.00
231	Utilities (Water)	22/01/2025		Unity Trust Bank		Water Charges	Water 2 Business	E	34.28		34.28
233	Improvements	22/01/2025		Unity Trust Bank		Installation of Lighting	Matthews Electrical Service	S	438.69	87.74	526.43
232	Cleaning	22/01/2025		Unity Trust Bank		Bus Shelter Cleaning	Reflections	E	75.00		75.00
236	Mobile Phone Charges	22/01/2025		Unity Trust Bank		Mobile Phone Charges	Tesco PLC	S	15.83	3.16	18.99
235	Dog Waste	22/01/2025		Unity Trust Bank		Waste Disposal Charges	Somerset Council	S	813.28	162.66	975.94
Total									7,759.33	509.49	8,268.82

Creech St Michael Parish Council

23 January 2025 (2024-2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
215	Bank Charges	31/12/2024		SOLDO Debit card		Bank Charges	SOLDO Software Limited	E	1.00		1.00
216	Bank Charges	31/12/2024		SOLDO Debit card		Bank Charges	SOLDO Software Limited	E	5.00		5.00
216	Bank Charges	31/12/2024		SOLDO Debit card		Bank Charges	SOLDO Software Limited	E	-6.00		-6.00
218	Bank Charges	07/01/2025		SOLDO Debit card		Bank Charges	SOLDO Software Limited	S	27.00	5.40	32.40
217	Repairs & Maintenance (Buildin	07/01/2025		SOLDO Debit card		Fan Heaters	Screwfix Direct Ltd	S	37.47	7.50	44.97
219	Membership & Subscription Fee	13/01/2025		SOLDO Debit card		Subscription Charges	Zoom Video Communicatio	S	129.90	25.98	155.88
220	Maintenance	13/01/2025		SOLDO Debit card		Replacement Bolt	Wynnstay (AgriculturalSup)	S	11.00	2.20	13.20
221	Maintenance Equipment	20/01/2025		SOLDO Debit card		Maintenance Materials	B&Q Limited	S	14.58	2.92	17.50
214	Membership & Subscription Fee	21/01/2025		SOLDO Debit card		Subscription Charges	Information Commissioner'	E	40.00		40.00
Total									259.95	44.00	303.95

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
24	Lottery	14/01/2025		Unity Trust Bank		Lottery Sales Income	West Somerset Lottery	E	5.00		5.00
									Total	5.00	5.00

Item 15.

Play Equipment Inspection Reports

1.0 Introduction

The Parish Council contracts the Play Inspection Company to undertake operational and annual inspections of the play equipment sited at the Recreation Park. These detailed inspections form part of our annual inspection regime.

The inspection was undertaken by a qualified inspector on 14 December 2024.

The reports can be viewed and read via this [link](#)

2.0 Key Findings

The reports identify issues that are ranked on a risk scale between Very Low Risk and Very High Risk,

All equipment inspected was graded as either very low risk or low risk with the exception of the zip wire equipment which was assessed as a moderate risk. This was due in part to the fact that the assessor was unable to fully observe the full extent of the mechanism because they were unable to work at height.

The majority of issues that were identified by the assessor are very minor works, such as flaking paint or signs of normal wear-and-tear. The issues identified with the zip wire equipment are also a consequence of use.

3.0 Outcomes

All minor works will be addressed through routine maintenance. The works required for the zip wire equipment will be assessed and a plan of action will be presented to the Parish Council for consideration in due course.

Andrew Williams
Clerk and RFO
20.01.2025

Creech St Michael Parish Council

Summary of Receipts and Payments

23 January 2025 (2024-2025)

All Cost Centres and Codes

Payroll		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1001	Salaries				50,180.99	33,115.52	17,065.47	17,065.47 (34%)
1002	Tax & NI				2,931.77	7,661.21	-4,729.44	-4,729.44 (-161%)
1003	Pension Contributions				1,011.48	1,730.13	-718.65	-718.65 (-71%)
SUB TOTAL					54,124.24	42,506.86	11,617.38	11,617.38 (21%)

Recruitment & Training		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2001	Recruitment Costs				250.00		250.00	250.00 (100%)
2002	Employee Training Costs				500.00	210.00	290.00	290.00 (58%)
2003	Member Training				500.00	556.70	-56.70	-56.70 (-11%)
SUB TOTAL					1,250.00	766.70	483.30	483.30 (38%)

Administration		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3001	General Administration Expense				1,500.00	938.69	561.31	561.31 (37%)
3002	Venue Hire				1,000.00	700.75	299.25	299.25 (29%)
3003	Internal Audit				200.00	170.00	30.00	30.00 (15%)
3004	External Audit				450.00	420.00	30.00	30.00 (6%)
3005	Membership & Subscription Fee:				1,500.00	1,837.55	-337.55	-337.55 (-22%)
3006	Bank Charges				400.00	299.70	100.30	100.30 (25%)
3007	Printing				300.00		300.00	300.00 (100%)
3008	External Communications (Non I				200.00		200.00	200.00 (100%)
3009	External Communications (News	100.00		-100.00	1,000.00	180.00	820.00	720.00 (65%)
3010	Postage				50.00	109.84	-59.84	-59.84 (-119%)
3011	Website Hosting				200.00		200.00	200.00 (100%)
3012	Planning Support				2,000.00		2,000.00	2,000.00 (100%)
3013	Sub Contracted Staff							(N/A)
3014	Other Income							(N/A)
3015	Lottery	60.00	44.00	-16.00				-16.00 (-26%)
3016	VAT		5,255.24	5,255.24				5,255.24 (N/A)
3017	Mobile Phone Charges				250.00	158.29	91.71	91.71 (36%)
3018	Langaller Park Support				5,000.00		5,000.00	5,000.00 (100%)
SUB TOTAL		160.00	5,299.24	5,139.24	14,050.00	4,814.82	9,235.18	14,374.42 (101%)

Insurance		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4001	Insurance Premium				4,200.00	3,984.63	215.37	215.37 (5%)

Creech St Michael Parish Council

Summary of Receipts and Payments

23 January 2025 (2024-2025)

All Cost Centres and Codes

SUB TOTAL

4,200.00

3,984.63

215.37

215.37 (5%)

Recreation Park

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
5001	Grounds Maintenance (Outsourc				5,800.00	4,696.74	1,103.26	1,103.26 (19%)
5002	Grounds Maintenance (Internal)				800.00	195.34	604.66	604.66 (75%)
5003	Utilities (Electricity)		126.31	126.31	1,499.00	606.33	892.67	1,018.98 (67%)
5004	Utilities (Water)				100.00	68.49	31.51	31.51 (31%)
5005	Utilities (Gas)							(N/A)
5006	Utilities (Waste Disposal)							(N/A)
5007	Waste Disposal (Septic Tank)							(N/A)
5008	Waste Disposal (General Waste)				100.00		100.00	100.00 (100%)
5009	Consumables				1,200.00	328.68	871.32	871.32 (72%)
5010	Maintenance Equipment				500.00	41.22	458.78	458.78 (91%)
5011	Repairs & Maintenance (Play Eq				5,000.00	4,656.92	343.08	343.08 (6%)
5012	Repairs & Maintenance (Building				1,250.00	429.53	820.47	820.47 (65%)
5013	Repairs & Maintenance (Facilitie				1,000.00		1,000.00	1,000.00 (100%)
5014	Improvements				4,500.00	3,906.76	593.24	593.24 (13%)
5015	Security		-7.50	-7.50	8,000.00	6,499.78	1,500.22	1,492.72 (18%)
5016	Play Equipment Inspections				2,500.00	345.00	2,155.00	2,155.00 (86%)
5017	Pitch Fees	800.00	75.00	-725.00				-725.00 (-90%)
5018	Stage Hire	100.00		-100.00				-100.00 (-100%)
5019	Safety Clothing/Equipment				100.00		100.00	100.00 (100%)
5020	Rental Charges	1,000.00	756.37	-243.63				-243.63 (-24%)
SUB TOTAL		1,900.00	950.18	-949.82	32,349.00	21,774.79	10,574.21	9,624.39 (28%)

Canal Car Park

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6001	Maintenance				1,500.00	936.00	564.00	564.00 (37%)
6002	Security					296.98	-296.98	-296.98 (N/A)
SUB TOTAL					1,500.00	1,232.98	267.02	267.02 (17%)

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
7001	Rental	800.00	800.00		800.00	800.00		(0%)
SUB TOTAL		800.00	800.00		800.00	800.00		(0%)

Phone Boxes & Defibs

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8001	Phonebox Maintenance				100.00		100.00	100.00 (100%)

Creech St Michael Parish Council

Summary of Receipts and Payments

23 January 2025 (2024-2025)

All Cost Centres and Codes

8002	Defib Consumables	200.00	200.00	200.00 (100%)
8003	Defib Maintenance	200.00	200.00	200.00 (100%)
SUB TOTAL		500.00	500.00	500.00 (100%)

Waste Disposal

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
9001	Dog Waste				3,500.00	2,439.84	1,060.16	1,060.16 (30%)
9002	General Waste				200.00		200.00	200.00 (100%)
SUB TOTAL					3,700.00	2,439.84	1,260.16	1,260.16 (34%)

Burial Ground

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10001	Burial Ground				685.00	685.00		(0%)
SUB TOTAL					685.00	685.00		(0%)

Bus Stops

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
11001	Cleaning				350.00	450.00	-100.00	-100.00 (-28%)
11002	Maintenance				200.00		200.00	200.00 (100%)
SUB TOTAL					550.00	450.00	100.00	100.00 (18%)

Capital Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
12001	Tools							(N/A)
12002	Waste Bin Installation							(N/A)
12003	Other				5,700.00		5,700.00	5,700.00 (100%)
SUB TOTAL					5,700.00		5,700.00	5,700.00 (100%)

Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
13001	Community Development Fund (3,000.00	5,000.00	-2,000.00	-2,000.00 (-66%)
13002	S137 Grants				1,500.00	200.00	1,300.00	1,300.00 (86%)
14003	Donations & Grants					350.00	-350.00	-350.00 (N/A)
17002	Parish Grant							(N/A)

Creech St Michael Parish Council

Summary of Receipts and Payments

23 January 2025 (2024-2025)

All Cost Centres and Codes

SUB TOTAL

4,500.00 5,550.00 -1,050.00 -1,050.00 (-23%)

Youth Provision

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14001	Service Delivery Charges						(N/A)	
14002	Venue Hire						(N/A)	
SUB TOTAL							(N/A)	

Events

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15001	PIp Ticket Sales						(N/A)	
15002	PIp Event Sales						(N/A)	
15003	PIp Concession Fees						(N/A)	
15004	PIp Expenditure Event Costs						(N/A)	
15005	PIp Other Events						(N/A)	
15010	Christmas Fayre				300.00	300.00	300.00 (100%)	
15011	Easter Fayre				300.00	300.00	300.00 (100%)	
15012	Other Events		255.16	255.16	1,000.00	455.16	800.00 (80%)	
SUB TOTAL			255.16	255.16	1,600.00	455.16	1,400.00 (87%)	

CIL

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16001	Pavilion Refurbishment						(N/A)	
16003	CIL Receipts		45,409.94	45,409.94			45,409.94 (N/A)	
16004	CCTV Purchase				1,133.08	-1,133.08	-1,133.08 (N/A)	
16005	Mower Purchase				961.69	-961.69	-961.69 (N/A)	
16006	CIL Defib Installation				300.00	-300.00	-300.00 (N/A)	
SUB TOTAL			45,409.94	45,409.94		2,394.77	-2,394.77	43,015.17 (N/A)

Precept

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17001	Precept	90,551.52	90,552.00	0.48			0.48 (0%)	
SUB TOTAL		90,551.52	90,552.00	0.48			0.48 (0%)	

Highways

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

Creech St Michael Parish Council
Summary of Receipts and Payments

23 January 2025 (2024-2025)

All Cost Centres and Codes

19001 Maintenance	3,000.00	116.00	2,884.00	2,884.00 (96%)
19002 SID Site Installation	2,000.00		2,000.00	2,000.00 (100%)
19003 Shared Costs Highways Warden	10,000.00		10,000.00	10,000.00 (100%)
SUB TOTAL	15,000.00	116.00	14,884.00	14,884.00 (99%)

Summary

NET TOTAL	93,411.52	143,266.52	49,855.00	140,508.24	87,971.55	52,536.69	102,391.69 (43%)
V.A.T.		185.92			5,903.51		
GROSS TOTAL		143,452.44			93,875.06		

Subject: New message from "Creech St Michael Parish Council"

From: Creech St Michael Parish Council <email@creechstmichael.net>

Date: 10/01/2025, 11:02

To: clerk@creechstmichael.net

Name: Mrs Louise Vallance

Contact number: 07743442443

Message: Our driveway is beside the Central Stores shop in Creech St Michael and the blocking of our driveway is worse after the so called improvements - Double Yellow Lines! The driveway allows access for 7 properties.

The double yellow lines at the bottom of our driveway are non-functional and people are parking diagonally across the driveway trying to avoid the double yellow lines, I have lots of photos if required. People have also started parking actually in the driveway!

I have previously emailed David & Kelly Durdan and David Fothergill over the past 2 years asking for yellow "KEEP CLEAR" road markings at the end of the driveway as the oncoming traffic also blocks the driveway giving way to the traffic coming in the opposite direction as well as people blocking the driveway to pop into the shop, but no one ever gets back to me!

We have put up with it for so long but the problem is becoming worse. I am the main contact by the Pipeline system for my Mother that lives in the village as she is a huge fall risk and I am unable to get out of the driveway due to an increase of vehicles blocking the driveway one way or another! And not to mention that if there was ever an emergency, the emergency services would struggle having access to the properties. It is becoming very stressful to either leave or enter the driveway now. We are also getting abuse from people trying to enter the driveway as they do not realise the driveway it is there. The "KEEP CLEAR" markings that were there previously helped tremendously.

I hope that you can support me and my neighbours in this increasing and frustrating issue? I look forward to hearing from you.

Kind regards

Louise Vallance

Email: lousehctr@yahoo.co.uk

councillor: No

reason: Other

newsletter:

Date: January 10, 2025

Time: 11:02 am

Page URL: https://creechstmichael.net/contact_us/

User Agent: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko)

Chrome/131.0.0.0 Safari/537.36 Edg/131.0.0.0

Remote IP: 94.7.155.215

Powered by: Elementor

Subject: Re: Message

From: Ian Wright <ian1953wright@yahoo.co.uk>

Date: 17/01/2025, 13:12

To: Andrew Williams <clerk@creechstmichael.net>

Hi Andrew

Yes I would like it raised at the next meeting if possible, I have already approached Steve PC over the matter

I feel the CSM Flower show committee haven't looked at how the show can be supported and how to generate interest

As examples for the PC an Flower Show to consider;

- a) CSM Flower Show to approach the PC for financial back up in the event of losses, eg a grant if required
- b) open the show to a wider demographic area in and around the village ie local villages around the area
- c) consider approaching the local WI and other local groups to encourage entries
- d) consider paper leaflets to be delivered to local residents and the Parish as a whole, eg crafts
- e) more involvement with the schools and a parent and child section to get interest from older and younger people
- g) approach Taunton wine circle for more entries and a demonstration on how to make home made wine (we do it for Ruishton Village show)
- h) combine the show with other local shows on an annual rotation basis or allow other villages in the area to participate

The above are just a few ideas, I am sure others will have more ideas, but the bottom line is we can't allow a local event of this age to fail, this event is over 80 years old and local Parishiners have supported it over those years. We shouldn't just give up and allow it to fail it's our history, a community asset

Kind Regards

Ian Wright

Rosewood, North End, TA3 5DT

[Sent from Yahoo Mail for iPad](#)

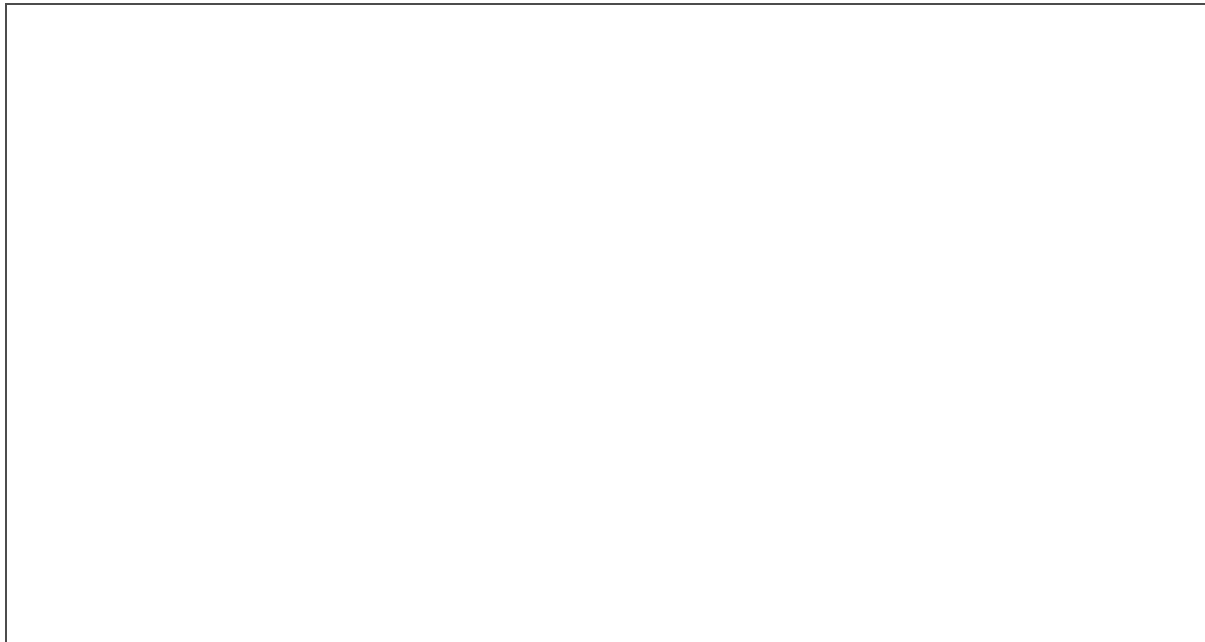
On Friday, January 17, 2025, 10:22 am, Andrew Williams <clerk@creechstmichael.net> wrote:

Dear Ian,

Thank you for your comments. Would you like me to take this matter to the Parish

Council at our next meeting and if so what would you like the Council to consider?

Regards



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On 15/01/2025 10:33, Ian Wright wrote:

|

Hi Andrew

I had the same answers from a committee members, for me it's lack of direction and poor management on changing circumstances of villagers. The show is over 80 years old, there's seems no direction or commitment from the flower show committee on how to move forward with a traditional village event.

Why couldn't they tie up with Ruishton show

Or provide alternatives eg a craft area, more stalls for none entries, more communication with the village eg leaflets advertising the show, ask the PC for help

They have done nothing but capitulate and give up because they had reduced entries, well Taunton Flower show had reduced entries and so did Ruishton, which by the way I exhibited at both and Creech St Micheal show

Sorry Andrew it's a cop out by people who can't think out of the box

Regards

Ian Wight, former PC councillor and chair, and former CSM flower show committee member when Judith Jelks was running the flower show.

[Sent from Yahoo Mail for iPad](#)

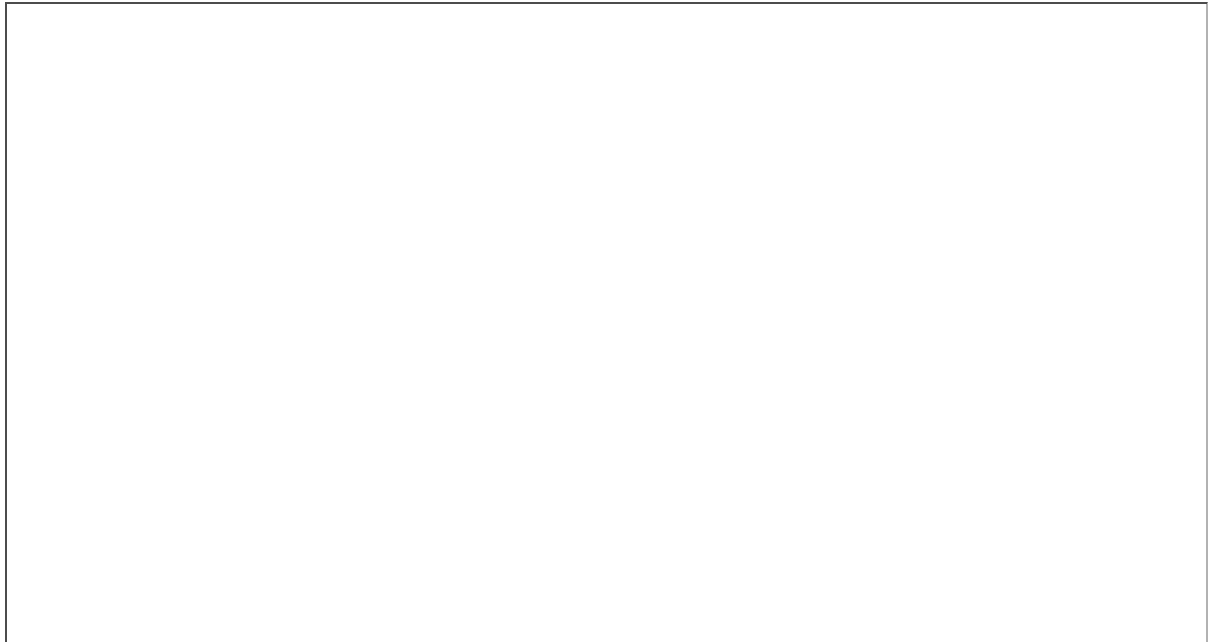
On Wednesday, January 15, 2025, 9:19 am, Andrew Williams <clerk@creechstmichael.net> wrote:

Dear Ian,

I understand that the Flower and Produce Show Committee has taken the decision to have a year off and to use that time to review the arrangements for the show. They tell me that the main reason for this is the continued decline in show entries that are now at a level that make the show unviable. This year almost 60% of entries to adult classes were submitted by members of the organising committee, which means that there were only approximately 50 entries across all adult classes from residents. In many cases, classes received no submissions whatsoever.

At this stage there is nothing to suggest that the show will not return in 2026 and I am sure that the Parish Council will provide support if the organising committee wish us to be involved. I am sure that the Flower and Produce Show Committee will use the time wisely to revive the event and make the necessary changes that will strengthen its position.

Very best wishes



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On 14/01/2025 11:15, Ian Wright wrote:

Hi Andrew

Thank you, I received the information last night from one of the committee members, very disappointed in the news, I used to be involved in it many years ago when all of the villages in the area combined it into one flower show.

Different villages over the years started to do their own thing hence smaller shows

As I said very disappointed given that I don't think much effort has been given to keeping it going, I did think the PC could underwrite the show as it has a long history in CSM, similar to party in the park, just a thought

Thanks for returning correspondence

Ian Wright,
Rosewood
TA3 5DT

[Sent from Yahoo Mail for iPad](#)

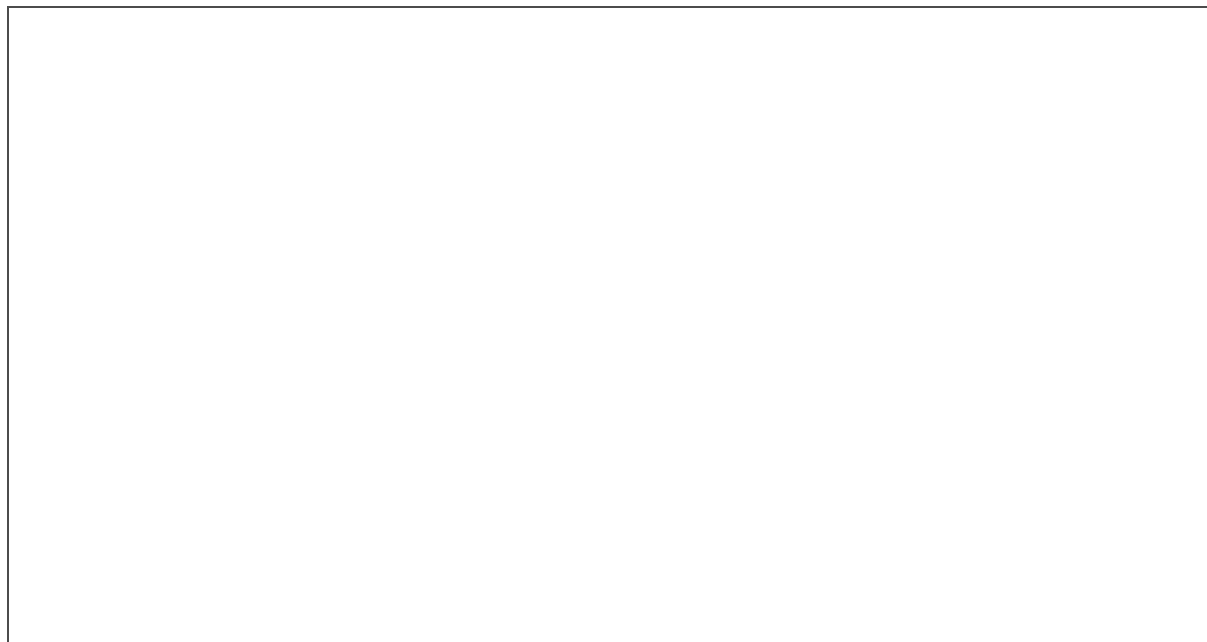
On Tuesday, January 14, 2025, 10:36 am, Andrew Williams <clerk@creechstmichael.net> wrote:

Dear Mr Wright,

Thank you for your message. I wasn't aware that the Flower Show had been cancelled, but I can enquire as to the circumstances and will of course report this to the Parish Council at our next meeting.

Regards

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Andrew Williams
Clerk & Responsible Financial Officer

 www.creechstmichael.net

 07708 680797

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IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

Creech St Michael Parish Council is a signatory to the Civility & Respect Pledge

Bullying & Harassment Statement

We treat everyone with courtesy and respect and ask for the same in return. We ask that you treat your councillors and council employees courteously without violence, abuse, or harassment.

To read the full statement visit our website.

Attachments:

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97.8 kB



Department for Environment, Food & Rural Affairs

Emma Hardy MP
Parliamentary Under Secretary of State

Seacole Building
2 Marsham Street
London
SW1P 4DF

T: +44 (0) 3459 335577
E: correspondence.section@defra.gov.uk
W: gov.uk/defra

Cllr Annabelle Peters, Chair

Our ref: PO2024/23670/SB

Andrew Williams, Clerk and Responsible Finance Officer

Creech St Michael Parish Council
clerk@creechstmichael.net

21 January 2025

Dear Cllr Peters and Andrew,

Thank you for your joint letter of 2 December about Somerset Levels Waterways Maintenance. I apologise for the delay in responding.

Protecting communities around the country from flooding is one of the Secretary of State's five core priorities. Nationally, we have also established a Floods Resilience Taskforce, a key commitment that marks a new approach to preparing for flooding and working between national, regional and local government, including the devolved administrations, and flood risk partners. In addition to this, this government will invest £2.4 billion in 2024/25 and 2025/26 to improve flood resilience, by building, maintaining and repairing flood defences. Funding is consistently distributed across the country wherever the risk is greatest, and the benefits are highest.

The government inherited flood assets in their worst condition on record following years of underinvestment by the previous government. 92.1% of the Environment Agency (EA) high consequence flood and coastal erosion risk management assets are at target condition and these are assets that defend a high number of properties. We prioritise maintenance work on assets to provide the greatest flood risk reduction for people, homes, and businesses. Where assets are below their required condition, this identifies that work is required and does not mean that the defence has structurally failed or that performance in a flood is compromised. Once an asset is identified as below the required condition, the EA assesses what, if any, mitigation measures should be put in place until it is returned to its target condition.

We expect those responsible for all assets and watercourses, including risk management authorities, public and community organisations, the private sector and riparian owners, to invest in ongoing maintenance and ensure timely repairs where necessary.

Watercourse management responsibilities fall to different bodies. There are riparian landowners (those whose land adjoins a watercourse) who are required under common law to keep watercourses clear of anything which could cause an obstruction to the flow of water on their land, or downstream if washed away. This includes maintenance of the bed and banks, as well as any trees or shrubs growing on the banks. They must also ensure that any structures such as culverts, weirs, trash screens, and mill gates are cleared of debris and allow the flow of water. The following [EA guide](#) helps explain riparian landowners' roles and responsibilities.

The EA has permissive powers to undertake maintenance on main rivers and inspect flood defences and lead local flood authorities, or internal drainage boards, have permissive powers for ordinary watercourses.

The EA will undertake dredging and channel clearance on main rivers where it is technically effective. This will be assessed on a location-by-location basis, working in close consultation with other risk management authorities, landowners and local communities. On average, the EA spends £30 million to £45 million a year on channel maintenance which allows it to dredge and desilt approximately 60 to 200 kilometres of river channel each year.

Thank you for the meeting request. My private office will consider and be in touch shortly should my diary allow.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Emma Hardy', with a stylized, flowing script.

EMMA HARDY MP