

CREECH ST MICHAEL PARISH COUNCIL

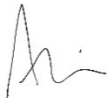
Agenda for the Meeting of the Finance Committee of Creech St Michael Parish Council [CSMPC] to be held at Creech St Michael Village Hall on **Monday 24th October 2022 at 7:00pm**

Members of the public will be able to participate informally from 7.00pm to allow discussion/comment of agenda items. Those wishing to address the Committee during the meeting must make the Chair aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that the appropriate arrangements can be made.

To all members of **Creech St Michael Parish Council Finance Committee.**

You are summoned to attend a meeting of Creech St Michael Parish Council Finance Committee to be held in the Cartwright room of Creech St Michael Village Hall, on Monday 24th October 2022 at 7.00pm when the following business will be transacted.

Yours faithfully



Andrew Williams

Clerk and RFO

AGENDA

- 1. Chair's welcome**
- 2. Community Question Time**

This provides an opportunity for members of the community (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting the Parish of Creech St Michael. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration at another time.

- 3. To receive any apologies for absence.**
- 4. Declarations of Interests.**
- 5. To Review the minutes of the meeting held on the 20th July 2022.**

Items for Decision

- 6. Bank Reconciliation** – to review and approve the bank reconciliation for the quarter ending 30th September 2022. [P] [V]
- 7. Budget Reconciliation** – to review the projected outturn of the expenditure and income budgets for the 2022/23 financial year and to agree any changes required to the allocated in-year funds. [P] [V]
- 8. Financial Reporting** – to agree a proposal to amend the financial reporting process to full council and include a spend-to-date report. [P] [V]
- 9. Budget setting Process for the 23/24 Financial Year** - to consider and approve the process and timescales for agreeing and approving the 2023/24 financial budget. [P] [V]

10. Proposal to transfer funds from the Lloyds Bank account to the Unity Trust Bank account.
[P] [V]

Items for Discussion

- 11. Asset Management** – to discuss and develop a framework for managing the Parish Council’s assets.
- 12. Party in the Park Group** – update on progress to agree a memorandum of understanding.

Other Matters

- 13. Correspondence** - to consider any correspondence received that Councillors wish to raise that has already been circulated.
- 14. New Matters to be Carried Forward.**

[V] Vote Required [P] Paper Included [O] Link to Online Material

Please note that meetings may be recorded by CSM PC. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council’s policy. Therefore, unless you are advised otherwise, by attending the Council Meeting and/or speaking during Public Question Time you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this, please contact the Clerk.

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